

**AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM – THE TECH CENTER
Monday – April 4, 2016**

- A. CALL TO ORDER**
 - Invocation/Pledge to the Flag

- B. APPROVAL OF AGENDA**

- C. CONSENT AGENDA**
 - 1. March 21, 2016 Regular Meeting Minutes
 - 2. Releases/Refunds
 - 3. Consideration of Late Applications for Property Tax Exemptions
 - 4. Budget Amendment; Senior Center

- D. PUBLIC HEARING**
 - 1. PARTF Grant

- E. PUBLIC COMMENTS**

- F. PRESENTATIONS**
 - 1. Melissa Reese: Mental Health Update
 - 2. Misty Chase: Request for change in billing procedures for HCCBG Funding

- G. COUNTY MANAGER’S REPORT**
 - 1. Recreation Donations: Motion that Donated Funds be Designated for the Projects Use
 - 2. Zoning Review
 - 3. EMS Discussion
 - 4. Employee Work Day
 - 5. Project 1H

- H. COUNTY ATTORNEY’S REPORT AND RECOMMENDATIONS**

- I. COMMISSIONER’S REPORT AND RECOMMENDATION**

- J. CLOSED SESSION – Contract Negotiation**

- K. ADJOURN**

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



County Manager
Kyle DeHaven

Finance Officer
Sandy Barss

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: March 21, 2016

The Consent Agenda for the March 21, 2015 meeting consists of the following items:

- 1.) March 21, 2016 Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Consideration of Late Applications for Property Tax Exemptions
- 4.) BA; Senior Center

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, March 21, 2016 at 7:00 pm in the Tech Center. Present for the meeting: Chairman Brad Fields, Vice Chairman Susan Blizzard, Commissioners Jerry Jones, Bennie Heath, and James T. Shackelford, Jr. County Manager Kyle DeHaven, County Attorney Borden Parker and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Fields called the meeting to order and asked Commissioner Shackelford to give the Invocation and lead the Pledge of Allegiance.

Commissioner Shackelford gave the Invocation and led the Pledge of Allegiance.

B. Approval of the Agenda

Chairman Fields asked for a motion to approve the agenda.

On motion by Commissioner Heath and seconded by Commissioner Jones, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Fields asked for a motion to approve the Consent Agenda, which consisted of:

- March 7, 2016 Regular Meeting Minutes
- Releases/Refunds
- Budget Amendment; Transportation (Copy hereto attached)
- Budget Amendment; Senior Center (Copy hereto attached)
- Budget Amendment; Health (Copy hereto attached)

Refunds (NCVTS) (TAX & TAG)

Joshua McCoy Powell	\$80.74	Roberto Carlos Espino	\$39.96	Kristy Lynn McLawhorn	\$1.37
Roy Chester Lanier	\$271.31	Estate of Rachel Gray Sugg	\$18.34	Billy Sutton	\$18.59
Hollis Eugene Thigpen	\$80.21				

Refunds: Ad Valorem Tax

David Ray Harrell	\$41.00				

On motion by Commissioner Blizzard and seconded by Commissioner Heath, the Board voted unanimously to approve the Consent Agenda.

D. PUBLIC COMMENTS

Patrick Miller, Greene County Schools Superintendent came to update the Commissioners on the small schools supplemental funding issue. They got verbal confirmation that they were getting that funding back. Mr. Miller asked that we pass on a Big Thank You to John Metcalf and staff, our lobbyist for the work they did to help get this done.

E. PRESENTATIONS

1. Angela Ellis; DSS Update. Ms. Ellis came to give an update on the Social Services department. Ms. Ellis noted that since the "Great Recession" of 2008 families needing assistance has increased statewide for Food and Nutrition Services by 75% and the Medicaid caseload increased by 25%. Caseloads started to stabilize in 2013 but a number of factors continue to impact county workloads in Medicaid and Food and Nutrition Services. Ms. Ellis also stated they also have to adhere to Merit Based Requirements for Eligibility Determination Function guidelines. Ms. Ellis also provided the Commissioners with a 2016 Mandated Programs and Services List.

2. Trey Cash; ABC Board. Mr. Cash presented to the Commissioners a request to use some of the Capital Outlay funds designated for ABC Board improvements to update their server capabilities. He requested \$9,990.00.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve this request from the ABC Board to use a portion of their Capital Outlay funds to update their server capabilities.

3. Lailani Alvarez-Cruz; 4-H Youth Council. Ms. Alvarez-Cruz stated that the youth council has received a \$500.00 grant that they have decided to use to build an adoption pen at the animal shelter. They will start the process later this week by going to the shelter and taking measurements and begin purchasing the material needed. Ms. Alvarez-Cruz stated it will not

have a top at this time and the flooring area will be sand. This pen will be used by people looking to adopt dogs or cats to spend some one-on-one time with the animals.

COUNTY MANAGER'S REPORT

Chairman Fields turned the meeting over to the County Manager.

County Manager DeHaven's first order of business was to present a Budget Amendment for the Economic Development Department. Mr. DeHaven stated it is a small increase in funds appropriated to cover some reimbursable expenses from the Disaster Resiliency Workshop. The bills include facility rental, catered lunch, mileage for speaker, as well as coffee, milk, napkins, etc. Once reimbursed, the funds will be added to the miscellaneous general funds revenues.

On motion by Commissioner Heath and seconded by Commissioner Shackleford the Board voted unanimously to approve this Budget Amendment. (Copy hereto attached)

Manager DeHaven's second order of business was to present a request for a public hearing for PARTF Grant Participation on April 4, 2016.

On motion by Commissioner Jones and seconded by Commissioner Heath the Board voted unanimously to approve this request for the public hearing to be held on April 4, 2016 for the PARTF Grant Participation.

Manager DeHaven then presented a request for a public hearing for CDGB-I; for the Hedgefield Subdivision. Applications are not due until September 30th but McDavid Associates want to give plenty of notice for this.

On motion by Commissioner Blizzard and second by Commissioner Jones the Board voted unanimously to approve this public hearing to be held on April 18th due to already having one public hearing on April 4th and both will probably draw big crowds.

Manager DeHaven then presented information on the rental of the Elections Office Building that the county rents from the town of Snow Hill. Mr. DeHaven stated the town has contacted him regarding this building we currently rent this building for \$563.72 per month. The town wants to increase the rent to \$800.00 a month. The county can also purchase said building for \$217,000. Greene Lamp also rents a space for \$550.00 a month. It was noted that the building needs a lot of repairs. Mr. DeHaven will look into these issues. We are currently operating on a month to month lease agreement.

G. County Attorneys Report and Recommendations

Mr. Parker stated he is working with McDavid Associates on a Subordinate Deed of Trust for a Ms. Rosa Johnson and he is requesting the Board's approval to allow the County Manager to sign the Subordinate Deed of Trust on behalf of the county.

On motion by Commissioner Jones and seconded by Commissioner Heath the Board voted unanimously to approve the County Manager signing the Deed of Trust.

H. Commissioner's Report and Recommendations.

Commissioner Jones asked if anyone is going to listen to Mr. Martin on the 6th of April at 1:30. Mr. DeHaven stated if the Commissioner's wanted to go they would go and car pool there.

Commissioner Blizzard asked about the ambulance insurance. She really would like us to change to VFIS insurance for the ambulances as she is hearing they are the best.

Commissioner Heath stated that the Greene County Researchers are interested in being allowed to sandblast and paint the bell that is in the yard at the county courthouse. A formal motion was brought by Commissioner Heath and seconded by Commissioner Jones. The Board voted unanimously to approve this request.

Commissioner Jones asked Mr. DeHaven about the removal of the trees from around our building and Mr. DeHaven stated he has an appointment with someone to talk about planting options. He has already scheduled with Public Works dates to remove the old trees and shrubs.

I. Adjournment

On motion by Commissioner Heath and seconded by Commissioner Jones the Board voted unanimously to adjourn the meeting.

Refunds	NCVTS	"TAX & TAG"																
DATE:		4/4/2016																
Taxpayer	Year-tax rate year	Date paid to DMV	Tag	Assessed value	Assessed value to be refunded	Fire District	Sticker Fee	Refund amount G01	Refund amount Fire District	Refund amount Sticker fee	Refund Interest	Total Refund	Reason					
Estate of Louise Nethercutt Dudley, C/O Gail N. Sugg, 2960 Four Way Rd, Snow Hill, NC 28580	2014	7/28/2015	NWMD5951	\$ 13,040.00		F01		\$ 42.70	\$ 4.78			\$ 47.48	Vehicle sold & tag surr. 3/17/16. Refund 5 mths. SCW					
Elizabeth Suggs Blow, 1157 Fred Harrison Rd, Snow Hill, NC 28580	2015	1/29/2016	DMD2843	\$ 770.00		F04		\$ 5.04	\$ 0.41			\$ 5.45	Vehicle sold & tag surr. 3/11/16. Refund 10 mths. SCW					
Lisa Harrell Jones, 233 Pridden Rd, Snow Hill, NC 28580	2015	10/15/15	XPH1187	\$13,280.00		F10		\$ 60.89	\$ 7.06			\$ 67.95	Vehicle sold 2/19/16; tag surr. 3/18/16. Refund 7 mths. SCW					

Becky R. Sutton
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

c3

March 29, 2016

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Becky R. Sutton
Greene County Tax Administrator

Tax Office Issues:

Consideration of Late Applications for Property Tax Exemption

The assessor has no authority to approve a late application for a property tax exemption. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached is a letter from a taxpayer requesting your consideration of their late application. The applicant and parcel meet the eligibility requirements. Consideration of this late application would be appreciated and is recommended since the Board has previously considered other late applications.

Mt. Hermon United Methodist Church – Religious exemption – parcel 0824043

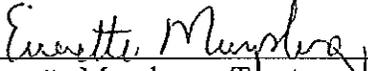
TO: Greene County Board of Commissioners

FROM: Mt. Herman United Methodist Church

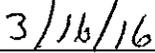
DATE: March 16, 2016

RE: Request for acceptance of late Exemption application on parcel
0824043 (building and lot used by Greene County Interfaith)

Please accept my request for acceptance of my late application for the above. We did not realize the date to apply timely was January 31, 2016.



Everette Murphrey, Trustee



Date

c4

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

3/21/2016-SCO Amend

Senior Nutrition

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total			Total		

REVENUES			BUDGET AMENDMENT			EXPENDITURES			
Account Name	Acct #	Amount	Account Name	Acct #	Amount	Account Name	Acct #	Amount	
COA IN-Home & Support	11-170-434809	53.00	11-858-5176	Act.	53.00				
Total			\$53	Total			\$53		

Explanation: Increase in funds for SC Operations

Requested by:
S. Harrison 3-21-2016

Shawn S. Harrison

Approved by:

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



GREENE COUNTY
A Place To Grow. The Way To Live.

County Manager
Kyle DeHaven
Finance Officer
Sandy Barss

D/

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Public Hearing: Partf Grant application

Date: April 4, 2016

A Public Hearing to receive Public Comment regarding the Parks and Recreation Trust Fund Grant Application will be held. This grant is a 50/50 grant applying for funding for a health and wellness facility in our parks and recreation complex.

To move forward with the application, the BOC will need to adopt a Resolution authorizing the filing of the application to the Parks and recreation Trust Fund. A copy of the proposed resolution is attached for your review and consideration. The Application must include the approval of a County recreation complex master plan, also attached. Lastly, the application must also include 5 year Capital Improvement Plan for Greene County. We have also attached for your review and consideration a Resolution approving the updated parks and recreation capital improvement plan, also attached.

Also attached is a cost estimate for the proposed projects to be listed in the application. This include

Action Recommended:

- 1.) Motion to Close the Public Hearing.
- 2.) Motion to adopt all 3 Resolutions.

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

**RESOLUTION
APPROVING APPLICATION FOR FINANACIAL ASSISTANCE
PARKS AND RECREATION TRUST FUND
GREENE COUNTY
APRIL 4, 2016**

WHEREAS, Greene County desires to implement the construction of the Greene County Health and Wellness Center in the Greene County Recreation Complex; and

WHEREAS, The Parks and Recreation Trust Fund offers the opportunity for financial assistance to units of government for the construction of recreation facilities; and

WHEREAS, Greene County desires to apply for financial assistance from the Parks and Recreation Trust Fund;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:

That the Chairman is authorized to sign an application to the Parks and Recreation Trust Fund for the construction of the Greene County Health and Wellness Center.

Adopted this the 4th day of April 2016 in Snow Hill, North Carolina.

Brad Fields, Chairman
Greene County

(Seal)

ATTEST:

Clerk to the Board

North Carolina Parks and Recreation Trust Fund (PARTF)

2015-16

Grant Application



North Carolina Parks and Recreation Authority



Division of Parks and Recreation
Department of Environment and Natural Resources

**N.C. Parks and Recreation Trust Fund (PARTF)
2015-16 Basic Facts and Assurances**

Local Government Name: Greene County		County: Greene
Federal Employer I.D. Number: 56-6000304		
Local Government's Contact Person for the Grant: Name: Mr. Mike Anderson Title: Director of Recreation Organization: Greene County Parks & Recreation Address: 342 Highway 13 S City/State/Zip: Snow Hill, NC 28580 Telephone: 252-341-3261 E-mail: manderson@co.greene.nc.us		Local Government Manager: Name: Mr. Kyle DeHaven Title: County Manager Address: 229 Kingold Blvd, Suite D City/State/Zip: Snow Hill, NC 28580 Telephone: 252-747-3446 E-mail: kdehaven@co.greene.nc.us
Chief Elected Official: Name: Mr. Brad Fields Title: Chairman Address: 229 Kingold Blvd, Suite D City/State/Zip: Snow Hill, NC 28580		Type of project: <input type="checkbox"/> Acquisition <input checked="" type="checkbox"/> Development <input type="checkbox"/> Acquisition and Development
Site Control: <input checked="" type="checkbox"/> Owned by local government <input type="checkbox"/> Owned by school board <input type="checkbox"/> Leased by applicant for 25 years or more <input type="checkbox"/> Easement		Costs rounded to nearest dollar: PARTF funds requested: \$ 500,000.00 Local government's matching funds: \$ 1,500,000.00 Total cost of project \$ 2,500,000.00
Recreation Resources Service (RRS) regional consultant: LuAnn Bryan		
Title of project: Greene County Health and Wellness Center		
Approval by local governing board: (The local governing board must approve this certification.) I hereby certify the information contained in the attached application is true and correct and the required dollar-for-dollar matching funds will be available during the project period. <p align="right">Date Adopted: April 4, 2016</p> Chief Elected Official: _____ <p align="center">(Signature)</p> <p align="right">Brad Fields, Chairman (Print or Type Name and Title)</p>		
For joint applications, this form must be completed and signed by <u>each</u> local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.		
Land Water Conservation Funds (LWCF) — If our local government's application is not selected to receive a PARTF grant, please consider it for funding as an LWCF grant. (Please see page 8 for details.) <input type="checkbox"/> Yes <input type="checkbox"/> No		

DESCRIPTION AND JUSTIFICATION

GREENE COUNTY HEALTH AND WELLNESS CENTER

GREENE COUNTY

Greene County is seeking PARTF funds to complete Phase II of the Greene County Recreation Complex.

In March of 2005, Greene County developed a Master Plan for the Greene County Recreation Complex consisting of 86.01 acres of agricultural land. Three phases were established to complete the Complex. Phase I and Phase II provided 3 lighted baseball/softball fields, 2 multipurpose fields, concession stand with bathrooms, playground area, picnic shelter area, maintenance building, and paved parking areas. Phase II did include a multipurpose indoor facility, however funding was not available for the facility which was a vital asset to the Complex. In 2012, the Greene County Health Department released a report called Community Health Assessment. In the report, residents surveyed ranked Greene County very poor due to little to no indoor recreational facility. The report showed physical activity and nutrition were top priorities with the citizens. In July of 2015, Greene County Recreation Advisory Board concluded the Snow Hill High School Gym (constructed in the 1940's and only county owned facility) was unsafe for the youth to play recreational basketball due to health hazards, a leaking roof, broken seats, and damaged gym floor. A temporary plan was suggested using Lenoir Community College auditorium for practice (county supplied mobile basketball goals) and using Greene County Middle School for games on Saturday. This option was a temporary answer to the growing need for a multipurpose indoor facility.

During September and October of 2015, the Greene County Advisory Board along with community leaders, developed plans based on community input of a multipurpose indoor facility approximately 25,035 square feet in size and an estimated cost of \$2.5 million dollars. The Greene County Commissioners passed a resolution in support of the facility on September 21, 2015. The facility will include 3 indoor batting cages that can be slid back and used as a meeting room, gymnasium with stage area, a concession stand area, an office space for the Athletic director, fitness/workout room, 3 classrooms for meeting and community events, locker rooms, dressing rooms for cultural arts activities, restrooms, and 4 storage rooms.

The facility will be used as an economic catalyst for Greene County. Revenue streams will come from renting indoor batting cages to about 30 + travel teams in the area, hosting tournaments in all program sports, using the facilities for seniors practicing for Senior Games and possibility of hosting NC Regional Senior Games, providing gym/theater for community plays and concerts, and community meeting rooms. Economic growth will occur with interest in

new businesses (restaurants and hotel) to locate near the facility to accommodate visitors during events at the facility.

Our mission is to keep the citizens active and healthy, as well as giving them the choice of being successful by building friendships, experiencing teamwork, and making healthy choices. Construction of the proposed facility will enable Greene County to better organize recreational and cultural activities to serve a population from 5 to 95. The programs utilized by disabled citizens (Buddy Program) will be enhanced further by allowing them the opportunity to other challenges this facility will provide for them. Increasing physical activity for all Greene County citizens will help reduce the adult obesity (GC 34% vs. NC 29%) and physical inactivity (GC 29% vs. NC 25%). The programs will reduce juvenile crime by increasing participation in team play in basketball, volleyball, indoor soccer, and cultural arts activities for ages 14 to 21; statistically proven to reduce gang recruitment. Phase III will utilize the Contentnea Creek that borders the back of the recreation complex as a catalyst for tourism; by planning nature trails and kayaking/canoeing day trips to the newly constructed boat landing by the Town of Hookerton and the NC Wildlife Commission in Hookerton. Public input showed an increased need for playground areas/splash pad and an additional lighted ball field that will be incorporated in this Phase III.

Project Costs (continued)

Use the format below to show the costs of your project. Include the title of the project, the name of the local government and the date the document was prepared.

Greene County Health and Wellness Center Greene County May 2, 2016

Project Elements (Include specific units - sizes, numbers, lengths, etc. - for each item.)	Unit	Unit Cost	Total Item Cost
Building and/or Renovating Costs			
General Requirements (Design, Permits, Temporary Facilities, Supervision, Field Engineering)	Lump Sum	\$137,700	\$137,700
Site Work (Grading, Erosion control, water, sewer, fire main)	2.1 acres	\$172,450	\$172,450
25,035 sq ft Multipurpose Facility	Lump Sum	1,907,405	1,907,405
Parking Lot- paved for 75 cars	Lump Sum	\$75,235	\$75,235
PARTF sign	1	\$70	\$70
Costs to Develop the Project			\$2,292,860
Contingency for the Cost of Building / Renovating			
Contingency (not to exceed 5% of the cost to develop the project)	5%		\$110,000
Value of Land to be Purchased or Donated			
Land Acquisition (donation)			
Planning and Incidental Land Acquisition Costs			
Construction management, site planning, preliminary design, survey and appraisals, or the cost of preparing the application (not to exceed 20% of the cost of the project)	4%		\$97,140
Total Project Cost			\$2,500,000
Total PARTF Grant Request			\$500,000
Total Local Match			\$2,000,000

Sources of the Applicant's Matching Funds

Use the format below to show the sources of your matching funds. Please indicate if these funds are currently available or are the funds yet to be approved. If funds are yet to be approved, list the date for approval.

Applicant: Greene **Project's Title:** Greene County Health and Wellness Center

Sources of the Applicants Matching Funds (Example)

Type of Matching Funds	Amount of Funds	Funding Source	Availability
Cash	\$ 1000.00	Private Donation	In Hand
	\$ 750,000	County Budget or Capital Improvement Plan (CIP)	County Budget
USDA Loan	\$1,249,000	Low interest Loan	Pending PARTF Grant Approval July, 2017
Total Matching Funds	\$2,000,000		

*PARTF allows other state and federal funding to be used as local match.

**RESOLUTION
APPROVING GREENE COUNTY RECREATION COMPLEX
MASTER PLAN
GREENE COUNTY
APRIL 4, 2016**

WHEREAS, Greene County previously prepared and adopted a Master Plan for Greene County Recreation Complex on January 18, 2005,

WHEREAS, consistent with master planning, Greene County desires to update its Master Plan specific to park improvements needed in Phase II and Phase III of the Greene County Recreation Complex.

WHEREAS, it is the desire of Greene County to support parks and recreation facility needs;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
GREENE COUNTY**

That the Greene County Recreation Complex Master Plan Update dated April 4, 2016 is approved.

Adopted this the 4th day of April 2016 in Snow Hill, North Carolina.

Brad Fields, Chairman
Greene County

(SEAL)

ATTEST:

Clerk to the Board

**MASTER PLAN FOR GREENE COUNTY
RECREATION COMPLEX**

APRIL 4, 2016

**GREENE COUNTY, NORTH CAROLINA
GREENE COUNTY RECREATIONAL COMPLEX**

Greene County Recreation Complex Master Plan

The Greene County Recreation Complex approximately 86 acres is located on Kingold Boulevard on Map 1 of park site. The park is located at nearly the geographic center of Greene County. The park serves as the regional park for Greene County and provides a wide range of outside programs and activities. In 2005, Phase I of a 2004 Master Plan was initiated with the construction of one lighted ball field, one multipurpose field, one picnic area, and a walking trail. It also included a paved drive off Kingold Blvd, a concession stand/restroom building, a parking area, fencing, dugout, and seating areas. In 2006, Phase II of the 2004 Master Plan continued the progress at the complex with adding a lighted baseball field, a lighted softball field, a soccer field, playground equipment, picnic shelter, parking lot, maintenance building, and a concrete 1056 linear feet walking trail. Currently, the County has a tremendous need for a indoor multipurpose facility and nearly 93% of the respondents to a recreational survey indicated it is of extreme importance to them. Joy Brock, Human Service Planner II of the Greene County Health Department, stated percent of persons in Greene County who were physically inactive (29%) was higher than the state rate of 25%. *“Greene County ranks very poorly for Physical Environment. This is mostly due to lack of access to recreational facilities and access to healthy foods. It is evident that this state of the physical environment has an effect on health outcomes so changing the physical environment of Greene County has tremendous potential for improving our overall health.”*

SITE ANALYSIS

Natural

The current Greene County Recreation Complex is located within the inner Coastal Plain physiographic province. The Coastal Plain is gently sloping and nearly level, with flat uplands, narrow to wide floodplains, and level stream terraces. Elevation in the park range from approximately 30 feet about MSL in the northern section of the park near the Contentnea creek to 100 feet in the southern section of the park near Kingold Blvd. A broad lowlands area dominates near the creek followed by a terraced area trending west – east. A steep area south of the terrace blends into an uplands area near Kingold Blvd. See Map 2

Soil types generally follow the changes in topography described above the frequently flooded Kinston loam nearest the creek followed by Kenansville fine sand (0-3% slopes) on the terraced area, and Cowarts sandy loam (6-12% slopes) on the steep portion of the property and uplands portion is Wagram loamy sand (0-6% slopes).

Several vegetative communities were identified within the park property. As described by the North Carolina Heritage Program (NCNHP) classification system the communities include bottomland hardwoods in and near the floodplains in the project area. Bottomland hardwood species are tolerant of, or require, extended periods of soil saturation. Pine mixed hardwoods,

mixed pine-hardwoods forest, and pine plantation covers much of the area south of the bottomland hardwoods and the upland portion of the parks consists of grassland.

The park lies with the Neuse River drainage basin, Contentnea Creek sub-basin and the Contentnea Creek is the dominant drainage feature. Wetlands exist in the park in the northern section near Contentnea Creek. There are no wetlands in the upland area being developed for the Greene County Health and Wellness Center.

Historical

The park site has a long and rich history. The earliest users of the property were indigenous peoples. An investigation in 2005 by Environmental Services, Inc. of Raleigh, NC was contacted for compliance with Section 106 of the National Historic Preservation Act. One archeological site was located during the investigation (31GR197) containing artifacts from the Middle and Late Woodland prehistoric periods. No historical sites have been registered on the complex property. A list of historical sites in Greene County has been provided for verification. Much of the archaeological research in Greene County is related to the historic Tuscarora tribe.

County Recreation Needs

Identified by Meetings and Surveys

Public Input in Greene County was collected through four procedures, (1) County Recreation Advisory Board meeting, (2) Greene County Health Department, (3) public meeting, and (4) written surveys at community and recreational events. Data was collected on current county residents' participation in recreation, community satisfaction with current recreational and cultural arts opportunities, and desired recreation and cultural areas opportunities.

On the verbal and written surveys, 78% of respondents perceived the need for new recreation programs and facilities. 93% of respondents perceived a need for a multipurpose indoor facility at the Complex. Based upon all four of the above listed public input methods the most popular recreational activities are baseball/t-ball, basketball, playgrounds, softball, and soccer. Other activities/services requested senior activities, aerobics/exercise, volleyball, table games, shuffleboard, art classes, bingo, and swimming.

Relation of Proposed Health and Wellness Center to Existing Facilities and Services

The facilities completed in Phase I and Phase II addressed several needs identified within the county. The baseball/softball and multipurpose fields expanded the outdated, overused, and inconveniently located existing fields within the county. Greene County Schools own and operate most of the athletic facilities and fields. Thus, school teams have priority over use of the gymnasiums and fields. In July of 2015, Greene County Recreation Advisory Board concluded that the Old Snow Hill High School Gym (constructed in the 1940's) was unsafe for youth to play recreational basketball due to health hazards, a leaking roof, broken seats, and a damaged

gym floor. The Recreation Advisory Board met with Greene County Commissioners on August 8, 2015 to inform them of their decision to cancel the youth recreational basketball program. On August 17, 2015, Greene County Manager and the Commissioners suggested an alternative plan to resume basketball season by using Lenoir Community College for practice and using Greene County Middle School for games on Saturday. This option was a temporary answer to the growing need of a multipurpose indoor facility.

Program Description

The main purposes of the multipurpose indoor facility are reflective of the public input from Greene County Community Health Assessment, public meetings, and surveys. During September and October to 2015, the Greene County Advisory Board along with community leaders, developed plans based on community input of a multipurpose indoor facility approximately 25,035 square feet in size. The Greene County Commissioners passed a resolution in support of a multipurpose indoor facility on September 21, 2015. The facility will include 3 indoor batting cages that can slid back and be used as a meeting room, gymnasium with a stage area, a concession area, an office space for the Athletic director, workout room for community use, 3 classrooms for meetings and community events, dressing rooms for cultural arts activities, locker rooms for players, public restrooms, and 4 storage rooms. Floor plan included. The facility will be used as an economic catalyst for Greene County. Revenue streams will come from renting indoor batting cages to about 30+ travel teams in the area, hosting tournaments in all program sports, using facilities for seniors practicing for Senior Games and hosting NC Regional Senior Games, providing gym/theater for community plays and concerts, and community meeting rooms. Economic growth will occur with interest of new business (restaurants and hotel) to locate near the facility to accommodate visitors during events held at the facility. Our mission is to keep the citizens active, healthy, as well as giving them the choice of being successful by building friendships, experiencing teamwork and developing strong ethics. Construction of the proposed facility will enable us to better organize recreational and cultural activities to serve a population from age 5 to 95. The programs utilized by disabled citizens (Buddy Program) will be enhanced further by allowing them the opportunity to participate in other challenged this facility will provide for them. American with Disabilities Act Guidelines will be followed for drinking fountains, toilet stalls, lavatories, sinks, and fixed or built in seating and tables. The parking will include an appropriate number of handicapped spaces with signage. Ramps will be installed as required. The programs will reduce juvenile crime by increasing participation in team play in basketball, volleyball, indoor soccer, and cultural arts activities for ages 14-21; statically proven to reduce gang recruitment.

Capital Improvements and Park Phases

Phases of Capital Improvements

The Greene County Recreation Complex has been developed in a series of phases. Phase I of the complex consisted of a portion of the upland portion of the park. Phase I included one lighted baseball/softball field, one unlighted multipurpose sports field, one .25 mile walking trail, a concession and restroom building, one parking lot, the entrance driveway, and one picnic shelter.

Phase II developed the uplands portion of the park with two additional ball fields, one additional multipurpose field, an additional .75 mile of walking trail and paths, one maintenance building, one playground area, and the extension of the existing service path to connect with the driveway. A recreation center containing office space for the Recreation Department and multipurpose spaces was included in Phase II but was not built due to lack of financial resources. Greene County Health and Wellness Center will replace this part of Phase II.

Phase III refers to the development of the lowlands portion of the park. Upgrading of the existing service drive as needed, continuation of the service drive to the creek, one boat ramp, one mile of walking trails (some elevated in wetlands portion), wetland restoration, one picnic shelter, and two unpaved parking areas. Continue to develop the upland portion with one lighted baseball/softball field, a splash pad, and a playground area.

**RESOLUTION
APPROVING GREENE COUNTY RECREATION COMPLEX
CAPITAL IMPROVEMENT PLAN
GREENE COUNTY
APRIL 4, 2016**

WHEREAS, Greene County previously prepared and adopted a Parks and Recreation Comprehensive Master Plan; and

WHEREAS, consistent with master planning, Greene County desires to amend a Capital Improvement Plan for Parks and Recreation Department dated January 15, 2015 to include the Capital Improvement Plan for the Greene County Recreation Complex needs for (5) year periods; and

WHEREAS, it is the desire of Greene County to support parks and recreation facility needs;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY

That the Greene County Recreation Complex Capital Improvement Plan dated April 4, 2016 is approved.

That the Greene County Recreation Complex Capital Improvement Plan will be evaluated annually and updated to meet community needs.

Adopted this the 4th day of April 2016 in Snow Hill, North Carolina.

Brad Fields, Chairman
Greene County

(Seal)

ATTEST:

Clerk to the Board

**CAPITAL IMPROVEMENTS PLAN
FOR PARKS AND RECREATION**

APRIL 4, 2016

GREENE COUNTY, NORTH CAROLINA

GREENE COUNTY RECREATIONAL COMPLEX

**GREENE COUNTY
CAPITAL PROJECT FINANCIAL PLAN**

PROJECT TITLE
Greene County Recreation Complex

REQUESTING DEPARTMENT/AGENCY
Parks and Recreation Department

JUSTIFICATION

To continue the development of the Recreation Complex. FY 2005-2006 Phase I (work on ball fields) was completed. FY 2006-2007 Phase II was funded but not complete (Completed ball fields). FY2017-2018 completion of Greene County Health and Wellness Center. FY2020-2021 Phase III would be completed. (One lighted ball field, splash pad, playground area, development of the lowlands for walking trail and boat ramp).

Expenditures	Prior Year Appropriations	2015-2016		2016-2017		2017-2018		2018-2019		2019-2020		2020-2021		Total
		Current Year	Budget Year	Planning Year 1	Planning Year 2	Planning Year 3	Planning Year 4	Planning Year 1	Planning Year 2	Planning Year 3	Planning Year 4			
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$250,000	\$0	\$125,000	\$125,000	\$2,875,000
Equipment/Furnishing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Totals	\$0	\$250,000	\$250,000	\$2,500,000	\$0	\$2,500,000	\$0	\$0	\$0	\$250,000	\$175,000	\$175,000	\$175,000	\$3,425,000
Revenues														
General Fun	\$0	\$250,000	\$250,000	\$250,000	\$0	\$250,000	\$0	\$0	\$125,000	\$0	\$87,500	\$0	\$0	\$962,500
Loans	\$0	\$0	\$0	\$0	\$1,750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750,000
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$125,000	\$0	\$87,500	\$0	\$0	\$712,500
Totals	\$0	\$250,000	\$250,000	\$2,500,000	\$0	\$2,500,000	\$0	\$0	\$250,000	\$175,000	\$175,000	\$175,000	\$175,000	\$3,425,000

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.

County Manager
Kyle DeHaven

Finance Officer
Sandy Barss



GREENE COUNTY

A Place To Grow. The Way To Live.

Home of the North Carolina Sweet Potato Festival

WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. Policy Purpose

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

2. Coverage

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

3. Policy

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk between 6:45 pm and 7:00 pm on the night of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.

County Manager
Kyle DeHaven

Finance Officer
Sandy Barss



GREENE COUNTY

A Place To Grow. The Way To Live.

Home of the North Carolina Sweet Potato Festival

- g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.
- h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.
- i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.
- j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.
- k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.
- l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.
- m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



GREENE COUNTY
A Place To Grow. The Way To Live.

County Manager
Kyle DeHaven
Finance Officer
Sandy Barss

Fl

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Melissa Reese; Mental Health Update

Date: April 4, 2016

Ms. Melissa Reese, our local area Mental health representative, will give an update on Mental health issues and changes in the County.

Action Recommended:

No Board Action Needed

Presentation Only

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



F2
County Manager
Kyle DeHaven

Finance Officer
Sandy Barss

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Misty Chase; Transportation

Date: April 4, 2016

Greene County Transportation
3/30/2016

Request for change in billing procedures for HCCBG funding-
Currently the Greene County Senior Center processes applications for Congregate Meals at the Senior Center- we only transport passengers to the Senior Center that have a meal. Within this process we are mandated for the Senior Center and Transportation to do the same paperwork for units of service. To simplify and to avoid duplication of administration we are seeking permission to change the way we receive our funding from the Council of Aging. The Greene County Senior Center will now receive all the funding and we will bill them directly for the units of service- (this is all verified by the Sr. Center and Transportation) by meals served. Greene County Transportation will bill the Greene County Senior Center by the 10th of each month for the number of rides provided. The staff at GC Transportation and the Staff at GC Senior Center has discussed this change in procedure. Also this has been discussed with each board- the HCCBG Board and the TAB Board- each board gave its blessings on the change.

Action: Vote to change the process

Thanks!
Misty Chase

Action Recommended:

Motion to approve this change in billing for HCCBG funding

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: April 4, 2016

TOPIC(S) TO BE PRESENTED: _____ Updated Transportation- HCCBG
Billing/Streamline workflow _____

PRESENTER'S NAME: ___Misty Chase

PRESENTER'S MAILING ADDRESS: _____ 104 Hines Street Snow Hill NC
28580 _____

PHONE #: _____ 747-8474 _____ FAX
#: _____

PRESENTER'S EMAIL

ADDRESS: _____ mchase@co.greene.nc.us _____

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1ST AND 3RD MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL kmooring@co.greene.nc.us
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



GREENE COUNTY
A Place To Grow. The Way To Live.

6 |
County Manager
Kyle DeHaven

Finance Officer
Sandy Barss

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Health and Wellness Center Donation

Date: April 4, 2016

Greene County is currently pursuing the construction of a Health and Wellness Center for the Community in the parks and recreation complex. In this pursuit, contributions both Public and private, taken by the County should be reserved for that specific use in the future. By designating these funds for this future use, a commitment of the accumulated funds will be recognized on the County's balance sheet.

Action Recommended:

Motion that donated funds be designated for the health and wellness center's projects use

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



GREENE COUNTY
A Place To Grow. The Way To Live.

County Manager
Kyle DeHaven

Finance Officer
Sandy Barss

G2

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Zoning

Date: April 4, 2016

County Manager DeHaven will go over the proposed zoning packets handed out to Various Boards and Committees. Manager DeHaven and staff will attempt to answer any questions about zoning to this point, and brief the commissioners on where we go from here.

Action Recommended:

Motion to continue zoning efforts in pursuit of a final draft for the commissioners.

Board action needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Jerry Jones -- Chairman
Brad Fields -- Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.

County Manager
Kyle DeHaven

Finance Officer
Sandy Barss



GREENE COUNTY

A Place To Grow. The Way To Live.

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: EMS Discussion

Date: April 4, 2016

County Manager DeHaven will discuss collected information about EMS, reponses, QA, and 'Hotspots.'

Action Recommended:

Informational unless action deemed needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

*Greene County is an equal opportunity provider, employer and lender.
To file a complaint of discrimination write USOA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

Commissioners
Jerry Jones – Chairman
Brad Fields – Vice Chairman
Susan Blizzard
Bennie Heath
James T. Shackelford, Jr.



GREENE COUNTY
A Place To Grow. The Way To Live.

County Manager
Kyle DeHaven

Finance Officer
Sandy Barss

G4

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Employee Work Day

Date: April 4, 2016

County Manager DeHaven is requesting an employee work day to aesthetically beautify the County buildings and complexes. The date of April 15 has been selected. In this time, flower beds will be weeded, bark mulch laid in assigned places, and some flowers planted to simplify, beautify, and modernize the County facilities. Sod will be laid in the place of old mulch beds to expedite the maintenance process.

Action Recommended:

Motion to approve an Employee work day in the County to work aesthetically beautify the facilities.

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Brad Fields— Chairman
Susan Blizzard – Vice Chairman
Bennie Heath
Jerry Jones
James T. Shackleford, Jr.

65
County Manager
Kyle DeHaven

Finance Officer
Sandy Barss



GREENE COUNTY
A Place To Grow. The Way To Live.

Home of the North Carolina Sweet Potato Festival

From: Kyle J. DeHaven, County Manager

Re: Project 1H

Date: April 4, 2016

County Manager DeHaven will discuss the pipe misalignment at Valve Station G1 on Contract No. 15 Project 1H.

Action Recommended:

Motion to approve Change Order that accepts the option presented by the Contractor.

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.co.greene.nc.us

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Summary of Pipe Misalignment at Valve Station G1

USDA-RD funded Contract No. 15-Water Transmission Lines and CFS includes the construction of Valve Station G1 at Maury. The contractor is Tony E. Hawley Construction Company, Inc. The Valve Station via SCADA directs water being pumped from GUC by Greene County Booster Pump Station G1 to either EST 1 located at the prison or EST 3 located at Crows Foot dependent upon the amount of water needed to fill each tank.

Mainline piping used to construct the Valve Station consists of 4" diameter to 16" diameter flanged ductile iron pipe. Flanged pipe bolt hole configuration allows controlled construction alignments (parallel pipe, perpendicular pipe, straight pipe).

The flanged piping under the Valve Station floor has been installed, the ribbon foundation installed and exterior and interior block work has begun. On Thursday, March 24, 2016, project inspector Keith Beck observed a pipe alignment problem associated with Trains 5 & 6. Train 5 consists of a combination of 6" and 10" diameter piping. Train 6 consists of 16" diameter piping. Train 5 discharge is misaligned approximately 7". Train 6 is misaligned approximately 14". This misalignment can be indicative of a problem related to stress on the pipe flanges and the possibility of future below the floor leaking, thus the potential of placing the future operation of the Valve Station at risk.

From March 24 thru March 30, both the Engineer and the Contractor investigated the situation. Regarding Train 6, the Engineer concluded an above the floor pipe flange (Train 6 vertical inlet pipe) had rotated out of alignment and to correct the misalignment and bring the piping into compliance with the approved plans and specifications, the vertical inlet piping and the discharge piping would have to be reconstructed. This involves the Contractor purchasing new material, additional labor, project delay and liquidated damages. The reconstruction could potentially damage other existing piping during the reconstruction process. Upon completion of the project, the County would receive a one-year warranty from the Contractor.

The Engineer also believes the below floor piping is acceptable with the possible exception of the Train 6 vertical inlet pipe flange below the floor. This connection has passed pressure and leakage testing and visual inspection by all parties. Regarding Train 5, the inlet vertical pipe was exposed and also inspected. No problems were identified and it was concluded this train inlet and outlet piping was likely only out of square with the building with the piping not stressed.

The Contractor requested the opportunity to present an alternate solution, thus requiring consideration by the Board of Commissioners. At the request of the Engineer, the Engineer met on site on March 30, 2016 with the project inspector, Contractor representatives and County representatives, Manager Kyle DeHaven, Commissioner Jerry Jones, Commissioner Bennie Heath and Public Works Director, David Jones. The Engineer briefed all regarding the problem concluding the correction of the misalignment would require reconstruction of Train 6 unless the Board considered the alternative option presented by the Contractor.

The Contractor presented the following alternative solution for consideration by the Engineer and Board of Commissioners:

- Leave piping in place accepting the misalignment. Have pipe manufacturer on site to inspect Train 5 & 6 vertical inlet flanged pipe joints and provide written opinion of the integrity of

said flanges. Contractor to provide a ten year bonded warranty in the amount of \$50,000 per occurrence for repair of any future below floor leaks.

A below floor pipe leak is always possible and would place the future operation of the Valve Station at risk. The Engineer is of the opinion, that the risk of below floor leaking is minimal for either option. Reconstruction would correct the alignment problem, whereas the Contractor's proposed alternative option would accept the misalignment and provide a ten year bonded security to address any future below floor leak(s).

The Engineer considers the risk of either option the same and is willing to support the alternative option presented by the Contractor. The option presented by the Contractor would prevent delaying the project approximately 30 days for reconstruction of Train 6.

A change order is prepared that accepts the option presented by the Contractor, to be executed by the Chairman or County Manager upon approval by the Board of Commissioners.