

**AGENDA - MEETING  
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS  
7:00 PM – THE TECH CENTER  
Monday - June 20, 2016**

**A. CALL TO ORDER**

Invocation/Pledge to the Flag

**B. APPROVAL OF AGENDA**

**C. CONSENT AGENDA**

1. June 6, 2016 Regular Meeting Minutes
2. Releases/Refunds
3. Budget Amendment; Administration
4. Budget Amendment; Senior Center

**D. PUBLIC COMMENTS**

**E. PRESENTATIONS**

1. Shenile Ford; Extension
2. David Jones; Public Works

**F. COUNTY MANAGER'S REPORT**

1. Board of Health Appointments
2. Workforce Development Appointments
3. Resolution of Surplus Property
4. Snow Hill/LCC Foundation Tennis & Golf Classic Sponsorship
5. Board of Elections Building Lease Agreement
6. Stormwater Ordinance, Request for Public Hearing on June 29, 2016

**G. COUNTY ATTORNEY'S REPORT AND RECOMMENDATIONS**

**H. COMMISSIONER'S REPORT AND RECOMMENDATION**

**I. CLOSED SESSION – Personnel & Contract Negotiation**

**J. ADJOURN**

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



**GREENE COUNTY**  
A Place To Grow. The Way To Live.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: June 20, 2016

The Consent Agenda for the June 20, 2016 meeting consists of the following items:

- 1.) June 6, 2016 Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) BA: Administration
- 4.) BA; Senior Center

Action Recommended:

**Motion to accept the Consent Agenda**

**Board Action is Needed**

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C1

NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, June 6, 2016 at 7:00 pm in the Tech Center. Present for the meeting: Chairman Brad Fields, Vice Chairman Susan Blizzard, Commissioners Jerry Jones, Bennie Heath, and James T. Shackelford, Jr. County Manager Kyle DeHaven, County Attorney Borden Parker and Deputy Clerk Kathy Mooring.

**A. Call to Order**

Chairman Brad Fields called the meeting to order and he asked Commissioner Shackelford to give the Invocation and lead the Pledge of Allegiance.

Commissioner Shackelford proceeded to give the Invocation and led the Pledge of Allegiance.

**B. Approval of the Agenda**

Chairman Fields asked for a motion to approve the agenda with the addition of Closed Session for Personnel and move G3 to just before the Public Hearing and to also add a Budget Amendment for the Health Department to the Consent Agenda.

On motion by Commissioner Blizzard and seconded by Commissioner Jones, the Board voted unanimously to approve the agenda with the noted changes.

**C. Consent Agenda**

Chairman Fields asked for a motion to approve the Consent Agenda, which consisted of:

- May 16, 2016 Regular Meeting Minutes
- Releases/Refunds
- Budget Amendment: Health Dept.
- Budget Amendment: JCPC
- Budget Amendment: Health Dept.

Refunds (NCVTS) (TAX & TAG)

Ronnie Kay Heath	\$38.83	Trina Denise Warren	\$33.92	Julie Elks Sutton	\$24.73
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On motion by Commissioner Jones and seconded by Commissioner Heath the Board voted unanimously to approve the Consent Agenda.

County Manager Kyle DeHaven came forward at this time to present G3 – 16/17 Budget Review. Mr. DeHaven went over the proposed budget with the Commissioner's and highlighted the corrected area's as requested in the Budget Workshop and an error that Mr. DeHaven caught.

#### **D. PUBLIC HEARING – FY 16/17 Proposed Budget**

Chairman Fields opened the floor for questions from the public. Mr. George Mewborn came forward to ask if the Greene County Public Library budget could be put back to what it was before the County experienced financial turmoil; \$131,000.

On motion by Commissioner Heath and seconded by Commissioner Jones the Board voted unanimously to approve this change in the Library budget.

Mr. Mewborn thanked the Board and then asked on behalf of the Greene County Museum if the County could help provide funds to help get the Museum roof fixed. It leaks pretty badly per Mr. Mewborn everywhere in the building. The Board advised they would look into this and get back to him.

Chairman Fields asked if there was anyone else and seeing that there was not, he closed the Public Hearing.

Mr. DeHaven is recommending the Board approve the budget with the noted changes and that the Board also approve the budget ordinance. Commissioner Blizzard has an issue with the County Manager being allowed to approve Department transfers up to \$25,000, she feels the amount should be no higher than \$15,000. Commissioner Jones seconded this and the Board voted unanimously to have that amount changed in the Budget Ordinance.

Commissioner Heath has a concern about the money being promised for the PARTF Grant match. He is concerned that it will be available when and if it is needed. He was told it is in the balanced budget and it will be there when and if it is needed.

Commissioner Jones moved that they accept the budget as amended and Commissioner Blizzard seconded this. The Board voted and unanimously approved the FY 16/17 Budget with the noted changes.

## **E. PUBLIC COMMENTS**

1. Robert Brock, Snow Hill. Mr. Brock stated he is here on behalf of the VFW. Their building Lease is up for renewal in July and he went over all the money the post has put into the building for repairs and such. He is requesting to renew the lease for 5 years with an automatic renewal for an additional 5 years.

## **F. PRESENTATIONS**

1. Shelby Hubbard – 4H. Ms. Hubbard of Hookerton briefed the Commissioners on her experiences with 4H. Ms. Hubbard stated she will be the Greene County representative at the NCACC Annual Meeting in Forsyth County this August. Tonight's presentation fulfills a requirement needed to qualify for this event in August.

2. Berry Anderson; Fire Rating Update – Mr. Anderson came up and introduced Fire Chief Anthony Grant of Castoria. The fire rating for the 5 mile rating zone in the Castoria area went down from 9e to a 6e effective August 1, 2016.

3. Anna Denise Atkinson – Farm Service Agency. Ms. Atkinson is our new Executive Director for the Greene County Farm Service Agency.

## **G. COUNTY MANAGER'S REPORT**

Chairman Fields turned the meeting over to the County Manager.

County Manager DeHaven's first order of business was to present a request to display fireworks in the town of Hookerton, NC. Mr. DeHaven further stated that the fireworks will be on June 25<sup>th</sup> at 9 p.m. and they are asking to have the fees waived.

On motion by Commissioner Jones and seconded by Commissioner Heath the Board voted unanimously to approve this request for fireworks and to waive the fees.

Mr. DeHaven next presented a Resolution to issue a new Bond Anticipation Note to refinance the note maturing on June 29, 2016. The resolution calls for the purchase of a new note by BB&T for the amount of the old note. The new note bears a 1.5% interest rate and matures December 15, 2016, but can be prepaid at any time.

Mr. DeHaven also noted that a closing date will be established in the next 3 weeks and the current note will replace the old note, so money will not change hands for the maturing principal.

The existing interest will be due at maturity, though. This money will be assessed to the construction engineer after completion.

On motion by Commissioner Jones and seconded by Commissioner Heath the Board voted unanimously to approve the Resolution for the BAN Rollover Issuance.

#### **H. County Attorneys Report and Recommendations**

Mr. Parker advised he is working with Mr. DeHaven on a couple of things.

#### **I. Commissioner's Report and Recommendations**

Commissioner Jones moved that they go ahead and renew the lease for the VFW Building as requested, seconded by Commissioner Blizzard.

The Board voted unanimously to approve this request as noted.

Commissioner Jones asked why Brandon Sutton was not there and why his Site Plan request was not on the agenda. Mr. DeHaven stated that Mr. Sutton's request was not received in time to be on the agenda. Mr. DeHaven stated this will be on the next agenda.

#### **J. Closed Session – Personnel**

**On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to go into Closed Session.**

**On motion by Commissioner Heath and seconded by Commissioner Jones the Board voted unanimously to adjourn closed session.**

#### **K. Adjournment**

On motion by Commissioner Blizzard and seconded by Commissioner Shackelford the Board voted unanimously to adjourn the meeting.

Refunds		NCVTS	"TAX & TAG"											
DATE:		6/20/2016												
Taxpayer	Tax year	rate year	Date paid to DMV	Tag	Assessed value	Assessed value to be refunded	Fire Distr	Sticker Fee	Refund amount G01	Refund amount Fire District	Refund amount Sticker fee	Refund Interest	Total Refund	Reason
Estate of Sila Cyrus Brown, Jr., C/O Dr. William Brown, 1502 Saint James Pl, Kinston, NC 28504-2544	2014		6/8/2015	RWM7597	\$ 2,930.00		F07		\$ 1.92	\$ 0.20			\$ 2.12	Vehicle sold 5/20/16; tag surr. 5/25/16. Refund 1 mth. SCW
Bonnie Andrews & Donnie Andrews, 1335 Morris BBQ Rd, Hookerton, NC 28538	2015		12/28/2015	CMM3895	\$ 6,320.00		F01		\$ 24.84	\$ 3.09			\$ 27.93	Vehicle sold 5/25/16; tag surr. 6/2/16. Refund 6 mths. SCW
Karen Jean Graham, 213 Snow Hill Ridge Dr, Apt 213, Snow Hill, NC 28580	2015		06/01/16	DKT1426	\$5,070.00	\$ 811.00	T02		\$ 6.37	\$ 2.84			\$ 9.21	Adjustment made for high mileage. SCW
Danry Ray Hamm, 1912 Peanut Rd, Snow Hill, NC 28580	2015		5/27/2016	5T9703	\$ 7,580.00		F08		\$ 54.61	\$ 8.19			\$ 62.80	Tag surr. & vehicle sold 6/6/16. Refund 11 mths. SCW
Shirley Cox McLawhorn, 2190 Hwy 123 N, Hookerton, NC 28538	2014		6/26/2015	XYA7118	\$ 5,700.00		F01		\$ 14.93	\$ 1.67			\$ 16.60	Vehicle sold 2/20/16; tag surr. 2/22/16. Refund 4 mths. SCW
Vanessa Laverne Edwards, P.O. Box 422, Snow Hill, NC 28580	2015		2/25/2016	YPX4453	\$ 7,440.00		T02		\$ 43.86	\$ 19.53			\$ 63.39	Vehicle totalled 5/27/16; tag surr. 5/31/16. Refund 9 mths. SCW
Randy Harold Hinnant, 3824 Hwy 258 S, Snow Hill, NC 28580	2015		11/2/2015	ZWM8908	\$ 6,310.00		F04		\$ 16.53	\$ 1.33			\$ 17.86	Vehicle sold 5/31/16; tag surr. 6/2/16. Refund 4 mths. SCW

Becky R. Sutton  
Tax Administrator



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229 Kingold Blvd.  
P.O. Box 482  
Snow Hill, NC 28580

(252) 747-3615  
FAX (252) 747-5067

Date: June 3, 2016

To: Greene County Board of Commissioners

From: Becky R. Sutton - Tax Administrator

Subject: GS 105-350 (7)      **Monthly**      **All levy**  
Report of amount collected on each year's taxes and amount remaining  
uncollected - Collections posted as of May 31, 2016

Year	Current	FY2015-2016	Amount Remaining	%
	Month	Collections YTD	Uncollected	Collected
	Adj. Payments+interest	Adj. Payments+interest		
2005	305.31	\$ 3,274.53	\$ 16,267.67	99.77%
2006	70.38	\$ 3,309.11	\$ 13,379.47	99.83%
2007	60.00	\$ 4,089.32	\$ 17,782.52	99.78%
2008	188.87	\$ 18,142.27	\$ 25,609.47	99.69%
2009	284.45	\$ 9,966.84	\$ 24,242.07	99.72%
2010	372.03	\$ 9,575.37	\$ 24,342.80	99.72%
2011	429.51	\$ 13,894.99	\$ 24,740.11	99.72%
2012	367.79	\$ 24,070.31	\$ 30,401.65	99.66%
2013	872.40	\$ 33,103.26	\$ 54,170.43	99.40%
2014	3,849.10	\$ 133,227.15	\$ 76,639.58	99.12%
2015	\$ 53,998.84	\$ 8,600,223.38	\$ 249,521.03	97.17%
<b>Total</b>	<b>\$ 60,798.68</b>	<b>\$ 8,852,876.53</b>	<b>\$ 557,096.80</b>	

MTD Levy added for 2015				
2015 Beginning levy	ytd add'l levy	payments (principal only)	ytd interest(+)	
\$ 23,385.00	\$ 8,824,206.13	\$ 8,599,126.95	\$ 35,992.06	
YTD:	releases	adjustments	refunds	write offs
	\$ (40,456.42)	\$ 6,617.64	\$ (36,027.96)	\$ 1,132.33

GREENE COUNTY

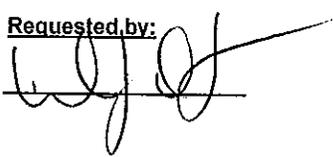
LINE ITEM TRANSFER/BUDGET AMENDMENT

DATE 6-15-16  
DEPARTMENT Admin

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		0	Total		0

REVENUES			BUDGET AMENDMENT EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Transfer	11990-580021	20,000		11160-433109	20,000
Total		0.00	Total		0.00

Explanation:

Requested by:  


Approved by:  
\_\_\_\_\_

CL

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

6/20/2016

Senior Nutrition

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total			Total		

REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
HCCB Transportation	65132434802	-4254.00	Contingency	48-65531-581115	-4254.00
C-2 Aging Funds	11-170-434804	-2198.00	Home Delivered Meals	11-584-5178	-2198.00
<b>Total</b>		<b>-6452.00</b>			<b>-6452.00</b>
COA-In Home & Suppt.	11-170-434809	6452.00	Contract Services SCO	11-585-527500	1000.00
			Activities SCO	11-585-5176	570.00
			Postage/Telephone SCO	11-585-5201	300.00
			Utilities SCO	11-585-520200	1000.00
			Salary SCO	11-585-510100	2,000.00
			Medicare SCO	11-585-513000	455.00
			FICA SCO	11-585-513100	1,127.00
<b>Total</b>		<b>\$6,452</b>	<b>Total</b>		<b>\$6,452</b>

**Explanation:** Funds not extended by Transportation and Home Delivered Meals Programs being applied to Senior Center Operations through Fiscal Year End.

**Requested by:**  
S. Harrison 6-20-16

*Shawn S. Harrison*

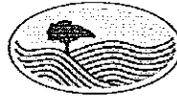
**Approved by:**

\_\_\_\_\_

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price



# GREENE COUNTY

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WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

**1. Policy Purpose**

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

**2. Coverage**

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

**3. Policy**

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk between 6:45 pm and 7:00 pm on the night of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

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Susan Blizzard – Vice Chairman  
Bennie Heath  
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County Manager  
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# GREENE COUNTY

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- g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.
- h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.
- i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.
- j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.
- k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.
- l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.
- m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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James T. Shackelford, Jr.



County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

E1

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Shenile Ford; Extension

Date: June 20, 2016

Ms. Shenile Ford has presented an updated memorandum of Understanding for the extension department. This memorandum identifies position modifications and the salary percentages both the County and State are responsible for.

Action Recommended:

**Motion to accept the memorandum of understanding**

**Board action is needed.**

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# REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: June 20, 2016

TOPIC(S) TO BE PRESENTED: \_Memorandum of Understanding Approval  
Modification and Signage

County Cost Share was approved in 2015, MOU will need to reflect the changes for 2016  
Extension budget year.

PRESENTER'S NAME: \_\_\_Shenile Ford\_\_\_\_\_

PRESENTER'S MAILING ADDRESS: \_229 Kingold Blvd. E. Snow Hill, NC  
27534\_\_\_\_\_

PHONE #:252-747-5831\_\_\_\_\_ FAX #: \_252-747-7024\_\_\_\_\_

PRESENTER'S EMAIL

ADDRESS: \_Shenile\_Ford@ncsu.edu\_\_\_\_\_

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1<sup>ST</sup> AND 3<sup>RD</sup> MONDAY AT 7:00  
P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON  
THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY  
BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE  
AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE  
PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE  
MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER  
THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL: kmooring@co.greene.nc.us
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY  
MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.





**Modification of Existing Memorandum of Understanding  
Change to Payroll Agreement for Greene County**

**CHECK ONE SELECTION BELOW**

1.  Change from Send-In Provision to Lock-In Provision

The above named county wishes to change its payroll agreement with North Carolina Cooperative Extension, as initially approved on \_\_\_\_\_, to Lock-In by Percentage Provision (Option A.)

**Option A. – Lock in by Percentage Provision**

All EPA Employees \_\_\_\_\_% County \_\_\_\_\_% NCSU/NC A&T SU

All COSS Employees \_\_\_\_\_% County \_\_\_\_\_% NCSU/NC A&T SU

*Any position added to this county's staff of Extension Personnel subsequent to the effective date of this modification will adhere to the above percentages.*

**OR**

The above named county wishes to change its payroll agreement with North Carolina Cooperative Extension, as initially approved on \_\_\_\_\_, to Lock-In by Position Provision (Option B.)

**Option B. – Lock-In by Position Provision (List each position title and its associated salary percentages.)**

Position Title	Salary Percentage County	Salary Percentage NCSU/NC A&T SU

*Any position added to this county's staff of Extension Personnel through mutual agreement between the County and NCSU/NC A&T SU subsequent to the effective date of this modification will have its funding splits documented in correspondence between this County and NCSU/NC A&T SU, and will become part of this Agreement.*

2.  Change from Lock-In by Percentage Provision (Option A.) to Lock-In by Position Provision (Option B.)

3. The above named county wishes to change its payroll agreement with North Carolina Cooperative Extension, as initially approved on July 1, 2016, to Option B. as outlined below.

**Option B. – Lock-In by Position Provision (List each position title and its associated salary percentages.)**

Position Title	Salary Percentage County	Salary Percentage NCSU/NC A&T SU
Extension Director	50%	50%
Administrative Secretary	50%	50%
4-H Agent	50%	50%
Agriculture Agent/ Field Crops	50%	50%
Agriculture Agent/Livestock	25% (25% Lenoir County)	50%
Family and Consumer Sciences	35%	65% (NC A&T SU)
EFNEP program assistant	0%	100%

Secretary	100% (part-time)	0%
4-H program assistant	100% (part-time)	0%
Juvenile Restitution Coordinator	100% (grant-funded)	0%

Any position added to this county's staff of Extension Personnel through mutual agreement between the County and NCSU/NC A&T SU subsequent to the effective date of this modification will have its funding splits documented in correspondence between this County and NCSU/NC A&T SU, and will become part of this Agreement.

4. \_\_\_\_\_ Change from Lock-In by Position Provision (Option B.) to Lock-In by Percentage Provision (Option A.)

The above named county wishes to change its payroll agreement with North Carolina Cooperative Extension, as initially approved on \_\_\_\_\_, to Option A. as outlined below.

Option A. – Lock in by Percentage Provision

All EPA Employees \_\_\_\_\_% County \_\_\_\_\_% NCSU/NC A&T SU

All COSS Employees \_\_\_\_\_% County \_\_\_\_\_% NCSU/NC A&T SU

Any position added to this county's staff of Extension Personnel subsequent to the effective date of this modification will adhere to the above percentages.

5. \_\_\_\_\_ Change from Lock-In Provision (Option A. or B.) to Send-In Only

The above named county wishes to change its payroll agreement with North Carolina Cooperative Extension, as initially approved on \_\_\_\_\_, to Send-In Only.

Signatures of the persons below authorize execution of this document, effective \_\_July 1, 2016\_\_, and continuing year-to-year, unless otherwise terminated in writing by either party under notification to the other party no less than one-hundred twenty (120) days prior to the desired termination date.

Chairperson or Designee – Board of County Commissioners

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Director, North Carolina Cooperative Extension Service, NC State University or Designee

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Administrator, North Carolina Cooperative Extension Program, NC A&T State University or Designee

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Commissioners  
Brad Fields-- Chairman  
Susan Blizzard -- Vice Chairman  
Bennie Heath  
Jerry Jones  
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# GREENE COUNTY

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County Manager  
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Finance Officer  
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EJ

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: David Jones; Public Works

Date: June 20, 2016

Mr. David Jones would like to present to the commissioners

Action Recommended:

**Informational Only**

**No Board action is needed.**

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# REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: \_\_JUNE  
20\_\_\_\_\_, 2016

TOPIC(S) TO BE PRESENTED: \_\_RECYCLING EQUIPMENT GRANT  
PROPOSAL\_\_\_\_\_

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PRESENTER'S NAME: \_\_DAVID  
JONES\_\_\_\_\_

PRESENTER'S MAILING ADDRESS: \_\_PO. BOX 543 SNOW  
HILL\_\_\_\_\_

---

PHONE #: \_\_252 747 5720\_\_\_\_\_ FAX #: \_\_252 747  
4702\_\_\_\_\_

PRESENTER'S EMAIL  
ADDRESS: \_\_djones@co.greene.nc.us\_\_\_\_\_

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1<sup>ST</sup> AND 3<sup>RD</sup> MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL [kmooring@co.greene.nc.us](mailto:kmooring@co.greene.nc.us)
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.

GREENE COUNTY PUBLIC WORKS  
CONVENIENCE CENTER COMMINGLED RECYCLING COLLECTION  
GRANT PROPOSAL, 2016

**Project Title:** Greene County Convenience Center Commingled Recycling Collection Grant

**Greene County Public Works**

Po Box 543  
Snow Hill, NC 28580

**Point of Contact**

David Jones  
Public Works Director  
Phone: 252-747-5720  
Fax: 252-747-4702  
Email: djones@co.greene.nc.us

**Submittal Date:** May 16, 2016

**General Requirements**

The mission of the Greene County Solid Waste program is to provide safe and sanitary disposal of all solid waste within the County and comply with all local, state, and federal rules and regulations.

**Project Description.** Greene County seeks \$15500 in Convenience Center Commingled Recycling Collection grant funding to aid in the purchase of one self-contained 30-yard compactor for placement and utilization at the Brown Town convenience center location as well as purchasing the appropriate signage and public outreach materials.

The existing facility is owned and operated by the County and the grant-funded roll-off compactor will be assimilated into the current convenience center network to be operated and staffed at the County's expense.

With the initial funding incorporating this new compactor into the current program, Greene County will continue to transition the remainder of its convenience centers to compacted collection of commingled recyclables, with the plan that over time all of the convenience centers will be compacting commingled recyclables. To reduce hauling cost.

Greene County will continue to contract with Waste Industries for all hauling of the roll-off containers. Recyclables hauled to Waste Industries Transfer Station in Wilson then to Sunoco in Raleigh NC.

**Materials Collected.** Materials that will be accepted include glass: bottles and jars (green, clear, brown); plastic: #1-#7 bottles; mixed paper and cardboard: newspaper, office paper, and magazines; aluminum and steel cans; and non-bottle plastic containers, milk cartons, and juice/aseptic containers.

**Measurement Plan.** In the last FISCAL 14/15 Greene County collected 198.86 tons of commingled recycling. Site one has two 30yd A roof containers that are every other week that is six hauls a month We anticipate cutting hauls to one per month with this new equipment.**Public Outreach Plan.** Greene County plans to update signage at this site.

If awarded, Greene County will be updating its website as well as all convenience center brochures.  
**Implementation Timeline.**

	Date	Projected Outcome
	Aug 31, 2016	Compactors installed and open to the public, receiving commingled recyclables.
	May 30, 2017	CCCRC final report submitted

**Project Budget:**

Greene County is requesting \$15500 to be allocated to the overall costs attributed to the purchase and installation of one self-contained 30-yd commingled recycling collection roll-off compactor. As documented below, all grant funds will be used for the purchase of one 30-yard compactor Bakers Waste Equipment, INC as well as signage and public outreach for the new commingled recycling collection program.

Quantity	Item	DEACS Grant Funds	Greene County Funds	Total
1	Self Contained 30-yard roll-off compacting system	\$15000	\$3177.00	\$18177.00
-	Signage and public outreach materials	\$500		\$500
	<b>Total Project Expenditures</b>	\$15500	\$3177.00	\$18677.00

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

FL

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Greene County Board of Health Appointments

Date: June 20, 2016

The Greene County Board of Health has two vacancies which have been advertised and applied for. Two recommendations have been received from the Board of Health and are attached.

Action Recommended:

**Motion to appoint the two individuals to the Board of Health**

**Board action is needed.**

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BOARD/COMMITTEE APPOINTMENTS BY THE GREENE COUNTY BOARD OF  
COMMISSIONERS

PURPOSE

To create a procedure by which the Greene County Board of Commissioners appoints citizens who wish to serve their community.

POLICY

1. All Boards shall have an appropriate mix of race, gender, and geographical location when applicable and possible.
2. Board vacancies shall be advertised quarterly in the local newspaper.
3. Citizens interested in serving on a board/committee shall complete a written application form (available from Clerk to the Board) before being considered for nomination. A copy of forms for a specific appointment shall be sent to Commissioners at least two weeks before the meeting at which the specific board/committee appointment will be discussed.
4. Commissioners will be notified in writing of all potential vacancies that the Commissioners appoint on all Boards or committees at least two regular Commissioner meetings before regular terms expire. The Board shall make every effort to make appointments during the month for which they are due. In the event of an expired term, members shall continue to serve until a new member is appointed.  
  
Unexpired Terms. The Board intends to make appointments to fill unexpired terms, created by resignation, removal, or other causes, as expeditiously as possible.
5. The Greene County Board of Commissioners shall make all appointments by giving due consideration to the needs of Greene County in conjunction with available applications for appointment.
6. New board appointees shall be oriented by the Agency Director or Chairperson of the Committee.
7. All appointees will be required to sign the attendance requirement statement at the bottom of the "Application for Appointment to Greene County Advisory Boards and Commissions."
8. The Greene County Board of Commissioners requests that each Board to which they make appointments adopt a 75% per year attendance policy applicable to all appointees and enforce such policy through written notification to the Board of Commissioners. When the Board of Commissioners has been notified that appointees failed to maintain the required 75% year attendance the appointee will be replaced. The appointee will be notified by letter from the Chairman, with a copy of the Board Appointment Policy attached, that they have been replaced due to their failure to attend required percentage of meetings.
9. The Greene County Board of Commissioners requests that all Boards to which they make appointments adopt a timely communication procedure and schedule, and provide copies of the minutes so that the Commissioners may be informed at all times concerning county business.
10. In order to allow more individuals an opportunity to serve on Greene County Boards, the County Commissioners establish a limit on the time an individual can serve. Unless specified different by NC General Statutes, the term limit in Greene County shall be two full terms. Filling an unexpired term does not count toward the term limits. An individual that is not reappointed due to term limits may be reappointed to the same Board after a break of six months.

Attachment: Application for Appointment to Greene County Advisory Boards and Commissions

APPLICATION FOR APPOINTMENT  
to  
GREENE COUNTY ADVISORY BOARDS AND COMMISSIONS

The Greene County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Greene County Clerk to the Board, 229 Kingold Blvd., Suite D, Snow Hill, NC 28580, or fax to 252-747-3884.

*Advisory Board/Committee/Commission interested in:*

(I understand that this application will be kept on the active file for two years only, and I hereby authorize Greene County to verify all information included in this application.)

Name: David Jones

Address: 105 7<sup>th</sup> St.

City/State/Zip: Snow Hill NC 28580

Telephone: (Home): (252) 747-5683 (Work): (919) 434-0976 (cell)

Email: readysetwalk10@gmail.com

Occupation: Retired

Business Address: \_\_\_\_\_

Current volunteer activities / other Board & Commissions: Senior Advisory Board

Transportation Advisory Board Senior Tar Heel Legislature

Why do you want to serve on this Board? Seek to make positive impact to improve health outcomes for all citizens of Greene County

CERTIFICATION

I certify that I understand the 75% attendance requirement established in the Greene County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

David Jones  
Signature of Applicant

6-7-16  
Date

APPLICATION FOR APPOINTMENT  
to  
GREENE COUNTY ADVISORY BOARDS AND COMMISSIONS

The Greene County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Greene County Clerk to the Board, 229 Kingold Blvd., Suite D, Snow Hill, NC 28580, or fax to 252-747-3884.

*Advisory Board/Committee/Commission interested in:*

(I understand that this application will be kept on the active file for two years only, and I hereby authorize Greene County to verify all information included in this application.)

Name: NORMAN C LEWIS

Address: 511 Starbridge Drive

City/State/Zip: Snow Hill, NC 28580

Telephone: (Home): 252.560.5205 (Work): 252.747.3885

Email: normanclewis@gmail.com

Occupation: Pharmacist

Business Address: 104 Parkwood Drive, Realo Drug - Snow Hill

Current volunteer activities / other Board & Commissions: \_\_\_\_\_

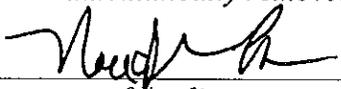
Board of Health - Animal Control, Greene Co Health Care

Why do you want to serve on this Board? \_\_\_\_\_

Continue to serve the long term health of Greene Co

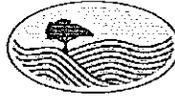
CERTIFICATION

I certify that I understand the 75% attendance requirement established in the Greene County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

  
Signature of Applicant

5-10-16  
Date

Commissioners  
Brad Fields- Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



**GREENE COUNTY**  
A Place To Grow. The Way To Live.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

F2

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Workforce Development Appointments

Date: June 20, 2016

The East Carolina Workforce Development has request the Greene County Board of Commissioners to reappoint two individuals from the community to the East Carolina Workforce development board. These individuals are Judy Darden, and Angela Bates.

They have an additional vacancy on their board. They are requesting the Greene County Commissioners appoint an individual who represents the private sector for a two year appointment beginning July 1, 2016. Qualification of this candidate they seek include; business owners, CEO or COO's of non-governmental entities, private sector executives with substantial management responsibility.

Action Recommended:

**Motion to reappoint the two requested individuals to the east Carolina workforce development**

**Make recommendations of people in the community to serve in the vacant position on the board to attempt to appoint at the June 29<sup>th</sup> meeting**

**Board action is needed.**

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May 23, 2016

Mr. Jerry Jones, Chairman  
Greene County Board of Commissioners  
229 Kingold Blvd., Suite D  
Snow Hill, NC 28580

Dear Mr. Jones:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

We are requesting that the Greene County Board of Commissioners reappoint the following individuals to the Eastern Carolina Workforce Development Board, Inc., for a two-year appointment beginning July 1, 2016, and expiring June 30, 2018:

- Judy Darden, Private Sector
- Angela Bates, Community Based Organization

We also have one vacant board position. In light of this vacancy we would like to request that the Greene County Board of Commissioners make an appointment representing the Private Sector, to the Eastern Carolina Workforce Development Board, Inc. for a two year appointment, beginning July 1, 2016, and expiring June 30, 2018.

"Private Sector" is defined as: Owners of business concerns, chief executives or chief operating officers of non-governmental employers, or other private sector executives who have a substantial management or policy responsibility.

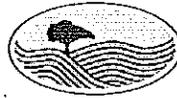
Please feel free to call me at (252) 636-6901 if you have any questions. Thank you for your continued support.

Sincerely,

Tammy Childers  
Executive Director

cc: Mr. Kyle DeHaven, County Manager  
Ms. Judy Darden  
Ms. Angela Bates

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



**GREENE COUNTY**  
A Place To Grow. The Way To Live.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

F3

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Resolution of Surplus Property

Date: June 20, 2016

Attached is a resolution declaring surplus property from various departments. DSS is the main contributor of the surplussed property.

Action Recommended:

**Motion to approve the resolution declaring surplus property.**

**Board action is needed.**

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\*Greene County is an equal opportunity provider, employer and lender.\*

To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price



# GREENE COUNTY

A Place To Grow. The Way To Live.

## Home of the North Carolina Sweet Potato Festival Resolution Declaring Surplus Property

WHEREAS, Greene County is authorized by the North Carolina Statute (NCGS) 153A-176 to dispose of real or personal property belonging to the county by public auction and donations of personal property to other governmental units, and

WHEREAS there exists certain items of personal property belonging to Greene County which are surplus to the needs of the County, and

WHEREAS, NCGS 153A-176 describes the procedure to be followed to affect such sale,

NOW, THEREFORE BE IT RESOLVED by the County Commissioners of Greene County that the County Manager is directed to dispose of the following items of County property by online auction utilizing GovDeals.com. Terms are cash or certified check at the time of sale.

ITEM NAME	DESCRIPTION	VIN/ID#
Black & White Action TV/Radio	Model # CAN – 3124	
Monitors	5 Dell 1 Balance 1 Acer 1 KDS	All Work
Key Boards	23 different makes	all Work
Mouse	Box Full	
3 Computer stands with keyboard trays		
1 Tri-Pod		
Brother Fax Machine	Intellifax 1270	Serial # 007678758
JVC Video Camera	Camcorder	Model GR-AXM174

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Commissioners  
Brad Fields-- Chairman  
Susan Blizzard -- Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price



# GREENE COUNTY

A Place To Grow. The Way To Live.

3 Camera's  
HP Laser Printer  
3 Scanners  
Dirt Devil Hand Vacuum  
Polaroid ID Laminator  
Radio Shack Intercom  
HP Print Cartridges  
RCA Camcorder  
Miscellaneous Office Equipment:  
Desk Top  
Breakroom Shelf

*Home of the North Carolina Sweet Potato Festival*  
Polaroid One Step  
Olympus – Digital  
Polaroid – Power Zoom

Desk Top  
Serial TH1711567R

1 Epson 1640SU  
1 HP ScanJet 4200C  
1 Xerox Documate 510

CC540 and accessories

Wall Mail Racks, DVD/CD Racks, Disk Holder Boxes, Blank cd/dvds

Adopted this 20<sup>th</sup> day of June 2016

ATTEST:

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Brad Fields, Chairman

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Kyle J. DeHaven, Clerk to the Board

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# SURPLUS COUNTY PROPERTY

## North Carolina General Statutes § 153A-176 Disposition of property

A county may dispose of any real or personal property belonging to it according to the procedures prescribed in Chapter 160A, Article 12. For purposes of this section references in Chapter 160A, Article 12, to the "city," the "council," or a specific city official are deemed to refer, respectively, to the county, the board of commissioners, and the county official who most nearly performs the same duties performed by the specified city official. For purposes of this section, references in G.S. 160A-266(c) to "one or more city officials" are deemed to refer to one or more county officials designated by the board of county commissioners. (1868, c. 20, ss. 3, 8; Code, ss. 704, 707; Rev., ss. 1310, 1318; C.S., ss. 1291, 1297; 1973, c. 822, s. 1; 1983, c. 130, s. 2.)

	ITEM NAME	DESCRIPTION	VIN/ID#
1.	Action TV/Radio	B/W	Model # ACN-3124
2.	Monitors	5 Dell 1 Balance 1 ACER 1 RAS	All work
3.	Key Boards	23 total different kinds	All work
4.	Mouses	Box Full	
5.	3 Computer Stands w/ Keyboard trays		
6.	1 Tri-Pad		
7.	Brother FAX Machine	IntelliFAX 1270 Ser# A07678758	-last used it works
8.	JVC-Video Camera	Camcorder	Model - GR-AX4174
9.	3 Cameras	one step Polaroid, Olympus-Digital Polaroid - Power Zoom	

# SURPLUS COUNTY PROPERTY

## North Carolina General Statutes § 153A-176 Disposition of property

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	ITEM NAME	DESCRIPTION	VIN/ID#
10.	HP Laser Printer	Desk Top	Serial TH1711567R
11.	3 Scanners	1 EPSON 1640SU 1 HP ScanJet 4200 1 XEROX DOCEMATE 510	
12.	Dirt Devil Hand Vacuum		
13.	Polaroid ID Laminator		
14.	Radio Shack intercom		
15.	<del>HP Print Cartridges</del> HP Print Cartridges -		
16.	FLA CAMCORDER	CC540 + ASSOCORIES	
17.	Misc. Office equipment - Wall Mail Racks	DVD/CD RACKS Disk Holders CD/DVDs	
18.	Desk Top		
19.	Breakroom Shelf		

Commissioners  
Brad Fields-- Chairman  
Susan Blizzard -- Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



County Manager  
Kyle DeHaven  
Finance Officer  
Landon Price

F4

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Snow Hill/LCC Foundation Tennis & Golf Classic Sponsorship

Date: June 20, 2016

LCC Foundation is again asking for a sponsorship in their Tennis & Golf Classic. Last year we were a Bronze sponsor at \$150. This is a great marketing tool for the County and shows our continued support of our local higher education provider.

Action Recommended:

**Motion to approve a Bronze sponsorship for the Snow Hill/LCC Tennis & Golf Classic.**

**Board action is needed.**

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June 6, 2016

Mr. Kyle DeHaven  
Greene County Manager's Office  
229 Kingold Boulevard, Suite D  
Snow Hill, NC 28580

Dear Mr. DeHaven,

Thank you for your past support of the Snow Hill/LCC Foundation Tennis and Golf Classic. We invite you to join us again this year at the **Cutter Creek Golf Club (August 25)** and **Greene Ridge Racquet Club (August 26-28)** as we raise money for the LCC Foundation Greene County Merit Scholarship Fund.

The LCC Foundation's mission is that no student be denied an education based on financial needs. Individuals and business owners like you are to thank for the Foundation's continued ability to serve students. Your donations ensure that students and community members are able to pursue their academic and professional goals.

Just ask Robert Simmons, a recent LCC graduate and Foundation scholarship recipient:

*"My Foundation scholarship has allowed me to attain an education while building leadership skills. I have learned so much from my experience, both inside and out of the classroom, which would not be possible without the LCC Foundation and its donors."*

Please consider participating by registering for the tournament or becoming a sponsor. There are four levels of sponsorship in the golf tournament: the Platinum Sponsorship for \$1,000, the Gold Sponsorship for \$500, the Silver Sponsorship for \$300, and the Bronze Sponsorship for \$150. Details and benefits of each level are in the enclosed brochure.

Be sure to submit your registration early as the tournament fills quickly. This is an event you will NOT want to miss! For more information, please call Patrick Bliss at 252.233.6843 or email at [pjbliss52@lenoircc.edu](mailto:pjbliss52@lenoircc.edu).

Sincerely,

Jeanne Kennedy  
Executive Director

Patrick J. Bliss  
Special Events Coordinator

Enclosures

Commissioners  
Brad Fields– Chairman  
Susan Blizzard – Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



County Manager  
Kyle DeHaven

FS

Finance Officer  
Landon Price

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Board of Elections Lease

Date: June 20, 2016

Attached is the proposed board of Elections lease. This lease remains substantially the same as before, but with an increased monthly rent amount. It is a 2 year lease with options up to 5years.

Action Recommended:

**Motion to approve the lease with the Town of Snow Hill**

**Board action is needed.**

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North Carolina

Greene County

THIS LEASE, made and entered into this the 1st day of July, 2016, by and between the TOWN OF SNOW HILL, a municipal corporation organized and existing under the laws of the State of North Carolina, Lessor, party of the first part, and Greene County, a political subdivision of the State of North Carolina, Lessee, party of the second part;

WITNESSETH:

That subject to the terms and conditions hereinafter set forth, the Lessor does hereby let and lease unto the said Lessee, the following described property located in the Town of Snow Hill, County of Greene, and State of North Carolina and more particularly described as follows:

Being the approximate 2200 square feet on the north, and the approximate 800 square feet on the south of that building owned by the Town of Snow Hill located at 110 SE First Street, Snow Hill, NC.

TERMS AND CONDITIONS ABOVE REFERENCED AS FOLLOWS:

1. This lease shall begin as of the 1st day July 2016, and unless sooner terminated as herein provided shall continue for a period of two (2) years.
2. The rental to be paid by the party of the second part shall be EIGHT HUNDRED DOLLARS (\$800.00) per month, payable monthly in advance on the first day of each month.
3. The parties of the second part shall be responsible for payment of utilities to said building as follows: payment of (2/3) of electric and water bills. The party of the second part shall be responsible for its own telephone and waste pick-up expenses.
4. During the term of this lease, the Lessor agrees to maintain the roof and outside walls of said premises, and all necessary heating and cooling equipment, and plumbing lines and equipment. Otherwise, the party of the second part shall take the premises "as-is". Any improvements desired by the second part, including but not limited to new carpeting or flooring, drapes, interior painting, ceilings, new partitions, new plumbing fixtures, etc., may be installed by the party of the second part at its own expense, and shall remain at the termination of this lease and shall become property of the Lessor, unless it can be removed without damage to the premises and as long as premises can be returned to the party of the first part in condition similar to that at the commencement of this lease.
5. If said premises shall be rendered untenable by fire or other casualty, the Lessor has the option to repair or replace said building and will within thirty (30) days of the destruction or damage notify the Lessee whether it elects to restore the property or to terminate the lease. If the Lessor elects not to restore the demised property, then this lease shall thereupon terminate and become null and void. However, should the Lessor elect to restore the premises to the condition existing before the damage or destruction, then in that event the rent shall be abated according to the amount of square footage available to the Lessee for use to conduct business in while the repair and/or restoration takes place.

6. It is expressly agreed that if the Lessee shall neglect to make any payment of rent when due or neglect to do and perform any matter or thing herein agreed to be done and performed by it, and shall remain in default thereof for a period of ten (10) days after written notice from the Lessor calling attention to such default, Lessor may declare the lease terminated and take possession of said premises without prejudice to any other legal remedy it may have on account of such default.
7. The Lessee may not transfer or sublet the leased premises without prior written consent of the Lessor.
8. The Lessee agrees to abide by all of the laws of the State of North Carolina and the ordinances of the Town of Snow Hill, and not to operate any business in such a manner as to cause a public nuisance.
9. At the termination of this lease or any tenancy thereafter, Lessee shall surrender the premises to the Lessor in as good a condition as they shall be in at the commencement of this lease, subject to ordinary wear and tear and damage by fire and other causes beyond the control of the Lessee.
10. The Lessee agrees that it will at all times during the term hereof, at its own expense, maintain and keep in force public liability insurance against claims for bodily injury, death, or property damage occurring in or about the premises and will also provide at its sole expense, such fire and extended coverage and vandalism and malicious mischief insurance covering the contents of the leased premises as the Lessee deems advisable. The Lessor at its sole cost and expense shall keep the premises and the building and improvement thereon, to wit; all the property deemed to be real property under the terms of this lease insured to the extent of the full replacement cost thereof against loss or damage by fire, with extended coverage.
11. Lessee agrees to indemnify and defend Lessor (with counsel acceptable to Lessor) and to save harmless Lessor, against and from any and all claims by or on behalf of any person, firm or corporation arising by reason of injury to persons or property occurring on the Premises to the extent caused by any negligent act or omission or willful misconduct on the part of Lessee or any employee, agent, independent contractor, licensee or invitee of Lessee.
12. The Lessee shall have the option to extend this lease for three (3) additional periods of one (1) year each, on conditions and terms to be agreed to by both parties. Lessee shall give Lessor notice if its election to renew not less than ninety (90) days before the end of the term of the original or opted period. The parties shall have thirty (30) days after the Lessor receives notice from the Lessee, exercising the Lessee's right to extend the term of this lease, in which to agree upon reasonable rent to be paid by the Lessee for any extended term of this lease. Upon agreement of the parties for the amount of rent to be paid for any extended term, the parties shall execute immediately an amendment to this lease, stating the amount of rent to be paid to the Lessor for the extended term.
13. If Lessee remains in possession of the Premises or any part thereof after the expiration of the Term of this Lease or any renewal term, as applicable, with the Lessor's acquiescence and without any agreement of the parties, Lessee will be a Lessee from month-to-month pursuant to the other terms of the Lease.
14. This Lease shall constitute the entire agreement of the parties. All prior agreements between the parties, whether oral or written, are merged into this document and shall be of no force and effect. This Lease cannot be changed, modified or discharged other than

by a written agreement signed by the party against whom enforcement of the change, modification or discharge is sought.

15. Every provision of this Lease is intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, that illegality or invalidity shall not affect the validity of the remainder of the Lease.

It is further expressly agreed and understood that all the covenants and agreements herein made shall extend to and be binding upon any successors in interest and assigns of the parties hereto.

IN TESTIMONY WHEREOF the said parties have hereunto set their hands and seals, in duplicate originals, this the day and year first above written.

TOWN OF SNOW HILL:

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk

COUNTY OF GREENE

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Commissioners  
Brad Fields-- Chairman  
Susan Blizzard -- Vice Chairman  
Bennie Heath  
Jerry Jones  
James T. Shackelford, Jr.



**GREENE COUNTY**  
A Place To Grow. The Way To Live.

County Manager  
Kyle DeHaven

Finance Officer  
Landon Price

FLP

*Home of the North Carolina Sweet Potato Festival*

From: Kyle J. DeHaven, County Manager

Re: Request for Public Hearing; Storm water Ordinance

Date: June 20, 2016

The County Manager is requesting a Public Hearing for a proposed Storm water Ordinance. This ordinance puts us in compliance with the Environmental Management Commission, article IV, Mitigation concerning the IBT for water purchased from GUC.

Action Recommended:

**Motion to call for a public hearing regarding a proposed Storm water ordinance**

**Board action is needed.**

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884  
[www.co.greene.nc.us](http://www.co.greene.nc.us)

*The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment*