

NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, January 7, 2013 at 7:00 p.m. at the Greene County Museum. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Shackelford gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended agenda as presented.**

Chairman Edmondson asked that item C4 – ABC Board appointments be removed from the consent agenda and discussed later in the meeting.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the amended consent agenda.**

**December 13, 2012 Joint Meeting Minutes  
December 14, 2012 Recessed Meeting Minutes  
December 17, 2012 Regular Meeting Minutes**

**Resolution for Record Retention and Disposition Schedule**

**Consideration of Late Applications for Elderly Exclusion and Present Use Value – Vaughn Hardy Privette – Elderly Exclusion; Anita Stallings – Disabled Exclusion; William & Rose Askew – Present Use Value; Gary & Angie Askew – Present Use Value**

RELEASES

R&R Land Dev.	\$296.00	Joyce Best	\$37.00
William E Sugg, III	\$37.00	William E Sugg, III	\$37.00
Ray Dail	\$64.20	Faye Elmore	\$37.00
Fred Brann	\$37.00	Harold D. Bailey	\$37.00
Ernest Warters	\$37.00	Shirley Gray	\$37.00
Christi Gray	\$37.00	Billy Smith	\$178.19
Robert Edmundson	\$37.00	Robert Edmundson	\$74.00
Robert Edmundson	\$37.00	Thomas Norman	\$37.00
Shelby Jean Eaton	\$37.00	Phyllis Vandiford	\$37.00
Don & Mary Ann Warren	\$37.00		

REFUNDS

Russell J. Jones	\$74.00	Michael W. Hardy	\$74.00
Michael W. Hardy	\$37.00	Harold L. Coltrane	\$37.00
Clyde Roberson	\$37.00	Glen Ford Sr & Glen Ford Jr.	\$101.57
Glen Ford Sr & Glen Ford Jr.	\$101.57	Glen Ford Sr & Glen Ford Jr.	\$101.57
Glen Ford Sr & Glen Ford Jr.	\$101.57	Glen Ford Sr & Glen Ford Jr.	\$101.57

The Chairman opened the floor for public comments.

Ms. Sharon Ginn updated the Board on upcoming activities for the Greene County Museum.

Chairman Edmondson introduced Mr. Richard Hicks as the Interim County Manager.

Ms. Susan Blizzard expressed concern regarding overestimates of County revenues. Ms. Blizzard asked for clarification regarding various projects and programs.

Ms. Becki Scarborough read a statement regarding concern of the financial stability of the County.

Mr. Ben Lanier advised the Board that he would like to nominate himself to either the finance or personnel committees.

Being there were no further comments the Chairman closed the public comment section.

Chairman Edmondson advised that the Board will have to take a hard stand on future items regarding the budget.

Ms. Shenile Ford, Extension Director presented two travel requests. 1) 4-H Youth Program and 2) NCACRP & MCTCA Winter Conference for Ms. Valerie Reed. Ms. Ford noted that the Winter Conference would be paid for by a grant, therefore being no cost to the County.

Interim County Manager Richard Hicks noted that the Board may want to wait until after the meeting with the Local Government Commission and allow him time to devise a travel policy for approval.

Commissioner Jones made a motion to approve the travel if it is grant funded monies, Commissioner Shackleford seconded the motion.

Chairman Edmondson and Commissioners Garner and Heath voted against.

Travel request denied.

Mr. Michael Rhodes, Health Director presented several requests for travel.

Chairman Edmondson noted that the Board needs to try and meet with Mr. Hicks this week regarding a travel policy.

Commissioner Heath stated that the Board needs to meet as soon as possible.

Chairman Edmondson advised that no further travel requests are to be submitted until a travel policy is in place.

Mr. Randy Skinner, EM Director presented information regarding the Hazard Mitigation Grant Program (HMGP) for the Greene County Schools transfer switch. The total amount approved is \$38,934.00. The Federal share is \$29,201.00 and the non-federal share of \$9,733.00 is provided by the NC Division of Emergency Management.

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to accept the grant in the amount of \$38,934.00.**

Mr. Skinner presented information regarding the HMGP for the acquisition of three residential structures that were destroyed during the tornado. The total project amount is \$342,784.00. The Federal share is \$257,088.00 and the non-federal share of \$85,696.00 is provided by the NC Division of Emergency Management. The three parcels would become property of Greene County.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to accept the grant in the amount of \$342,784.00 for the buyout of the three properties.**

Mr. Van Lewis, McDavid Associates reviewed information the Interbasin transfer certificate stormwater requirement.

Mr. Lewis reviewed the procedures to determine cost of water.

1. December 31<sup>st</sup> – Date of CPI-U values to be used to calculate revised cost of water.
2. December 31<sup>st</sup> – Accountant completes annual audit for FARMVILLE and GREENE COUNTY.
3. January 15<sup>th</sup> – FARMVILLE and GREENE COUNTY accountant identifies the “Bulk Cost of Alternative Water” per 1,000 gallons for the respective units of government based upon the combination of the “Delivery/Operation cost of Alternate Water Supply” calculated from prior year audit plus the cost of water as established by the COMMISSON.
4. January 15<sup>th</sup> – FARMVILLE and GREENE OCUNTY initiate independent “Rate Study Analysis” for respective systems.
5. February 15<sup>th</sup> – Date COMMISSION notifies FARMVILLE and GREENE COUNTY of the revised cost of water, said revised cost of water to be based upon the CPI-U as of December 31<sup>st</sup>, said revised cost to be implemented July 1<sup>st</sup> of the following year by all parties.
6. March 15<sup>th</sup> – Independent “Rate Study Analysis” for FARMVILLE and GREENE COUNTY are to be completed with recommendations to the respective governing bodies.
7. April 10<sup>th</sup> – FARMVILLE and GREENE COUNTY respective governing bodies, adopt user rate schedules for next fiscal year beginning July 1<sup>st</sup>.
8. April 15<sup>th</sup> – FARMVILLE and GREENE COUNTY notify in writing all “Bulk Water Customers” of new “Bulk Water Rate” to be implemented for the new fiscal year beginning July 1<sup>st</sup>.
9. May 30<sup>th</sup> – FARMVILLE and GREENE COUNTY to notify all respective “End Users” of new water rates to be effective July 1<sup>st</sup>.
10. May 30<sup>th</sup> – All “Bulk Water Customers” who purchased Alternative Water Supply from FARMVILLE and GREENE COUNTY to complete “Rate Study Analysis” and notify their “End Users” of new rates to be effective July 1<sup>st</sup>.
11. July 1<sup>st</sup> – New “Bulk Water Rate” and new “End User Rates” to be effective.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the procedures to determine water cost.**

Mr. Lewis asked the Board for authorization to talk with other units of government regarding the purchasing of banked water.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to authorize McDavid Associates to talk with other units of government regarding the purchasing of banked water.**

Mr. Richard Hicks reviewed information regarding revisions made to the budget. Mr. Hicks noted he hopes to be able to bring the final numbers back to the Board at the January 22<sup>nd</sup> meeting.

Mr. Hicks presented the following budget amendments:

**Recreation**

Special Revenue 11160-432203	\$6,000	Concession Commissions 11511-540200	\$6,000	Budget for concession collections and the payment of commissions for groups working concession. Estimated for Fall and Spring.
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**Social Services**

Crisis Intervention 11171-437115	\$64,814	Crisis Intervention 11522-563000	\$64,814	Additional funds received. All are 100% federal dollars
LIEAP 11171-437130	\$28,630	LIEAP	\$28,630	Additional funds received. All are 100% federal dollars
CIP/LIEAP Admin 11171-437117	\$8,663	Salaries	\$8,663	Additional funds received. All are 100% federal dollars

**Alternative Water Surcharge Fund**

Fund Balance 40210-439800	\$26,513	Contribution to Phase 1F 40911-545000	\$26,513	Budget for alternative surcharge funds contribution to Phase 1F of Alt Water Project. Transfer of these funds will closed out Phase 1F.
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**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments as presented.**

Chairman Edmondson stated that he felt that the Board needs to advertise for the 2 positions for the ABC Board.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to advertise for the 2 vacant positions for the ABC Board.**

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to enter into closed session to consult with an Attorney employed by the Greene County Commissioners in order to preserve the Attorney-Client privilege between the Attorney and the Greene County Board of Commissioners.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to recess until Friday, January 11, 2012 at 1:00 pm in the conference room of the Greene County Manager's Office.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in recessed session on Friday, January 11, 2013 at 1:00 pm in the conference room of the Greene County Manager's Office. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hick and Finance Officer Shawna Wooten were also present.

Mr. Van Lewis, McDavid Associates presented information regarding Groundwater Management Associates, Inc. Proposal for Central Coastal Plain Capacity Use Area Hydrogeologic Evaluation. Based on prior discussions with the Division of Water Resources regarding aquifer recovery within the Central Coastal Plain Capacity Use Area (CCPCUA), Groundwater Management Associates, Inc. (Dr. Richard Spruill) was requested to submit a proposal to evaluate CCPCUA restrictions placed on Greene County and Farmville (75% reduction in groundwater withdrawal over 3 EA 25% reductions scheduled for 2008, 2013, and 2018). An evaluation would be used to support effort to reduce the groundwater withdrawal restrictions on Greene County and Farmville. GMA submitted a proposal that included a contract value in the amount of \$38,000. Payment for services is proposed at a 20% cost to Farmville (\$7,600) and 80% cost to Greene County (\$30,400). Greene County's share is proposed to come from the Alternative Water Supply Fund. The Board of Commissioners recognized the need for the Greene County Water Board to approve/endorse the evaluation. The next Greene County Water Board meeting has been scheduled for January 24, 2013.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford that Board voted unanimously to approve the GMA proposal with the County's cost of \$30,400 being paid from the Greene County Alternative Water fund.**

Mr. Rich Moore, McDavid Associates reviewed a proposal to perform a comprehensive evaluation of water and sanitary sewer rates. This review would comply with the established timeline for annual re-evaluation of bulk water charge used in sale of water by the County to other public water systems. An evaluation would include a review of existing Greene County customer rates, review of bulk water rate, and review of alternative water supply surcharge fee. The proposal to perform an evaluation was for a lump sum fee of \$17,500. Payment for the \$17,500 was proposed to be paid based on the following funds: Water Fund = 60%; Sewer Fund = 15% and Alternative Water Supply Fund = 25%.

No action was taken on this, recommending that the proposal be presented to the Greene County Water Board at the January 24, 2013 meeting. If endorsed by the Water Board, the proposal would be considered at the February 2013 Greene County Board of Commissioner's meeting.

The Greene County Water Board is scheduled to meet on January 24<sup>th</sup> and will provide direction to the Board of Commissioners. This item was tabled until the February 4<sup>th</sup> meeting.

Mr. Richard Hicks reviewed information regarding a travel policy for the County.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the travel as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, January 22, 2013 at 7:00 p.m. at the Greene County Museum. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, and Jerry Jones. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Mr. Chuck Stokes gave the invocation. The Chairman led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the agenda as presented.**

Commissioner Shackelford arrived at 7:15 pm.

Commissioner Garner asked that item C5 – Releases/Refunds be removed from the consent agenda and he recused himself from voting on same.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended consent agenda.**

**January 7, 2013 Regular Meeting Minutes  
January 11, 2013 Recessed Meeting Minutes  
Request for waiver of tipping fees for Brittnay Lipford  
Resolution for Walstonburg Rural Fire Association – New fire engine project**



Ms. Blizzard expressed various items of concern regarding the County's financial status.

Ms. Laura Exum read a letter of concern for the County's financial challenges.

Mr. Chuck Stokes noted the Board needs to be proactive. Mr. Stokes also asked if the Board could have 1 meeting a month at a volunteer fire department.

Ms. Natasha Sutton expressed concerns over the safety issues at the Old Jr. High gym. Ms. Sutton noted that during a recent storm, that there was water on the basketball court.

Being there were no further comments, the Chairman closed the public comment section.

Ms. Sharon Edmundson, Local Government Commission (LGC) reviewed information concern the financial status of the County. Ms. Edmundson noted that the County has some serious challenges ahead. The LGC recommends an 8% minimum in fund balance to be available. Greene County is currently at 6.23%. Other like counties have approximately 27.99%. Greene County has not replenished fund balance in the last 3 years. The County will not be able to obtain a loan that requires LGC approval. Ms. Edmundson advised that the upcoming FY2013-14 budget year is of great concern. She encouraged the Board to hire a manager with a strong financial background. The average salary for like counties is \$79,800 - \$144,000.

Mr. Robert Master, Carolina Opportunities presented a resolution of support for the Rural Business Enterprise Grant in the amount of \$60,000. The purpose of the grant is to make a small business loan to Vegetation Management, LLC.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the resolution of support for the Rural Business Enterprise Grant in the amount of \$60,000.**

**RESOLUTION OF THE GREENE COUNTY BOARD OF COMMISSIONERS TO SUPPORT THE RURAL BUSINESS ENTERPRISE GRANT FOR CAROLINA OPPORTUNITIES, INC.**

*Whereas;* Carolina Opportunities is organized as a non-profit, community development corporation operating in Greene County, North Carolina whose mission is to serve as a catalyst for economic and community development by causing and/or promoting community self-empowerment, small business development, and employment opportunities, and

*Whereas;* Carolina Opportunities has successfully operated in Greene County since the Year 2000 and has been responsible for the financing and growth of numerous businesses in the County resulting in additional tax base and job opportunities, and

*Whereas;* Carolina Opportunities has worked extensively with the owners of Vegetation Management, to plan the future expansion efforts of this business in Greene County, and

*Whereas;* Carolina Opportunities seeks to provide a loan to Vegetation Management, LLC that will be used to finance the purchase of an existing building, facility renovations, equipment, and working capital needed to expand this business and create four new jobs within 24 months of loan closing, and

*Whereas;* Carolina Opportunities intends to submit a grant application to the United States Department of Agriculture (USDA), Rural Development for a \$60,000 Rural Business Enterprise Grant that will be used to make a low interest, expansion business loan to Vegetation Management, LLC.

**Now Therefore be it Resolved** that the Greene County Board of Commissioners endorses and supports the expansion plans and efforts of Vegetation Management, LLC. Plans call for the creation of four new jobs and represent a valuable opportunity to increase the job base in Greene County during an extended period of economic recession. The planned expansion efforts of Vegetation Management, LLC are in keeping with all existing development plans adopted and practiced by Greene County. The Greene County Board of Commissioners hereby applaud and fully endorse the development activities of Carolina Opportunities, Inc. and supports the application to USDA Rural Development for a Rural Business Enterprise Grant.

This resolution adopted by the Greene County Board of Commissioners this 22<sup>nd</sup> day of January 2013.

Ms. Shawna Wooten, Finance Officer presented a budget amendment for the Phase 1A Alternative Water Project. There is \$89,678 left over from the construction fund. It is recommended that these funds be transferred to the alternative water capital reserve fund.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the transfer of \$89,678 to the alternative water capital reserve fund.**

Mr. Hicks presented the following budget amendments:

Senior Center

FEMA 11170-434821	<\$252.00>	Emer. Food & Shelter 11580-527400	<\$252.00>	Amounts awarded on 1/16/2013. A decrease of \$252.00 from last year. Amendment should show a total of \$3,500, not the \$3,752 that was adopted in the original budget.
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Health

EBLP Salaries 11574-510100	\$6,750.00	EBLP Suplies 11574-517100	\$3,522.00	Reallocation to match funds with needed expenditures within the Eastern Baby Love Program & also the NC BLP Greene Co. Health Dept budget. The NC Baby Love Program will also be allocating additional state funding to Greene Co. Health Dept during FY2013.
		EBLP Travel 11574-519100	\$2,628.00	
		EBLP Post/Tele 11574-520100	\$600.00	

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments as presented.**

Mr. Richard Hicks, Interim County Manager presented information regarding the FY2012-13 update with potential changes.

Income from GTP loan program	(\$47,725)
Reduction in Medicaid Hold Harmless (NCACC projected \$153,000. Current budget of \$180,000. Better projections in March 2013)	\$27,000
Inmate Safekeeper Program (Unanticipated invoice on 1 inmate for 12/2012. Currently released)	\$31,188
Gas tax refund (Error discovered on fuel bill for 2012. Tax exempt status corrected. Will file for refunds)	(\$21,161)
Additional expenses related to mail and medical expenses (Other safekeeper costs not budgeted, Lenoir Hospital, other misc. costs). Currently recommended at \$130,000. Proposed increase to \$160,000.	\$30,000
Revised projected shortfall	\$350,953

Mr. Hicks requested the following for approval:

1. Adopt 2012/13 budget revisions as presented with fund balance appropriation to balance. Additional adjustments prior to June 30<sup>th</sup>.
2. Change revenue estimates as listed above.
3. Require \$90 per month contribution from each employee towards health care coverage effective with February payroll. (Projected savings: \$40,050)
4. Delay employee furlough plan for further review and discussion at 2/18/13 meeting.
5. Consider reduction of School System budget by \$50,000 after public meeting on 2/18/13 in accordance with G.S. 159-13. (Projected savings: \$50,000).
6. Reduce the appropriation to the Self Funded Insurance Fund by \$50,000 prior to June 30<sup>th</sup>. (Projected savings: \$50,000).
7. Reduce appropriation to Community College by \$18,000. (Projected savings: \$18,000).
8. Transfer responsibility of Walstonburg Industrial Park water and sewer improvements debt service to Water Fund. (Projected savings: \$25,000).
9. Allow Water Fund to pay proportionate share of 2011/12 Audit costs. (Projected savings: \$5,740)
10. Allow Solid Waste Fund to pay proportionate share of 2011/12 Audit costs. (Projected savings: \$1,640).
11. Allow Interim County Manager to negotiate cleaning contract renewal based on lower level or service or issue 60 day cancellation notice.

Total projected cost savings: \$190,430. Projected shortfall after recommended changes: \$160,523. Projected change to fund balance: 6.32% to 5.4%.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the requested action items as listed above.**

Mr. Hicks reviewed the preliminary engineering agreements regarding the replacement of a bridge on SR 1215 over Appletree Swamp and a bridge on SR 1253 over Appletree Swamp. NC Department of Transportation would reimburse 100% of the costs for engineering and ultimately the cost of construction. All of the upfront costs would initially be paid by the County.

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to authorize the Interim County Manager to execute agreements for the bridge replacements on SR1215 and SR1253.**

Mr. Hicks advised that the foreclosed Vandiford property at 3952 Morris Drive in Grifton was foreclosed on at a cost of \$64,488.72 and did not provide enough money to cover the 1<sup>st</sup> Deed of Trust, therefore no funds would be available to the County. The County has a 1<sup>st</sup> Deed of Trust on the remaining property. Attempt has been made to sell the property on the courthouse steps but no one submitted a bid.

County Attorney Borden Parker advised that the County could purchase the property through the foreclosure process and then sell through an auctioneer.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to make an offer to purchase the property through foreclosure and sell through an auctioneer.**

Mr. Hicks presented information regarding the proposed contract renewal with Southern Health Partners.

Current Contract (Through 1/31/13)		Proposed Contract (Effective 2/1/13)	
Base monthly fee @ \$8,109/month	\$97,308	Base monthly fee @ \$8,271.18/month	\$99,255
Projected population per diem overage fees	\$12,354	Projected population per diem overage fees	\$12,354
Pool limit fees in excess of \$15,000	\$11,000	Pool limit fees in excess of \$15,000	\$11,000
<b>Total</b>	<b>\$120,662</b>	<b>Total</b>	<b>\$122,609</b>

Proposed revised contract (Effective 1/21/13)

Base monthly fee @ \$8620.20/month *Increase inmate cap from 65 to 80 *Reduce per diem fee from \$1.71 to \$1.25 *2% base fee and per diem increase is waived for 2013/2014	\$103,443
Projected population per diem overage fees	\$1,500
Pool limit fees in excess of \$15,000 *Leave limit at \$15,000 *Increase nursing hours from 20 to 25 (better mgmt)	\$9,000
<b>Total</b>	<b>\$113,943</b>

Mr. Hicks advised that there is an old bulldozer at the old County landfill. It has not motor or tracks and is inoperable. A resident of the area has asked if her son could remove some parts from it. Due to its size and weight, the cost to haul to a scrap yard may exceed the scrap metal value.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to declare the bulldozer surplus.**

Mr. Hicks noted that during discussions with the Board regarding the Interim County Manager position, he advised that he would have a conflict with the current dates and times for the 2<sup>nd</sup> monthly meeting.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to change the 2<sup>nd</sup> meeting of the month to the 3<sup>rd</sup> Thursday at 7:00 pm.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to enter into closed session to consult with an Attorney employed by the Greene County Commissioners in order to preserve the Attorney-Client privilege between the Attorney and the Greene County Board of Commissioners.**

**On motion by Commissioner Garner, seconded by Commissioner Heath to adjourn closed session and return to open session.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to recess until Thursday, January 24<sup>th</sup> at 6:30 pm for a joint meeting with the Water Board.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, February 4, 2013 at 7:00 p.m. at the Greene County Museum. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order, gave the invocation and led the pledge to the flag.

The Chairman asked that closed session be removed from the agenda.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**January 22, 2013 Regular Meeting Minutes  
Consideration of Late Applications for Present Use Value – Danny Miller**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted to approve the refunds/releases. Commissioner Garner recused himself from voting.**

RELEASES

Robert E. Suggs	\$37.00	Douglas McLawhorn	\$37.00
Diane E. Smith	\$37.00	Mrs. A.H. Sutton	\$37.00
Diane McGaughy	\$37.00		

REFUNDS

Antonio Blow	\$37.00		
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Interim County Manager Richard Hicks advised the County's insurance broker, JRW Associates expressed concern over the County requiring employee's to pay \$90 per month for insurance. This would be classified as a significant change and could have a negative/costly impact on the County's overall health plan.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to rescind the \$90 per employee per month for payment of insurance.**

The Chairman opened the floor for public comments.

Ms. Diane Baldree expressed concern and questions over a recent EMS call at her residence. She noted that on December 11<sup>th</sup>, EMS was dispatched to her residence for her husband whom was unresponsive. Ms. Baldree advised that from the time EMS arrived to when they left was 11 minutes, and only after she placed her husband on the EMS truck, did they begin CPR. Ms. Baldree noted that she was told that 2 people cannot perform CPR and questioned that statement.

Mr. Dickie Hill advised that 1 or 2 people can perform CPR.

Ms. Tina Wood thanked the Board for rescinding the vote for the employees to pay \$90 per month for health insurance. Ms. Wood noted that the Board is responsible for taking care of the employees.

Mr. Jody Tyson asked the Board to consider putting the water rate study out for bid instead of having McDavid Associates to handle. He also asked if the public could be allowed to ask questions after a presentation prior to the Board taking a vote.

Being there were no further comments the Chairman closed the public comment section.

Mr. Rich Moore, McDavid Associates presented the proposal for services for the water/sewer rate evaluation. He noted that the results of the study would need to be presented and approved by the Board by March 15<sup>th</sup> in order to be available during the upcoming budget process.

Commissioner Jones asked if these services could be put out for bid and present to the Board by March 15<sup>th</sup>. **Commissioner Jones made a motion to put the water/sewer rate evaluation out for bid.**

Commissioner Shackleford advised that it will cost additional monies if someone else does the evaluation and will hold up the process.

Commissioner Heath asked if the Water Board have a recommendation.

Mr. David Jones, Public Works Director advised that the Water Board recommended allowing McDavid Associates to proceed with the evaluation.

**Chairman Edmondson seconded Commissioner Jones motion to put the water/sewer rate evaluation out for bid.**

Mr. Richard Hicks advised that he could present bids to the Board at the second meeting in February.

It was the consensus of the Board to allow Mr. Hicks to bring back bids to the second meeting in February.

Mr. Van Lewis, McDavid Associates reviewed information regarding the purchase of one parcel (1.21 acres) for the construction of a booster pump station for Phase 1H. The land was defined, surveyed and negotiated for acquisition in October, 2012. The landowners were not willing to option the land acquisition. The agreed upon price of the acquisition is \$20,570. The project budget which included the land acquisition was approved by the Board in August, 2012.

Chairman Edmondson asked if this could be postponed at the present time.

Mr. Lewis advised that it could.

**On motion by commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to postpone the purchase of this land until a later time.**

Ms. Susan Blizzard presented information regarding possible solutions to the County's deficit issues. Some items were: elimination of various board/committee member pay that is not required by State Statute; eliminate Commissioner pay for the next 5 months; possibly enter discussions to lower rent payment for Elections and Soil Conservation. Ms. Blizzard also asked that the Board consider a confidential employee survey to obtain suggestions regarding ideas for effective cost saving measures.

Mr. Matthew Galloway discussed possible short term, mid-range and long term solutions for the County. Some items were: employee survey; enforcement of violations; surplus; recreation field sponsorship; creating set guideline for investment.

Ms. Natalie Hargrove noted that employees are unable to give any more than they already have. She also noted that everyone needs to work together to come up with solutions to help the County.

Ms. Becky Sutton, Tax Administrator presented a schedule for the Board of Equalization & Review which will meet in the conference room of the County Manager's Office. The schedule is as follows:

Convene on Tuesday, April 2, 2013 at 4:00 pm (workshop session)  
Thursday, April 4, 2013 at 6:00 pm  
Tuesday, April 9, 2013 at 6:00 pm  
Thursday, April 11, 2013 at 6:00 pm  
Tuesday, April 16, 2013 at 6:00 pm  
Adjournment on Monday, April 22, 2013 at 6:00 pm

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the schedule for the Board of Equalization & Review as presented.**

Ms. Sharon Harrison, Senior Center Director advised an additional \$510 has been awarded for the HCCBG for the Senior Center. This will require a match of \$57 from the County.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to accept the additional \$510 and to authorize the \$57 match from the County.**

Ms. Harrison also presented a participant policy for the Senior Center for approval.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the participant policy for the Senior Center.**

Interim County Manager Richard Hicks gave the Board an update on the budget. It is recommended to put a 40 hour furlough in place per employee before June 30<sup>th</sup>.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to table the furlough decision until the next meeting.**

Mr. Hicks presented the following budget amendment:

Water

Water Sales 61220-4396	\$55,000	Management Fee 61940-5781	\$55,000	Per 2012/13 budget
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Mr. Hicks presented several items to be declared as surplus.

	Year	Make	Model	VIN
1	2000	Ford	Crown Vic	6592
1	2000	Ford	Crown Vic	6890
1	2004	Ford	Crown Vic	6413
1	2001	Ford	Crown Vic	3770
1	1999	Ford	Crown Vic	1552
1			6x6 Army Truck	8730
1	2001	Dodge	Van w/wheelchair lift	2365
1	2006	Ford	Van w/wheelchair lift	3817
1	2007	Ford	Van w/wheelchair lift	0775
1	2003	Dodge	Van w/wheelchair lift	
1	2004	Ford	E350	2522
1	2000	Ford	F150	
1	2000	Dodge	Van	9301
1		Hudson	Trailer 10 ton	0410
1			John Deere F935 mower	
			Ditch witch trencher	

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to declare the items listed above as surplus.**

Mr. Hicks presented a request to fill the Social Worker II position vacancy for the Health Department. This position is funded 100% by Medicaid and the State of NC.

**On motion by Commissioner Shackelford, seconded by Commissioner Heath the Board voted unanimously to approve the Social Worker II position.**

Mr. Hicks asked that a public hearing be set for March 4, 2013 regarding changes to the Flood Insurance Program.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to set a public hearing for March 4, 2013 regarding changes to the Flood Insurance Program.**

Mr. Hicks requested that the Board approve the advertising of the Finance Officer position and to solicit part-time help until the position is filled.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the advertising of the Finance Officer position and to solicit part-time help until the position is filled.**

Commissioner Garner discussed various issues and concerns regarding the County's budget situation.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to recess until Wednesday at 8:00 a.m. in the County Manager's Office conference room to discuss furloughs.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, February 21, 2013 at 7:00 p.m. at the Arba Fire Department. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Jones gave the invocation and led the pledge to the flag.

The Chairman asked that closed session for personnel and attorney/client be added to the agenda.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the consent agenda.**

**February 4, 2013 Regular Meeting Minutes (with correction)  
Consideration of Late Applications for Present Use Value – Charles Vandiford & Vanrack, Inc.; Religious Exemption – Mt. Zion House of Prayer  
Tax Collection Report and Order to Advertise  
Set public hearing for NC Tomorrow Planning Grant for March 21, 2013  
Anti-Displacement and Relocation Plan - CDBG**

RELEASES

Pastor Pineda	\$148.00	James Moore	\$117.72
David McLawhorn	\$10.84		

The Chairman opened the floor for public comments.

Ms. Susan Blizzard read a letter from Mr. Bobby Taylor expressing various concerns regarding the water rate study for the County as well as possibly suggestions to help with the current budget situation.

Chairman Edmondson noted that the study by McDavid Associates would offer much more information than a free study would.

Being there were no further comments the Chairman closed the public comment section.

Town of Snow Hill Mayor Dennis Liles gave clarification regarding any confusion over recent statements about the law enforcement contract. Mayor Liles stated that Commissioner Garner alleged that the Town did not notify the County that the contract had been terminated. Mayor Liles advised that the contract was for 7/1/2010 – 6/30/2011 and it could be renewed for one year upon approval by both parties. There was no agreement for a renewal. Between July – December 2011, the only services that were expected as those that are provided to citizens of the County. Mr. Liles also noted that the Town has worked with the County on various other projects as well and were insulted by the allegation.

Commissioner Garner stated that his information came from the Sheriff and the County Manager and that he had been asked by a member of the audience to pursue the issue.

Mr. Will Brown, JLT Contracting presented an update on the courthouse renovation. The final change orders are:

PCO# 14 – Replace bathroom exhaust fan and minor HVAC changes - \$2041

PCI# 18 – Reconcile plumbing allowance - <\$2,555>

Total net credit of approximately \$550

Mr. Brown noted that the project should finish approximately \$25,000 under budget when completely finished.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the change orders as presented.**

Mr. Brown advised that 3 proposals have been received regarding the emergency power modifications at the Justice Center. The priority set for these proposals are:

Priority #1 – CAD System and Viper Radio - \$5,000

Priority #2 – Inmate Elevator #2 - \$75,000

Priority #3 – Various process and office area receptacles and lights - \$35,000

Priority #4 – Overhead coiling door at sallie port - \$15,000

Interim County Manager Richard Hicks noted that a portion of these may be able to be paid with 911 funds, but he is still waiting for a definite answer regarding this.

Various individuals expressed concern over how these items were not included in the original planning and drawings of the project.

Commissioner Heath noted that several parties were involved with the committee, i.e. Sheriff, District Attorney Office etc.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve priority #1 – CAD System and Viper Radio - \$5,000.**

Mr. Hicks presented the following budget amendment:

		<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Recreation					
<b>Revenues:</b>		Fund Balance Appropriated 11198-439800	326,652	8,500	335,152
<b>Appropriations:</b>		Maintenance/Repair Equipment 11511-528200	4,000	8,500	12,500
Senior Services					
		<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>		Fund Balance Appropriated 11198-439800	335,152	800	335,952
		Senior Services Fundraiser 11170-434819	0	333	333
		Senior Center - Trip Collections 11170-435006	0	750	750
<b>Appropriations:</b>		Senior Services Administration - Special Trips 11511-528200	1,000	1,550	2,550
		Senior Services Administration - Contracted Services 11580-527500	325	300	625
		Senior Services Administration - Supplies 11580-517100	1,312	33	1,345
Senior Services					
		<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>		Fund Balance Appropriated 11198-439800	335,952	236	336,188
		III-D Health 11170-434813	2,729	(292)	2,437
<b>Appropriations:</b>		Senior Services Administration - III-D Health Travel 11582-519100	0	100	100
		Senior Services Administration - III-D Health	1,430	(44)	1,386

Supplies  
11582-517100

Senior Services

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	336,300	4,714	341,014
	C-2 Aging Funds 11170-434804	46,351	(4,129)	42,222
<b>Appropriations:</b>	Senior Services Administration - Home Delivered Meals Supplies 11584-517100	1,218	82	1,300
	Senior Services Administration - Home Delivered Meals Contracted Services 11584-527500	859	503	1,362

Senior Services

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	341,014	4,788	345,802
	C-1 Aging Funds 11170-434803	47,863	(4,289)	43,574
<b>Appropriations:</b>	Senior Services Administration - Congregate Meals Supplies 11583-517100	405	27	432
	Senior Services Administration - Congregate Meals Contracted Services 11583-527500	287	472	759

Senior Services

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	345,802	4,434	350,236
	Senior Center Operations 11170-434810	41,824	(4,182)	37,642

<b>Appropriations:</b>	Senior Services Administration - Senior Center Operations Supplies 11583-517100	3,748	252	4,000
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Senior Services

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	350,236	4,068	354,304
	Senior Center General 11170-434815	15,821	(4,068)	11,753
<b>Appropriations:</b>	Senior Services Administration - Senior Center General Purpose Maintenance/Repair Buildings 11589-528100	15,671	0	15,671

Social Services

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	354,304	14,310	368,614
<b>Appropriations:</b>	DSS Services Adoption Promotion 11523-563800	90	14,310	14,400

County Extension Office

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Appropriations:</b>	Farmers Market Operations Contracted Services 11514-527500	1,600	(1,600)	0
	County Extension Service Supplies 11495-517100	3,800	1,600	5,400

County Extension Office

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	NCDA Grant – Extension Office Marketing 11170-435005	5,000	(2,000)	3,000

	Fund Balance Appropriated	368,614	5,000	373,614
<b>Appropriations:</b>	County Extension Service Marketing 11495-521200	0	3,000	3,000

Ordinance Amending the 2012/2013 budget

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated	373,614	(110,594)	263,020
<b>Appropriations:</b>	Governing Body Board Salaries 11411-510300	23,367	(2,614)	20,753
	Governing Body Board Travel Allowance 11411-510600	6,600	(2,900)	3,700
	EMS Department Volunteer Incentive 11443-540100	25,000	(10,000)	15,000
	School School Current Expense 11504-536100	2,317,000	(50,000)	2,267,000
	Community College Annual Appropriation 11505-536600	240,000	(18,000)	222,000
	Interfund Transfers Transfer for Courthouse Renovations 11990-580024	175,000	(25,000)	150,000
	Health Department Board Meeting Pay 11541-527900	1,800	(1,080)	720
	DSS Administration Board Member Meeting 11521-527900	2,230	(1,000)	1,230

Scuffleton Fire Department

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated	263,020	4,115	267,135
<b>Appropriations:</b>	Emergency Management	58,000	4,115	62,115

Aid to Fire Districts  
11441-531100

General Government – OSHA Penalties

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Revenues:</b>	Fund Balance Appropriated	267,135	600	267,735
<b>Appropriations:</b>	General Government Miscellaneous 11412-540100	700	600	1,300

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks advised that the Board of Commissioner meetings for March – August will be held in the Greene County courtroom.

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to approve that the March – August meetings will be held in the Greene County courtroom.**

Mr. Hicks advised that he had spoken with a Mr. Hill at the NC Rural Center and he stated that the free water rate study that they provide would give the County a lot less information than the study proposed by McDavid Associates. Mr. Hicks noted that this information was taken back to the Water Board and they again voted to recommend that McDavid Associates perform the water rate study.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to reconsider the motion regarding this from the previous meeting.**

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to award the bid on the water rate study to McDavid Associates in the amount of \$17,500.**

Mr. Hicks reviewed information regarding the EMS billing contract with EMS Management & Consultants, Inc. Under the contract the County pays 8% of the fees collected to EMS Management & Consultants, Inc.

It was the consensus of the Board to look further at the cost for the County to do the billing inhouse.

Mr. Hicks presented a request to reclassify EMS employee Joshua Ribeiro due to the fact that he has received his EMT Intermediate certificate. The salary difference between an EMT-B and an EMT-I is \$3,391 per year.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the request to reclassify Joshua Ribeiro to an EMT-I.**

Mr. Hicks reviewed information regarding an amendment to the County maintenance contract with GCA Services Group for the County buildings. He asked that they review the contract and provide a way for the County to recognize some cost savings. GCA advised that the County could agree to eliminate the 8 hour day custodian. This would be a cost savings of about \$26,000. The County will still receive 5 day coverage with the afternoon/evening employees providing services that were performed by the day position.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the elimination of the 8 hour day custodian.**

Commissioner Garner stated that he had made some comments at the previous meeting that were detrimental to an employee. He noted that wasn't the time or place to do so and that he would like to publically apologize.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to enter into closed session for personnel and attorney/client.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to adjourn closed session and return to open session.**

The Chairman opened the public hearing and asked for any public comment regarding the retaining of \$50,000 from the school budget.

Being there were no comments the Chairman closed the public hearing.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to reduce the amount of the school system budget by \$50,000.**

**On motion by Commissioner Heath, seconded by Commissioner Shackelford the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, March 4, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Garner gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**February 21, 2013 Regular Meeting Minutes**

RELEASES

Katina Faison	\$37.00
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The Chairman opened the floor for public comments.

Ms. Susan Blizzard noted that the EMS billing company receives 8% of monies collected. She asked the Board to check in to the possibility of possibly charging a fee for refusal of transport after an EMS unit has been dispatched. Ms. Blizzard also asked if there was an ordinance that required all homes to be identified with numbers.

Being there were no further comments the Chairman closed the public comment section.

The Chairman opened the public hearing for the NFIP Map & Ordinance adoption.

Mr. Milton Carpenter, NC Department of Public Safety advised that the new maps will be effective April 16, 2013 for Greene County. With new legislation there are several subsidies that will no longer be effective. He noted that flood insurance rates are getting ready to go up tremendously. In order to help with future development and insurance rates, it is proposed that the County increase the 'free board' to 2 feet. The amendment to the ordinance is as follows:

Article 3. General Provisions

(b) Basis for establishing the Special Flood Hazard Areas:

The Special Flood Hazard Areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its Flood Insurance Study (FIS) for Greene County, dated April 16, 2013 and its accompanying Flood Insurance Rate Map Panels listed on the Map Index, also dated April 16, 2013, including any digital data developed as part of the FIS, which are adopted by reference and declared to be a part of this ordinance. Future revisions to the FIS or FIRM panels that do not change flood hazard data within the jurisdictional authority of Greene County are also adopted by reference and declared to be part of this ordinance. Subsequent revisions to the FIRM should be adopted within six months. The initial Flood Insurance Rate Map for Greene County, dated January 6, 1983.

The Chairman asked for any questions from the public.

Being there were no questions the Chairman closed the public hearing.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the NFIP map and ordinance and to increase the free board to 2 feet.**

Mr. Paul Heath, former owner of Tiams Mobile Home Park expressed concern that the current 1” line that services the 13 lots is not sufficient. He asked if each lot could be put on an individual meter.

Public Works Director David Jones noted that he would like to know exactly which homes he is talking about and that they would like to inspect each of the lines in an open trench prior to being covered.

Mr. Heath noted that he will need to have other services lines located and will contact Mr. Jones accordingly.

Mr. Michael Rhodes, Health Director presented information regarding cost saving ideas from the committee.

Mr. Rhodes updated the Board on the recent inspection of the Animal Shelter as well as on-going efforts to correct various issues. He also noted that numerous volunteers have come forward to help with repairs, supplies and monetary donations.

Mr. Randy Skinner, EM Director presented a request to increase the part-time pool from 7 to 10.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the increase for the EMS part-time pool from 7 to 10.**

Sheriff Smith asked that he be allowed to fill the recently vacated position of Greene County Detention Officer. He has a qualified applicant that would not require any additional training.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the filling of the recently vacated Greene County Detention Officer position.**

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Recreation				
<b>Revenues:</b>	Concealed Weapon Fees 11130-432113	5,000	10,000	15,000
<b>Appropriations:</b>	Sheriff Dept – Contracted Services 11431-527500	44,000	10,000	54,000
Building Insp.				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	267,735	350	268,085
<b>Appropriations:</b>	Building Insp – Travel 11420-519100	462	225	687
	Building Insp – Training Expenses	385	125	510

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks presented a request to file an application for the State to release \$559,000 in lottery funds to Greene County. These monies will be used toward the \$694,000 draft for the Intermediate School payment. Mr. Hicks noted that this will also need to be approved by the Board of Education.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the request to file an application for the release of \$559,000 in lottery funds to Greene County.**

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to enter into closed session for personnel and attorney/client privilege.**

**On motion by Commissioner Garner, seconded by Commissioner Heath the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, March 21, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackleford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Heath gave the invocation and led the pledge to the flag.

Chairman Edmondson asked that the presentation from Mr. Mack Daughety be moved ahead of the public comments.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**March 4, 2013 Regular Meeting Minutes  
Consideration of late application for Present Use Value – Gregory Tripp**

RELEASES

Rory Wood	\$37.00
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Mr. Mack Daughety, Lenoir County Commissioner presented a resolution supporting Regional Interstate Connectivity in Eastern NC. This would connect I-795 along existing corridors US264 and US70, to NC11 between US264 and Harvey Parkway Section C. He noted that Greene County would set directly in the center of a possible interstate loop which could promote economic growth and prosperity.

Commissioner Heath noted that the Rural Transportation Advisory Committee is very much in favor of this project.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the resolution.**

**RESOLUTION SUPPORTING REGIONAL INTERSTATE CONNECTIVITY IN EASTERN NORTH CAROLINA**

**(Connecting I-795 along existing corridors US264 and US70, to NC11 between US264 and Harvey Parkway Section C)**

**WHEREAS**, Metropolitan Planning Organizations (MPO) and Rural Planning Organizations (RPO) exist to serve as intergovernmental organizations with the purpose of addressing transportation needs and prioritizing improvement projects for assisting the North Carolina Department of Transportation (NCDOT) with developing a Statewide Transportation Improvement Program; and

**WHEREAS**, members of a coalition of MPO's and RPO's known as the Eastern North Carolina MPO/RPO Coalition, or Coalition, which now includes all transportation planning organizations east of I-95 in North Carolina, have met to discuss, advocate, and conceptualize a regional interstate highway system for Eastern North Carolina; and

**WHEREAS**, the Coalition members are committed to regional cooperation in project prioritization and the top priority highway projects for each organization; and

**WHEREAS**, the upgrading to Interstate standards of the existing corridors of US264 and US70 to provide direct connection to I-795, along with the NC11 corridor between US264 and Harvey Parkway Section C will provide regional, state, and national access to and from our region; and

**WHEREAS**, development of such an Interstate Highway System will provide for long-term economic sustainability in eastern North Carolina, improved mobility and enhanced connectivity among the region's industrial, military, educational, medical, multi-modal transportation, airports and other regionally significant assets, provide economic development opportunities, and improve emergency evacuations; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Greene supports NCDOT's development and construction to Interstate Highway standards of a regional interstate system along US264 and US70 providing direct connection to I-795, along with the NC11 corridor between US264 and Harvey Parkway Section C, to connect with I-795 in accordance with the regional vision presented in Attachment 1.

**ADOPTED this the 21<sup>st</sup> day of March, 2013.**

The Chairman opened the floor for public comments.

Ms. Sara O'Briant asked if Mr. Paul Heath would be paying for the meters for the mobile home park request at the previous meeting.

Chairman Edmondson advised that Mr. Paul Heath would be responsible for the water meters.

Ms. O'Briant expressed concern over continued cuts for the employees and how it affects her family.

Being there were no further comments the Chairman closed the public comment section.

The Chairman opened the public hearing for the NC Tomorrow Planning Grant.

The Chairman stated the purpose for the public hearing and asked for any public comment.

Being there were no comments the Chairman closed the public hearing.

Mr. Sharon Harrison, Senior Center Director presented information regarding two bids which were received for the Senior Center Meals. There were: J&S at \$4.16/meal and Golden Corral at \$4.05/meal.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to award the Senior Center Meal contract to Golden Corral at \$4.05/meal.**

Mr. Randy Skinner, EM Director advised that the County has received a HEMP training grant from NC Emergency Management in the amount of \$9,600. These monies will be used for a table-top training exercise for all public safety departments both paid and volunteer.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to accept the grant in the amount of \$9,600 to be used for a table-top training exercise.**

Sheriff Lemmie Smith advised that he has another Jailer position that has become vacant and would like to be able to fill. He noted that the monies are already included in his budget.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to authorize Sheriff Smith to fill the vacant Jailer position.**

Mr. Mike Lovett, Transportation Director noted that no general fund dollars are allocated for the Transportation Department. He advised that he would like some clarification regarding the travel due to the fact that he is asking for permission to attend one day of the Annual Conference in Wilmington, NC. The NC Department of Transportation pays for 85% of the registration with the remainder coming from the Transportation Department budget.

Chairman Edmondson advised that travel is cut across the board for all departments.

Mr. Lovett noted that he is concerned that if we don't use these monies this year, the County will more than likely not receive them next year.

Commissioner Shackelford stated that if it is no cost to the County, then people should have the opportunity to go.

Mr. Lovett noted that he has 2 drivers that will be retiring as of June 30<sup>th</sup>. He would like to go ahead and advertise to replace these with 3 part time drivers and get them on the June payroll.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to authorize the advertising of 3 part time drivers.**

Due to changes in Medicaid Transportation and EDTAP monies, Mr. Lovett would like to advertise for a public hearing to discontinue Saturday Dialysis Service and a reduction of out of county services from 4 days a week to 3 days per week.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to authorize the public hearing for May.**

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Senior Center				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	268,085	(4,182)	263,903
<b>Appropriations:</b>	C-1 Aging Funds 11170-434803	43,574	(4,972)	38,602
	C-1 USDA 11170-434805	0	4,972	4,974
	C-2 Aging Funds 11170-434804	42,222	(5,063)	37,159
	C-2 USDA 11170-434802	0	5,063	5,063
	COA-In Home Support 11170-434809	0	37,642	37,642
	Senior Center Operations 11170-434810	33,460	(33,460)	0
Extension				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	263,903	2,500	266,403
	NC Recreation – Community Garden	3,100	(2,160)	940
<b>Appropriations:</b>	County Ext – Community Garden 111495-520300	3,611	340	,3951
Jail				
<b>Revenues:</b>	Fund Balance Appropriated	266,403	64,188	330,591

	11198-439800			
	Jail-Medical & Drugs 11432-517700	130,000	64,188	194,188
EMS				
<b>Revenues:</b>	Capital Lease Proceeds 11160-433106	120,000	(25,643)	94,357
<b>Appropriations:</b>	EMS – Equipment 11443-530100	120,000	(25,643)	94,357
Medicaid				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	330,591	(138,500)	192,091
	Medicaid Hold Harmless 11160-433119	180,000	138,500	318,500
School-Debt Svc				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	192,091	135,204	327,295
<b>Appropriations:</b>	Interfund-Transfer to School Capital	20,000	135,204	155,204
<b>Revenues:</b>	Transfer from General Fund 21202-439111	0	135,204	135,204
	Lottery Funds 21202-439302	0	559,348	559,348
<b>Appropriations:</b>	Intermediate School-Interest 21910-546100	0	544,000	544,000
	Intermediate School-Principal 21910-546200	0	150,552	150,552
Program Specific-DSS				
<b>Revenues:</b>	SSBG 11171-437104	140,775	(22,009)	118,766
	IV-E CPS 11171-437105	50,000	(21,000)	29,000
	IV-E FC 11171-437106	0	80,000	80,000
	Day Care Administration 11171-437108	80,000	(7,000)	73,000
	Adult Care Home Case 11171-437112	4,335	(335)	4,000
	Energy Neighborhood 11171-437116	3,210	(1,754)	1,456
	Energy Assistance Administration	18,735	(3,727)	15,008

11171-437117			
TANF-Foster Care	192,600	(112,600)	80,000
11171-437404			
TANF Fees	1,900	(1,750)	150
11171-437405			
IV-D Incentive	44,622	(40,622)	4,000
11171-437406			
Foster Care-State Board Payment	70,000	(11,000)	59,000
11171-437501			
Work First Block Grant	299,111	32,515	331,626
11171-437601			
Food Stamps Administration	192,570	(19,570)	173,000
11171-437118			
Food Stamp Incentive	1,366	(1,166)	200
11171-437119			
Medicaid	275,761	(55,761)	220,000
11171-437120			
NC Health Choice Fees	18,491	509	19,000
11171-437123			
IV-D	169,436	(11,579)	157,857
11171-437124			
LIEAP	67,030	3,735	70,765
11171-437130			
CAP Program Revenue	119,000	(29,009)	89,991
11171-437205			
TANF IV-D Collections	2,619	(1,919)	700
11171-437402			
NC Health Choice	6,800	(3,300)	3,500
11171-437906			
Adoption Assistance	4,500	(3,634)	866
11171-437907			
Medicaid Transport Reimbursement	125,000	(15,000)	110,000
11171-437908			
Fingerprinting	250	(250)	0
11171-437911			
Administration Reimbursement	256,442	(256,442)	0
11171-437101			
Fund Balance Appropriated	327,295	417,781	745,076
11198-439800			
<b>Appropriations:</b>			
DSS Admin – Salaries	1,363,924	(6,124)	1,357,800
11521-510100			
DSS Admin – Travel	17,000	13,000	30,000
11521-519100			
DSS Admin – Training Exp.	500	(320)	180
11521-519200			
DSS Admin – Advertising	500	(500)	0
11521-521100			
DSS Admin – Board Member Pay	1,230	(248)	982
11521-527900			
DSS Admin – Maint/Repair Equip	4,000	(495)	3,505

11521-528200			
DSS Income Maint – Income Verifications	500	(250)	250
11522-541301			
DSS Child Sup Enforce-IV-D Misc	800	(450)	350
11525-541300			
DSS Workfirst – Workfirst Participation	43,000	(17,500)	25,500
11526-519300			
DSS Workfirst – Contracted Services	45,000	(32,250)	12,750
11526-527500			
DSS Workfirst – TANF Emergency Asst.	13,000	(5,250)	7,750
11526-560300			
DSS Other – State Foster Care Home	140,000	(14,500)	125,500
11527-562500			
DSS Other – TANF IV-E Foster Care	205,000	(20,000)	185,000
11527-562900			

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks presented board applications for the Planning Board, ABC Board and Economic Development Commission. No action required at this meeting.

Mr. Hicks presented a request to authorize the following individuals to sign requisitions for funds for the 2011 NC Tomorrow Program: Jack Edmondson, Chairman; Richard N. Hicks, Interim County Manager; Lisa Johnson, Deputy Clerk, Administrative Assistant and Sandy Barss, Interim Finance Officer.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the above individuals to sign requisitions for the 2011 NC Tomorrow Program.**

Mr. Hicks advised that bids for financing of a new ambulance have been received and the best proposal was received by First Citizens Bank. The total cost of the ambulance is \$94,357.70 and First Citizens will offer the loan at 1.85%.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the loan with First Citizens Bank with a 1.85% interest.**

Mr. Hick reviewed several items regarding the FY2012-13 budget. 1) Propose to recapture approximately \$50,000 from GTP loans; 2) Walstonburg Industrial Park – reclassify as a water/sewer fund expenditure \$25,000; 3) Gas tax refund has been applied for; 4) Received approximately \$25,000 from a flooded house in the CDBG program; 5) Receive approximately \$46,000 from sale of Vandiford property; 6) Savings of approximately \$10,000 in the Finance Office staffing.

Mr. Hicks also recommends to: 1) move forward with Phase 1C; 2) More aggressive motor vehicle tax collection; 3) 3 furlough days for County employees April-June. These 3 days equal 4.61% reduction in salaries.

Mr. Hicks advised that the Board need to schedule a couple hours per week to meet to discuss upcoming budget planning.

Commissioner Jones recommended going with the 3 furlough days.

Various individuals expressed concerns regarding the furlough days and budget issues.

It was the consensus of the Board to allow time for the Department Heads to talk with employees and make a decision at the next meeting.

Mr. Hicks presented a letter on behalf of the Personnel Committee regarding several issues. They asked that the Board consider publishing in the paper and placing on the County website.

Mr. Jody Tyson noted that there is not a clear understating of the problems among the citizens of the County.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to recess until Monday, March 25, 2013 at 1:00 pm to discuss the furlough days and the letter from the Personnel Committee.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, April 1, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order, gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**March 21, 2013 Regular Meeting Minutes  
Set Public Hearing for Reduction of Transportation Services for May 6, 2013  
Consideration of late application for Present Use Value & Religious Exemption – Present Use – Roger Earl Mewborn; Religious Use – Faith Hope Holy Church**

The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

Mr. Michael Rhodes, Health Director presented a request to fill the Animal Control Officer 1 position. The primary purpose of the position: the prevention and control of rabies among domestic cats, dogs and wildlife in a rural county with a population of 21,000 through enforcement of the local animal/rabies control ordinance and related state laws and other ordinances. This position has been vacant since the first part of January, 2013. He suggested that it could be advertised as a part time position with no benefits and move to a full time position with benefits when monies are available.

Mr. Rhodes also requested that the Accounting Technician II position be filled. The primary purpose of the position: financial advisor to the Administrative Officer and local Health Director. Responsible for keying invoices into county computer system and agency accounts payable system, completing financial reports for the department, county and state, assisting with budgetary process and monitoring all revenue and expenditures. He also noted that it could be advertised as a part time position with no benefits and move to a full time position with benefits when monies are available.

Chairman Edmondson noted that there is a hiring freeze.

Interim County Manager Richard Hicks advised both positions would be pulled as part of the cost savings through June 30<sup>th</sup>. As the Board moves forward, if the County was to have to lay off employees, any open positions that the County has at that time would give the Board more flexibility.

It was the consensus of the Board to maintain the policy of the hiring freeze and not fill the two positions.

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Senior Center				
<b>Revenues:</b>	USDA Meal Supplement 11170-434829	0	720	720
<b>Appropriations:</b>	Sr. Svcs. Admin – Activities – United Way 11580-542002	9,119	700	9,819
Senior Center				
<b>Revenues:</b>	SHIP Grant 11170-434511	5,201	1,000	6,201
<b>Appropriations:</b>	Sr. Svc. Admin – Supplies 11580-517100	1,345	540	1,885
	Sr. Svc. Admin – Postage 11580-520100	500	300	800
	Sr. Svc. Admin – Advertising 11580-521100	160	400	560
General Fund				
<b>Revenues:</b>	Other Miscellaneous Revenues 11160-433101	40,000	25,000	65,000
	Fund Balance Appropriated	745,076	(25,000)	720,076

<b>Revenues:</b>	Sales of Fixed Assets 11160-433110	0	46,000	46,000
	Fund Balance Appropriated	72,076	(46,000)	674,076
Water System				
<b>Appropriations:</b>	Water System – Utilities 61940-520200	225,000	(10,000)	215,000
	Farmville/Greene Water Op/Main-Utilities 61942-520200	7,645	10,000	17,645
Senior Center				
<b>Revenues:</b>	C-1 Aging Funds 11170-434803	38,602	(7,431)	31,171
	C-1 USDA 11170-434805	4,972	(1,326)	3,646
	Fund Balance Appropriated 11198-439800	674,076	1,826	675,902
	COA – In Home Support 11170-434809	37,642	7,431	45,073
<b>Appropriations:</b>	Congregate Meals 11583-517800	34,474	(8,757)	25,717
	Sr Ctr Operations – Supplies 11585-517100	4,252	1,000	5,252
	Sr Center Operations-Activities Expenditure 11585-517600	395	1,000	1,395
	Sr Center Operations-Postage/Telephone 11585-520100	3,000	1,000	4,000
	Sr Center Operations-Utilities 11585-520200	6,000	2,982	8,982
	Sr Center Operations-Contracted Services 11585-527500	3,000	1,000	4,000
	Sr Center Operations-Main/Repair Building 11585-528100	1,500	1,275	2,775

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks presented the applications for the ABC board appointments.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to appoint Trey Cash and Lester Hines to the ABC board.**

Mr. Hicks presented the applications for the EDC.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to appoint James Davenport, Ray Scott Spence and Mary Betty Kearney to the EDC.**

Mr. Hicks presented the applications for the Greene County Planning Board.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to appoint James Davenport, Trey Cash and Britney Taylor to the Greene County Planning Board.**

Mr. Hicks presented information regarding the bids received for the mowing contract of county facilities. The low bidder was East Coast Landscaping in the amount of \$32,400.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to award the mowing contract to East Coast Landscaping in the amount of \$32,400.**

Mr. Hicks noted that the Board of Education has requested a meeting with the Board of Commissioners to discuss the school system's budget and anticipated changes.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to schedule the meeting for April 29<sup>th</sup> at 2:00 pm.**

Mr. Hicks recommended that the Board schedule budget workshop meetings.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to set April 24<sup>th</sup>, May 1<sup>st</sup> and May 8<sup>th</sup> as budget workshops.**

Mr. Hicks noted that there has been some discussion regarding the possibility of combining the Personnel and Finance Committees.

Commissioner Heath suggested that the Board look at the possibility of a license plate tax similar to the GTP license tax that has been done in the past.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, April 18, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Vice-Chairman called the meeting to order. Commissioner Shackelford gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**April 1, 2013 Regular Meeting Minutes**

RELEASES

Leonard Turnage	\$83.82
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REFUNDS

Free Union Baptist Church	\$167.20
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The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

Ms. Shannon Reese, Executive Director of Peace Foundation presented information regarding a prescription drug lock box for Greene County. The box would be housed and monitored in the lobby of the Sheriff's department and will be monitored by camera. Ms. Reese would like to conduct a kick off day to engage the community and partner with other agencies.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the placement of the prescription drug lock box for Greene County.**

Ms. Dora Pasour presented the JCPC FY2013-14 grant information. Ms. Pasour advised that the program has been awarded \$80,688.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to accept the FY2013-14 grant monies in the amount of \$80,688.**

Mr. Andrew Parker, McDavid Associates presented a resolution amending the capital project budget ordinance for The Refuge water line extension. Total saving to the County is \$11,076.85.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the resolution amending the capital project budget ordinance for The Refuge water line extension.**

**RESOLUTION  
AMENDING CAPITAL PROJECT BUDGET ORDINANCE  
FOR  
THE REFUGE WATER LINE EXTENSION  
GREENE COUNTY  
APRIL 18, 2013**

**WHEREAS,** Greene County agreed to fund a water line extension to The Refuge, consisting of 6" diameter water line, a 3" meter assembly, a 4" reduced pressure zone assembly and appurtenances, said project identified as The Refuge Water Line Extension; and

**WHEREAS,** Construction is complete and the water distribution line is being used by the County; and

WHEREAS, A final budget amendment is necessary to reconcile project revenues with project expenses.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:**

That the attached Project Budget Ordinance Amendment is hereby approved; and

That the Chairman and/or Interim County Manager are authorized and directed to execute all related documents in conformance with the adopted budget.

Adopted this the 18<sup>th</sup> day of April, 2013.

GREENE COUNTY  
THE REFUGE WATER LINE EXTENSION  
APRIL 18, 2013

		<u>BUDGET ADOPTED NOV. 5, 2012</u>	<u>CHANGES THIS AMENDMENT</u>	<u>BUDGET AFTER THIS AMENDMENT APRIL 18, 2013</u>
<b><u>REVENUES</u></b>				
69-210-434510	Greene County	\$ 99,000.00	\$ -11,076.85	\$ 87,923.15
69-210-434515	Sales Tax Refund	\$ 0.00	\$ 2,986.56	\$ 2,986.56
69-210-434520	Liquidated Damages	\$ 0.00	\$ 0.00	\$ 0.00
	<b>TOTAL REVENUES</b>	<b>\$ 99,000.00</b>	<b>\$ -8,090.29</b>	<b>\$ 90,909.71</b>
<b><u>EXPENSES</u></b>				
69-910-540501	Contract No. 1 - Water Distribution Line	\$ 79,464.01	\$ 0.00	\$ 79,464.01
	<b>Construction</b>	<b>\$ 79,464.01</b>	<b>\$ 0.00</b>	<b>\$ 79,464.01</b>
<b>69-910-581101</b>	<b>Preliminary Engineering Report</b>	<b>\$ 750.00</b>	<b>\$ 0.00</b>	<b>\$ 750.00</b>
<b>69-910-581102</b>	<b>Basic Engineering Fees</b>	<b>\$ 3,725.50</b>	<b>\$ 0.00</b>	<b>\$ 3,725.50</b>
<b>69-910-581103</b>	<b>Additional Services</b>	<b>\$ 2,189.65</b>	<b>\$ 0.00</b>	<b>\$ 2,189.65</b>
<b>69-910-581104</b>	<b>Inspection</b>	<b>\$ 2,789.50</b>	<b>\$ 0.00</b>	<b>\$ 2,789.50</b>
<b>69-910-581201</b>	<b>Legal</b>	<b>\$ 1,200.00</b>	<b>\$ -273.00</b>	<b>\$ 927.00</b>
<b>69-910-582202</b>	<b>Land/Easements</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>69-910-582401</b>	<b>Project Administration</b>	<b>\$ 750.00</b>	<b>\$ 0.00</b>	<b>\$ 750.00</b>
<b>69-910-582421</b>	<b>Advertisement</b>	<b>\$ 314.05</b>	<b>\$ 0.00</b>	<b>\$ 314.05</b>
<b>69-910-582461</b>	<b>Contingency</b>	<b>\$ 7,817.29</b>	<b>\$ -7,817.29</b>	<b>\$ 0.00</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 99,000.00</b>	<b>\$ -8,090.29</b>	<b>\$ 90,909.71</b>

Mr. Parker presented a resolution amending the capital project budget ordinance and awarding construction contract for Phase 1C. The resolution reconciles the revenues and expenses for the project as well as awarding the low bidder, KBS Construction Company in the amount of \$89,945.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the resolution and to award KBS Construction Company the contract in the amount of \$89,945.**

**RESOLUTION  
AMENDING CAPITAL PROJECT BUDGET ORDINANCE  
AND  
AWARDING CONSTRUCTION CONTRACT  
FOR  
ALTERNATIVE WATER SUPPLY - PHASE 1C  
GREENE COUNTY  
APRIL 18, 2013**

- WHEREAS,** Greene County received funding from USDA - Rural Development and from the NC Rural Economic Development Center for the construction of internal water system improvements consisting of 8", 10", 12" and 16" diameter water lines, three booster pump stations, SCADA upgrade and the conversion of all existing well disinfection systems to utilize chloramination, said project identified as Phase 1C; and
- WHEREAS,** Bids for the construction of Phase 1C were received on Thursday, July 30, 2009 by Greene County; and
- WHEREAS,** Greene County awarded construction Contract No. 5 - Water Transmission Lines, BPS and Controls to Ellington Contractors, Inc. for the Bid Negotiated amount of \$9,022,397.00 and construction Contract No. 6 - Well Ammonia Feed Systems to Ralph Hodge Construction Co. for the low bid amount of \$1,226,840.85; and
- WHEREAS,** Contract No. 5 - is complete and has a final contract value of \$8,942,012.63; and
- WHEREAS,** Contract No. 6 - is complete and has a final contract value of \$1,278,158.95; and
- WHEREAS,** Contingency funds in the amount of \$248,867.63 were available upon completion of Contract No. 5 and Contract No.6; and
- WHEREAS,** Portion of said funds consisted of grant income received from NC Rural Economic Development Center through applications by Greene County, Hookerton, Snow Hill and Walstonburg; and
- WHEREAS,** Hookerton, Snow Hill and Walstonburg claimed their respective portions of the remaining funds, decreasing the Contingency funds by \$150,000; and
- WHEREAS,** Contingency funds in the amount of \$102,667.80 remaining in the Phase 1C project have been approved by USDA - Rural Development and NC Rural Economic Development Center to be used for a portion of transmission facilities previously included in the Phase 1G project scope, said work to be completed under Contract No. 16; and
- WHEREAS,** Bids for the construction of Phase 1C - Contract No. 16 were received on, Wednesday, February 6, 2013 by Greene County; and
- WHEREAS,** KBS Construction Company, LLC submitted the low bid for Contract No. 16 in the amount of \$89,945.00; and
- WHEREAS,** Bid amount exceeded available project funds; and

**WHEREAS,** A recommendation of award has been prepared by the Engineer subject to Bid Negotiation that reduces Contract No. 16 to \$81,041.00; and

**WHEREAS,** Engineer is due additional compensation for Professional Services and Construction Administration Services associated with the increased Phase 1C project scope and has submitted an amendment to the Phase 1C Professional Services Agreement, a Construction Inspection Plan and a Construction Administration Services Agreement for Board consideration.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:**

That the attached Project Budget Ordinance Amendment for the construction of Alternative Water Supply Phase 1C - Contract No. 16 is hereby approved; and

That Contract No. 16 - Water Transmission Lines be awarded to low bidder, KBS Construction Company, LLC for the Bid Negotiated amount of \$81,041.00; and

That the attached Professional Services Agreement Amendment No. 1, Construction Inspection Plan and Construction Administration Services Agreement are hereby approved; and

That the Chairman and/or County Manager be authorized to execute all related documents associated with the award of the construction contract and the construction and administration of this project in conformance with the adopted budget.

Adopted this the 18<sup>th</sup> day of April, 2013.

**GREENE COUNTY  
ALTERNATIVE WATER SUPPLY - PHASE 1C  
APRIL 18, 2013**

		BUDGET ADOPTED SEPT. 6, 2011	CHANGES THIS AMENDMENT	BUDGET AFTER THIS
<b><u>REVENUES - USDA Eligible (Original)</u></b>				
44-210-434510	USDA - RD Loan Income - (BAN Proceeds)	\$ 3,800,000.00	\$ 0.00	\$ 3,800,000.00
44-210-434520	USDA - RD Grant Income	\$ 1,600,000.00	\$ -52,667.80	\$ 1,547,332.20
44-210-434525	USDA - RD Supplemental Loan	\$ 2,737,000.00	\$ 0.00	\$ 2,737,000.00
44-210-434526	USDA - RD Supplemental Grant	\$ 2,000,000.00	\$ 0.00	\$ 2,000,000.00
44-210-434527	USDA - RD Transfer From Phase 1A	\$ 200,000.00	\$ 0.00	\$ 200,000.00
44-210-434530	EDA Grant Income	\$ 0.00	\$ 0.00	\$ 0.00
44-210-434540	Rural Center Grant Income	\$ 0.00	\$ 0.00	\$ 0.00
44-210-434541	Rural Center Grant Income Greene County 2008-311-40101-112	\$ 500,000.00	\$ -50,000.00	\$ 450,000.00
44-210-434542	Rural Center Grant Income Hookerton 2008-312-40101-112	\$ 500,000.00	\$ -50,000.00	\$ 450,000.00
44-210-434543	Rural Center Grant Income Snow Hill 2008-313-40101-112	\$ 500,000.00	\$ -50,000.00	\$ 450,000.00
44-210-434544	Rural Center Grant Income Walstonburg 2008-314-40101-112	\$ 500,000.00	\$ -50,000.00	\$ 450,000.00
44-210-434550	N.C. Direct Appropriations	\$ 0.00	\$ 0.00	\$ 0.00

		BUDGET ADOPTED SEPT. 6, 2011	CHANGES THIS AMENDMENT	BUDGET AFTER THIS
44-210-434560	Interest on BAN Investments	\$ 5,165.80	\$ 88.39	\$ 5,254.19
44-210-434570	Miscellaneous Income	\$ 0.00	\$ 0.00	\$ 0.00
44-210-434571	Interim Financing Loan From 61-940-580143	\$ 113,000.00	\$ 0.00	\$ 113,000.00
	<b>SUBTOTAL - USDA Eligible Revenues (Original)</b>	<b>\$ 12,455,165.80</b>	<b>\$ -252,579.41</b>	<b>\$ 12,202,586.39</b>

**REVENUES - USDA Eligible (Excess Funds)**

44-210-434520	USDA - RD Grant Income	\$ 0.00	\$ 52,667.80	\$ 52,667.80
44-210-434541	Rural Center Grant Income Greene County 2008-311-40101-112	\$ 0.00	\$ 50,000.00	\$ 50,000.00
	<b>SUBTOTAL - USDA Eligible Revenues (Excess Funds)</b>	<b>\$ 0.00</b>	<b>\$ 102,667.80</b>	<b>\$ 102,667.80</b>

**TOTAL - USDA Eligible Revenues \$ 12,455,165.80 \$ -149,911.61 \$ 12,305,254.19**

**REVENUES - Non-USDA Eligible (Original)**

44-211-435510	Sales Tax Refund - Restricted	\$ 316,223.96	\$ -161,628.77	\$ 154,595.19
44-211-435520	Surcharge - Greene Co. Collective Contribution - Restricted	\$ 0.00	\$ 0.00	\$ 0.00
44-211-435530	Interest Earned on Fund 44	\$ 374.77	\$ 486.29	\$ 861.06
44-211-435540	Liquidated Damages Cn 5	\$ 25,000.00	\$ 0.00	\$ 25,000.00
	<b>SUBTOTAL - Non-USDA Eligible Revenues (Original)</b>	<b>\$ 341,598.73</b>	<b>\$ -161,142.48</b>	<b>\$ 180,456.25</b>

**REVENUES - Non-USDA Eligible (Excess Funds)**

44-211-435510	Sales Tax Refund - Restricted	\$ 0.00	\$ 172,131.12	\$ 172,131.12
	<b>SUBTOTAL - Non-USDA Eligible Revenues (Excess Funds)</b>	<b>\$ 0.00</b>	<b>\$ 172,131.12</b>	<b>\$ 172,131.12</b>

**Total - Non-USDA Eligible Revenues \$ 341,598.73 \$ 10,988.64 \$ 352,587.37**

**TOTAL REVENUES \$ 12,796,764.53 \$ -138,922.97 \$ 12,657,841.56**

**EXPENSES - USDA Eligible (Original)**

44-910-540505	Contract No. 5 - Water Transmission Line & BPS	\$ 8,942,012.63	\$ 0.00	\$ 8,942,012.63
44-910-540506	Contract No. 6 - Ammonia Feed Systems	\$ 1,278,158.95	\$ 0.00	\$ 1,278,158.95
	<b>Construction Subtotal</b>	<b>\$ 10,220,171.58</b>	<b>\$ 0.00</b>	<b>\$ 10,220,171.58</b>
44-910-581101	Preliminary Engineering Report	\$ 12,500.00	\$ 0.00	\$ 12,500.00
44-910-581102	Basic Engineering Fees	\$ 536,559.00	\$ 0.00	\$ 536,559.00

		BUDGET ADOPTED SEPT. 6, 2011	CHANGES THIS AMENDMENT	BUDGET AFTER THIS
44-910-581103	Additional Services Engineering Fees	\$ 33,128.75	\$ -587.00	\$ 32,541.75
44-910-581104	Inspection	\$ 555,745.00	\$ 0.00	\$ 555,745.00
44-910-581105	Geotechnical	\$ 0.00	\$ 0.00	\$ 0.00
44-910-581106	Environmental	\$ 0.00	\$ 0.00	\$ 0.00
44-910-581601	Legal	\$ 20697.25	\$ 0.00	\$ 20,697.25
44-910-582101	Appraisals	\$ 0.00	\$ 0.00	\$ 0.00
44-910-582102	Land/Easements	\$ 203,205.62	\$ -674.78	\$ 202,530.84
44-910-589605	Temporary Financing Int Expense	\$ 498,247.00	\$ 0.00	\$ 498,247.00
44-910-589601	Administrative	\$ 3,191.97	\$ 0.00	\$ 3,191.97
44-910-589602	Administrative Paid By the Engineer	\$ 4,852.00	\$ 0.00	\$ 4,852.00
44-910-589603	Reimbursable	\$ 0.00	\$ 0.00	\$ 0.00
44-910-589604	Repayment of Interim Financing Loan to 61-940-580143	\$ 113,000.00	\$ 0.00	\$ 113,000.00
44-910-589606	Audit	\$ 5,000.00	\$ -2,450.00	\$ 2,550.00
44-910-589609	Contingency	\$ 248,867.63	\$ -248,867.63	\$ 0.00
<b>SUBTOTAL - USDA Eligible Expenses (Original)</b>		<b>\$ 12,455,165.80</b>	<b>\$ -252,579.41</b>	<b>\$ 12,202,586.39</b>

**EXPENSES - USDA Eligible (Excess Funds)**

44-910-540516	Contract No. 16 - Water Transmission Lines	\$ 0.00	\$ 81,041.00	\$ 81,041.00
<b>Construction Subtotal</b>		<b>\$ 0.00</b>	<b>\$ 81,041.00</b>	<b>\$ 81,041.00</b>
44-910-581102	Basic Engineering Fees	\$ 0.00	\$ 7,000.00	\$ 7,000.00
44-910-581104	Inspection	\$ 0.00	\$ 12,000.00	\$ 12,000.00
44-910-581601	Legal	\$ 0.00	\$ 1,000.00	\$ 1,000.00
44-910-589601	Administrative	\$ 0.00	\$ 1,000.00	\$ 1,000.00
44-910-589609	Contingency	\$ 0.00	\$ 626.80	\$ 626.80
<b>SUBTOTAL - USDA Eligible Expenses (Excess Funds)</b>		<b>\$ 0.00</b>	<b>\$ 102,667.80</b>	<b>\$ 102,667.80</b>

**TOTAL - USDA Eligible Expenses \$ 12,455,165.80 \$ -149,911.61 \$ 12,305,254.19**

**EXPENSES - Non-USDA Eligible (Original)**

44-911-596501	Funding Assistance	\$ 25,000.00	\$ 0.00	\$ 25,000.00
44-911-596502	Project Administration	\$ 25,000.00	\$ 0.00	\$ 25,000.00
44-911-596503	Grant Assistance	\$ 25,000.00	\$ 0.00	\$ 25,000.00
44-911-596504	Water Board Coordination	\$ 35,000.00	\$ 0.00	\$ 35,000.00
44-911-596505	Inspection Beyond Contract Period	\$ 50,456.25	\$ 0.00	\$ 50,456.25

		BUDGET ADOPTED SEPT. 6, 2011	CHANGES THIS AMENDMENT	BUDGET AFTER THIS
44-911-596506	Construction Admin Beyond Contract Period	\$ 20,000.00	\$ 0.00	\$ 20,000.00
44-911-596509	Contingency	\$ 161,142.48	\$ -161,142.48	\$ 0.00
<b>SUBTOTAL - Non-USDA Eligible Expenses (Original)</b>		<b>\$ 341,598.73</b>	<b>\$ -161,142.48</b>	<b>\$ 180,456.25</b>
<b><u>EXPENSES - Non-USDA Eligible (Excess Funds)</u></b>				
44-911-596502	Project Administration	\$ 0.00	\$ 2,500.00	\$ 2,500.00
44-911-596503	Grant Assistance	\$ 0.00	\$ 2,500.00	\$ 2,500.00
44-911-596510	Transfer Remaining Sales Tax to Surcharge Account 40-210-439998	\$ 0.00	\$ 167,131.12	\$ 167,131.12
<b>SUBTOTAL - Non-USDA Eligible Expenses (Excess Funds)</b>		<b>\$ 0.00</b>	<b>\$ 172,131.12</b>	<b>\$ 172,131.12</b>
<b>TOTAL - Non-USDA Eligible Expenses</b>		<b>\$ 341,598.73</b>	<b>\$ 10,988.64</b>	<b>\$ 352,587.37</b>
<b>TOTAL EXPENSES</b>		<b>\$ 12,796,764.53</b>	<b>\$ -138,922.97</b>	<b>\$ 12,657,841.56</b>

Ms. Susan Blizzard addressed several concerns. 1) Asked that the Board consider adopting an Addressing Ordinance. This would assist with easy locating of homes when emergency personnel are dispatched. 2) Consider establishing a fee/fine/penalty for patient refusals at residences. There has been a growing problem of EMS being dispatched to a residence only to have the patients refuse transport. This is a growing expense to the County. 3) Possibly set up a fire inspection fee for businesses. 4) Possible conservation energy program and recycle programs. 5) Look at postage costs for the County. Look into presorted mail savings.

Ms. Blizzard also asked that due to the County currently not having an Animal Control Officer, that the Board consider promoting the Animal Shelter Attendant to this position.

Mr. Hicks noted that Mr. Michael Rhodes will need to present his solutions to the Board at the next meeting.

Sheriff Lemmie Smith advised that 3 employees have resigned effective the end of the month. He asked that he be allowed to fill 2 detective positions and 1 jailer position.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to authorize the filling of the 2 detective and 1 jailer positions.**

Interim County Manager Richard Hicks presented the following budget amendment:

<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
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Health Dept.

<b>Revenues:</b>	BCCCP Plus – State 11172-438326	0	2,199	2,199
	Health Communities – State 11172-438208	6,206	12,479	18,685
	Food/Lodging – State 11172-438504	750	2,188	2,938
<b>Appropriations:</b>	Eastern Baby Love Plus – State BCCCP Plus-Contract Services 11540-527500	35,707 0	6,833 2,199	42,540 2,199
	Health Communities-Supplies 11549-517100	396	2,979	3,375
	Healthy Communities-Publicity 11549-521600	0	9,500	9,500
	Public Health Food/Lodging-Travel 11562-519100	1,200	1,488	2,688
	Eastern Baby Love Plus-Medicare 11574-513000	346	(17)	329
	Eastern Baby Love Plus-FICA 11574-513100	1,479	(70)	1,409
	Eastern Baby Love Plus-Retirement 11574-513200	1,675	(61)	1,614
	Eastern Baby Love Plus-Insurance 11574-513300	8,346	(570)	7,776
	Eastern Baby Love Plus-Supplies	3,522	131	3,653

Senior Center

<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	675,902	(150)	675,752
	C-1 Aging Funds 11170-434803	31,171	(1,010)	30,161
	C-1 USDA 11170-434805	3,646	14	3,660
	C-2 Aging Funds 11170-434804	37,159	(337)	36,822
<b>Appropriations:</b>	Meals – Congregate 11583-517800	25,717	(1,108)	24,609
	Meals – Home Delivered 11584-517100	1,300	(375)	925

Transportation

<b>Revenues:</b>	HCCBG Access 65132-434802	34,867	(927)	33,940
<b>Appropriations:</b>	Transportation Exp-Part time salary 65531-510200	40,290	(927)	39,363

Social Services

<b>Revenues:</b>	Respite Care Family Caregiver 11171-437125	0	9,476	9,476
<b>Appropriations:</b>	Respite Care Family Caregiver 11523-562200	0	9,476	9,476

Seed Program				
<b>Revenues:</b>	Program Specific General-Revenues 11170-434305	11,592	286	11,878
	DJJDP Youth Program-Expenditures	11,592	286	11,878
Cooperation Extension				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	675,752	239	675,991
<b>Appropriations:</b>	Voluntary Ag District 11495-540800	0	239	239
Recreation				
<b>Revenues:</b>	Fence Signage 11160-433111	0	8,350	8,350
<b>Appropriations:</b>	Signs 11511-590700	0	8,350	8,350
NW Industrial Park				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	675,991	(19,715)	656,276
<b>Appropriations:</b>	EDC/Planning-NW Ind. Park Interest 11491-526300	9,706	(4,700)	5,006
	EDC/Planning-NW Ind. Park Principal 11491-526400	29,726	(15,015)	14,711
Utility Fund				
	Sewer System-Utility Facility Mgmt 61941-527500	55,000	(13,000)	42,000
	Sewer System-Maint/Repair Equipment 61941-528200	20,000	(2,000)	18,000
	Water System-Contracted Services 61940-527500	55,000	(4,715)	50,285
	Water System-NW Ind Park Interest 61941-526300	0	4,700	4,700
	Water System-NW Ind Park Principal	0	15,015	4,700

Mr. Hicks presented the 2012-13 contract proposal from Barrow, Parris & Davenport for FY2012-13 in the amount of \$44,000. This is the exact same cost as last year.

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to approve and accept the 2012-13 contract proposal from Barrow, Parris & Davenport for FY2012-13 in the amount of \$44,000.**

Mr. Hicks noted that the Ad Hoc Personnel Committee presented a memo requesting a community finance forum. Individuals would have to submit the questions prior to the meeting in order that the Board can address each item. Mr. Jay Parris with Barrow, Parris & Davenport is willing to re-present the audit at this meeting.

Vice Chairman Bennie Heath noted that the Board would take this request request under advisement at this time.

It was noted that the upcoming budget workshops will be held at the Farmers Market from 2:00-4:00 pm.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, May 6, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Jones gave the invocation and led the pledge to the flag.

Commissioner Garner asked that item G3 – Eastpointe board appointment be pulled from the agenda.

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**April 18, 2013 Regular Meeting Minutes  
Consideration of late application for Present Use Value – Carol Sugg; Philip & Mary Ann Harrison; Fred & Ruth Harrison**

The Chairman opened the floor for public comments.

Ms. Susan Blizzard asked if the debt setoff for unpaid EMS billing has been implemented.

Interim County Manager Richard Hicks advised that he would give an update on this during his comments.

Ms. Blizzard also expressed concern over the possibility of EMS services being put out for bid based upon information received from Bertie County.

Chairman Edmondson stated that they considering numerous way to possibly save the County monies.

Ms. Laura Exum read a letter expressing concern over the financial situation of the County.

Mr. Craig Stepp & Randy Stepp questioned the lawn care contract and that the Courthouse is not being cut.

Mr. Hicks noted that this is a new contract and it will take some time for the contractor to 'learn the ropes'.

Being there were no further comments, the Chairman closed the public comment section.

The Chairman opened the public hearing for the Reduction of Transportation Services.

Mr. Mike Lovett reviewed information regarding the reduction of transportation services. 1) suspend Saturday services and 2) reduce out of County service from Monday-Thursday to Tuesday-Thursday. He also asked for public input regarding consideration of establishing fees for services effective July 1, 2013. The Transportation Advisory Board would review the fee schedule and bring back to the Board for approval at a later meeting.

The Chairman asked for public comment.

There were some questions regarding the Saturday dialysis patients. Mr. Lovett noted that patients currently make arrangements for Saturday visits when transportation is closed. The transportation service is sometimes used as a convenience rather than necessity.

There was a question regarding the need to go to medical appointments on Monday. Mr. Lovett noted that if Medicaid approved the transportation of just one individual, then his department would do so.

Being there were no further comments the Chairman closed the public hearing.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the changes in transportation services.**

Ms. Sharon Harrison, Senior Center Director presented the individuals that participated in the Senior Games.

Ms. Harrison reviewed a proclamation declaring April as Older American's Month.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the proclamation for Older American's Month.**

**Older American's Month 2013  
A Proclamation**

**Whereas**, Greene County includes 4,105 citizens ages 60 and older; and

**Whereas**, Greene County is committed to valuing all individuals and recognizing their ongoing life achievements; and

**Whereas**, the older adults in Greene County play an important role by continuing to contribute experience, knowledge, wisdom, and accomplishments; and

**Whereas**, our older adults are active community members involved in volunteering, mentorship, arts and culture,

and civic engagement; and

**Whereas**, recognizing the successes of community elders encourages their ongoing participation and further accomplishments; and

**Whereas**, our community can provide opportunities to allow older citizens to continue to flourish by:

- Emphasizing the importance of elders and their leadership by publicly recognizing their continued achievements
- Presenting opportunities for Older Americans to share their wisdom, experience, and skills
- Recognizing older adults as a valuable asset in strengthening American communities

**Now therefore**, I, Jack Edmondson, Chairman of the Greene County Board of Commissioners, do hereby proclaim May 2013 to be Older Americans Month. I urge every citizen to take this time this month to recognize older adults and the people who serve and support them as powerful and vital citizens who greatly contribute to the community.

Dated this 6th day of May, 2013.

Ms. Sharon Harrison presented 4 applications for the Senior Center Advisory Board; Pete Miller, Nathan Smith, Jean Garner and Mattie Dixon. There are currently 4 vacancies for this Board.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to appoint Pete Miller, Nathan Smith, Jean Garner and Mattie Dixon to the Senior Center Advisory Board.**

Mr. Rich Moore, McDavid Associates presented information regarding the Water and Sewer Rate Evaluation.

Mr. Andrew Parker, McDavid Associates presented information regarding the NCDOT bridge replacement water line relocation contracts for SR1215 & SR 1253.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve and authorize the Chairman to execute all documents regarding the NCDOT bridge replacement water line relocation contracts for SR1215 & SR1253.**

Mr. Van Lewis, McDavid Associates presented a request on behalf of Jason-Shine Water Corporation to perform an evaluation of their facilities for the future and their alternatives. Mr. Lewis noted that the Water Board has approved this request.

**The Board was in agreement with the Water Board in approving this request.**

Mr. Lewis presented a well pump adjustment evaluation proposal to comply with the Division of Water Resources Eligibility for Waiver.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the well pump adjustment evaluation proposal.**

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	Increase <u>(Decrease)</u>	<u>Amended</u>
Elections				

<b>Revenues:</b>	Fund Balance – Appropriated 11198-439800	656,276	4,647	660,923
	Elections Grant 11170-434808	0	5,446	5,446
<b>Appropriations:</b>	Elections Office Data Processing Support/Services 11418-527200	15,000	10,093	25,093
Recreation				
<b>Revenues:</b>	Recreation Insurance 11160-433109	0	1,560	1,560
<b>Appropriations:</b>	Recreation – Supplies 11511-517100	20,000	1,560	21,560
Register of Deeds				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	660,923	3,000	663,923
<b>Appropriations:</b>	Register of Deeds – Conveyance Tax 11419-532700	15,000	3,000	18,000
Farmer’s Market				
<b>Revenue:</b>	Reynolds Grant – Farmers Market Kitchen 11170-434544	0	23,540	23,540
<b>Appropriations:</b>	Operations – Contracted Services 11514-527500	0	23,540	23,540
DSS				
<b>Revenues:</b>				
<b>Appropriations:</b>	IV-E Adoption Assistance Vendor Pay 11527-563002	6,000	(4,500)	1,500
	Blind Assistance 11527-562800	1,000	(68)	932
	TANF IV – E Foster Care 11527-562900	185,500	(12,000)	173,500
	Admin – Salaries 11521-510100	1,357,800	(7,000)	1,350,800
	Child Support Attorney Fees 11525-515400	20,000	(2,541)	17,459
	IV-E Adoption Assistance 11527-562200	32,396	11,500	43,896
	Equipment Rent 11521-524200	4,500	2,609	7,109
	State Foster Care Home 11527-562500	125,500	12,000	137,500
EMS				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	663,923	71,000	734,923
<b>Appropriations:</b>	Rescue Fee Transmittal 11443-531400	40,000	38,000	78,000
	Contracted Services	47,500	33,000	80,500

11443-527500

Sheriff

<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	734,923	(15,510)	719,413
	JAG Grant	0	15,510	15,510

Sheriff

<b>Revenues:</b>	Concealed Weapons Fees 11130-432113	15,000	13,000	28,000
<b>Appropriations:</b>	Contracted Services	54,000	13,000	67,000

Cutter Creek Project

<b>Revenues:</b>	Retained Earnings Appropriated 61220-439800	0	278,202	278,202
	Transfer from Cutter Creek	278,202	(278,202)	0

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks advised that our legislators did intervene on the County’s behalf regarding a January 2013 invoice for the Safekeeper Program. The final invoice was for \$64,187.93. An agreement was reached with Public Safety that would allow for payment after July 1, 2013. Mr. Hicks recommends that the County go ahead and pay the invoice from the 2012/2013 budget.

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted unanimously to pay the invoice from the 2012/2013 budget.**

Mr. Hicks presented proposed increases to inspection fees. If approved, these would be effective July 1, 2013.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the increases to inspection fees.**

Mr. Hicks advised that he had contacted Ms. Agnes Ho, Neuse Regional Library about foregoing the \$50,000 payment to the library. Ms. Ho advised that they would be willing to allow the County one more year before the payment is due.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to adjourn.**



NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, May 16, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James

T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Garner gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to approve the consent agenda.**

RELEASES

Glencare of Snow Hill	\$91.73
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REFUNDS

Gloria Best Artis	\$104.84
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The Chairman opened the floor for public comments.

Ms. Susan Blizzard expressed concerns over the low morale of the County employees. Ms. Blizzard also presented suggestions on items the Board could review to possibly save some money.

Ms. Becki Scarborough read a statement expressing over the reappointment of Commissioner Garner to the LCC Board of Trustees.

Being there were no further comments the Chairman closed the public comment section.

Mr. Rich Moore, McDavid Associates presented resolutions for the water and sanitary sewer rate evaluation.

**On motion by Commissioner Shackelford, seconded by Commissioner Heath the Board voted unanimously to approve the water and sanitary sewer rates.**

**RESOLUTION  
AMENDING SANITARY SEWER RATES  
GREENE COUNTY**

**WHEREAS,** Greene County operates a central sanitary sewer system (Greene County Water and Sewer District I) that provides service to customers defined under several categories; and

**WHEREAS,** Greene County has performed an evaluation of its sanitary sewer rates and has determined that adjustments to existing rates are merited; and

**WHEREAS,** the Greene County needs to adjust existing sanitary sewer rates;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:**

That sanitary sewer rates are amended as follows:

1. Residential:

First 2,000 Gallons	\$15.00
All over 2,000 Gallons	\$5.75

2. Prison:

First 1,000 Gallons	\$9,666.00
All over 1,000 Gallons	\$6.75

That amended rates shall become effective July 1, 2013.

That rates shall be re-evaluated and amended annually as needed on or before March 15th for implementation on or before July 1<sup>st</sup> of each year.

Adopted this the 16<sup>th</sup> day of May, 2013 in Snow Hill, NC.

**RESOLUTION  
AMENDING WATER RATES  
GREENE COUNTY**

**WHEREAS,** Greene County operates a central water system that provides service to customers defined under several categories; and

**WHEREAS,** Greene County's central water system service area includes several bulk water systems that purchase water at a wholesale rate from the County; and

**WHEREAS,** Greene County has performed an evaluation of its water rates and has determined that adjustments to existing rates are merited; and

**WHEREAS,** Greene County has approved a schedule for implementing a determination of its cost to sale/supply water to its customer base; and

**WHEREAS,** Greene County desires to make adjustments in a timely basis and provide notification of adjustments to its bulk water customers; and

**WHEREAS,** the Greene County needs to adjust existing water rates;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:**

That water rates are amended as follows:

3. Residential:

First 2,000 Gallons	\$13.25
Next 3,000 Gallons	\$4.20
All over 5,000 Gallons	\$4.30

4. Commercial:

First 1,000 Gallons	\$40.00
Next 1,000 Gallons	\$2.50
Next 2,000 Gallons	\$3.00
All over 4,000 Gallons	\$4.30

5. Prison:

First 1,000 Gallons	\$4,345.00
All over 1,000 Gallons	\$5.30

6. Bulk water:

Unit cost per 1,000 gallons	\$3.27
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That amended rates shall become effective July 1, 2013.

That the County Manager is authorized to issue correspondence to all bulk water customers advising them of amended bulk water cost.

That rates shall be re-evaluated and amended annually as needed on or before March 15th of each year to allow for notification of changes to bulk water customers (by April 15<sup>th</sup>) and for implementation on or before July 1<sup>st</sup> of each year.

Adopted this the 16<sup>th</sup> day of May, 2013 in Snow Hill, NC.

Interim County Manager Richard Hicks presented a request from the Eastern Carolina Council to appoint Senior Center Director Sharon Harrison to the Greene County Nursing & Adult Care Home Community Advisory Committee.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to appoint Sharon Harrison to the Greene County Nursing & Adult Care Home Community Advisory Committee.**

Mr. Hicks presented two fireworks display requests; 1) Strickland Fireworks and 2) Class A Services and Storage, Inc.

**On motion by Commissioner Heath, seconded Commissioner Jones the Board voted unanimously to approve the request from Strickland Fireworks.**

County Attorney Borden Parker recommended that the Board delay the decision for Class A Services and Storage, Inc. until the Fire Inspection presents a letter stating approval and present at the next meeting.

Mr. Hicks presented information regarding the appointment of the County designee to the Eastpointe Board of Directors.

Chairman Edmondson passed the gavel to Vice Chairman Bennie Heath.

Chairman Edmondson appointed Commissioner Jones.

**On motion by Chairman Edmondson, seconded by Commissioner Garner the Board voted to appoint Commissioner Jones as the County designee to the Eastpointe Board of Directors. Commissioner Shackelford voted against.**

The Vice Chairman passed the gavel to the Chairman.

Mr. Hicks presented a request for the reappointment of Commissioner Garner to the LCC Board

of Trustees.

Chairman Edmondson stated that is was normal process to advertise for these positions.

Chairman Edmondson passed the gavel to Vice Chairman Bennie Heath.

**On motion by Chairman Edmondson, seconded by Commissioner Jones the Board voted to advertise the position.**

The Vice Chairman passed the gavel to the Chairman.

Mr. Hicks presented an offer on foreclosed lot parcel #0507809 in the amount of \$2,000 from Ms. Valerie Freeman.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to accept the bid and to advertise for 10 days to allow for an upset bid.**

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
General Fund				
<b>Revenues:</b>	Fund Balance – Appropriated 11198-439800	635,285	(307,804)	327,481
	Transfer from Alt. Water Supply Fund 11160-433135	0	307,804	307,804
Alt. Water Supply Fund				
<b>Revenues:</b>	Fund Balance Appropriated 40210-439800	110,641	307,804	418,445
<b>Appropriations:</b>	Transfer to General Fund 40911-580025	0	307,804	307,804
Recreation				
<b>Revenues:</b>	Recreation – Special Revenues 11160-432203	36,000	2,000	38,000
<b>Appropriations:</b>	Recreation – Activities Instructor 11511-527600	4,380	2,000	6,380
Phase 1A Project Fund				
<b>Revenues:</b>	Fund Balance – Appropriated 43211-439800	0	89,678	89,678
<b>Appropriations:</b>	Transfer to Alt Water Supply Fund 40	0	89,678	89,678
Alt. Water Supply Acct				
<b>Revenues:</b>	Transfer from Phase 1A 40210-439161	0	89,678	89,678
	Transfer from Water Fund 40210-439161	0	50,995	50,995
<b>Appropriations:</b>	Reserves 40911-590100	0	140,673	140,673

Water Fund				
<b>Revenues:</b>	Fund Balance Appropriated 61220-439800	0	50,995	50,995
<b>Appropriations:</b>	Transfer to Alt Water Supply Fund 40 61940-580040	0	50,995	50,995
Alt. Water Supply				
<b>Revenues:</b>	Transfer from Phase 1C – Excess Funds 40210-439998	0	350,763	350,763
<b>Appropriations:</b>	Alt Water Supply – Reserve	140,763	350,763	491,526
Phase 1F Project Fund				
<b>Revenues:</b>	Due from Alt Water Supply 46210-434506	0	26,513	26,513
<b>Appropriations:</b>	Phase 1F – Gen. County Contribution	26,513	(26,513)	
Alt Water Supply				
<b>Revenues:</b>	Fund Balance Appropriated 40210-439800	26,513	84,128	110,641
<b>Appropriations:</b>	Alt Water Supply-Reimb to Water for debt 40911-540500	0	84,128	84,128
Water Fund				
<b>Revenues</b>	Fund Balance Appropriated 61220-439800	50,995	55,000	105,995
	Transfer from Fund 40-Alt Water 61220-439717	0	84,128	105,995
<b>Appropriations:</b>	Water System – Mgmt Fee County 61940-578100	25,000	139,128	164,128
General Fund				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	719,413	(84,128)	635,285
	Water System Mgmt Fee 11130-432107	80,000	84,128	164,128
Phase 1C				
<b>Revenues:</b>	Fund Balance Appropriated 44210-439800	0	167,131	167,131
<b>Appropriations:</b>	Temporary Finance Interest Expense 44910-582601	498,247	(183,632)	314,615
	Transfer to Alt Water Supply 44910-580400	0	350,763	350,763
Water Fund				
<b>Appropriations:</b>	Water System Supplies 61940-517100	150,000	(5,000)	145,000
	Water System Utilities 61940-520200	215,000	(8,000)	207,000
	Water System Contracted Services 61940-527500	50,285	(5,000)	45,285

Farmville/Greene Water O&M Supplies 61942-517100	0	5,000	5,000
Farmville/Greene Water O&M Utilities 61942-520200	17,645	8,000	25,645
Farmville/Greene Water O&M Maint/Repair Tanks 61942-528400	0	5,000	5,000

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks advised that he had received a letter from Trudy Hardy, Chamber of Commerce asking for the blessing of the Board to form an executive committee to oversee the Sweet Potato Festival.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board unanimously gave their blessing.**

County Attorney Borden Parker advised that he is working on the paperwork for the closing on the new ambulance.

Mr. Parker handed out information regarding an ordinance to control solar collections systems and solar farms in Greene County. He does not recommend the solar collection.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to adjourn.**

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 NORTH CAROLINA  
 COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, June 3, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Garner gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the amended agenda to remove copier quotes and add budget amendments.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

## Consideration of Late Application for Present Use Value – Milton Tugwell, Jr.

### REFUNDS

Darden Daughters	\$68.88	Darden Daughters	\$68.58
Darden Daughters	\$68.47	Darden Daughters	\$68.31
Darden Daughters	\$68.23		

The Chairman opened the floor for public comments.

Ms. Sharon Ginn reviewed information and upcoming events for the Greene County Museum.

Ms. Susan Blizzard discussed information regarding various memberships for County departments.

Mr. Daniel Hill advised that his vehicle was hit by a school bus on May 14, 2013 and that he has not received any information from the Board of Education.

The Chairman advised that this issue is to be handled through the Board of Education.

Ms. Sherrie Taylor questioned the use of the County's \$240,000 appropriation to Lenoir Community College and how they were spent.

The Chairman advised that information regarding these monies will be presented at the budget workshop on Wednesday.

Ms. Taylor also noted that the County could collect more EMS monies by considering force billing. The County may also want to consider charges for multiple calls to a residence where no transport is made.

Being there were no further comments the Chairman closed the public comment section.

Mr. Johnny Metcalfe, NC DOT reviewed information regarding the 2012-2013 Secondary Road Improvement Program.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the 2012-2013 Secondary Road Improvement Program as presented.**

Ms. Christy Nash, DSS Director presented a request to fill the following positions DSS: Support Enforcement Officer Child Support, Income Maintenance Supervisor III, Medicaid (Family & Children) IMC (3 vacancies), Medicaid (Adult)IMC, Office Assistant IV and Social Worker Crisis Intake. Ms. Nash noted that some of the staff could possibly be filled with part time individuals.

Chairman Edmondson advised that this would be discussed further at the next budget workshop.

Mr. Richard Hicks, Interim County Manager presented a request from the Town of Hookerton and Class A Services and Storage, Inc. to have a fireworks display on June 29, 2013. Ms. Hicks noted that they have provided all necessary paperwork to Greene County Emergency Services.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the fireworks display.**

Mr. Hicks presented an application and request for David A. Jones to be appointed to the Regional Aging Advisory Committee.

**On motion by Commissioner Shackelford, seconded by Commissioner Heath the Board voted unanimously to appoint David A. Jones to the Regional Aging Advisory Committee.**

Mr. Hicks presented for review a Fire Protection and Prevention Ordinance. This item will be presented at the June 20<sup>th</sup> meeting for further discussion.

Mr. Hicks reviewed information regarding the Cutter Creek letter of credit. The loan has been paid in full and the need for the escrow to be renewed has been eliminated. It is difficult to determine that enough taxes were paid each year to fulfill the obligation of the debt instrument. The Infrastructure Financing Agreement continues up to December 31, 2013.

County Attorney Borden Parker advised that the Rural Center is looking to see if Cutter Creek has met all obligations of the grant.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to continue the Infrastructure Financing Agreement until December 31, 2013.**

Interim County Manager Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
EMS				
<b>Revenues:</b>	Farming-Lease Industrial Park 11130-434107	0	4,000	4,000
	Capital Lease Proceeds 11160-433106	94,357	(4,357)	90,000
<b>Appropriations:</b>	EMS – Equipment 11443-530100	94,356	(357)	93,999
Tax & Recreation Dept.				
<b>Revenues:</b>	Recreation – Fence Signs 11160-433111	8,650	2,250	10,900
	Ad Valorem – Current 11100-430101	7,272,469	63,942	7,336,411
	Ad Valorem – Prior 11100-430102	300,000	53,269	353,269
	Penalties & Interest 11100-430500	120,000	51,000	171,000
	Dog Taxes – Current 11100-432010	2,000	(970)	1,030
	Fund Balance Appropriated	327,481	(164,491)	162,990

	11198-439800			
<b>Appropriations:</b>	Recreation – Athletic Equip	21,314.99	5,000	26,314.99
	1511-517500			
Gas Tax				
<b>Revenues:</b>	Gas Tax Refund	0	8,573	8,573
	11160-433103			
	Fund Balance Appropriated	162,990	(8,573)	154,417
	11198-439800			
Transportation Fund				
<b>Revenues:</b>	Gas Tax Refund	0	3,292	3,292
	65132-433103			
<b>Appropriations:</b>	Transportation – Fuel	64,000	3,292	67,292
	65531-517300			
Emergency Mgmt				
<b>Appropriations:</b>	Medical Examiner – Autopsy	8,000	(1,000)	7,000
	11442-527100			
	Emergency Mgmt – Utilities	5,500	608	6,108
	11441-520200			
	Emergency Mgmt – Maint/Repair Equip	5,000	392	5,392
	11441-528200			
Senior Center				
<b>Revenues:</b>	United Way	12,000	944.86	12,944.86
	11170-434814			
	Senior Center Trip Collection	750	300	1,050
	11170-435006			
<b>Appropriations:</b>	Senior Svcs Admin – Activities United Way	9,819	944.86	10,763.86
	11580-542002			
	Senior Svcs Admin – Special Trips	1,000	300	1,300
	11580-541100			
Senior Center				
<b>Revenues:</b>	COA-In Home & Support	45,073	(6,921)	38,152
	11170-434809			
	C-1 Aging Funds	30,161	7,431	37,592
	11170-434803			
	C-1 USDA	3,660	1,324	4,984
	11170-434805			
	Fund Balance Appropriated	154,417	57	154,474
	11198-439800			
<b>Appropriations:</b>	Operations – Utilities	8,982	(2,982)	6,000
	11585-520200			
	Operations-Contracted Services	4,000	(1,000)	3,000
	11585-527500			
	Operations-Maint/Repair Buildings	2,775	(1,275)	1,500
	11585-528100			
	Operations-Supplies	5,252	(1,252)	4,000
	11585-517100			
	Operations-Activities	1,395	(181)	1,214

	11585-517600			
	Operations-Postage/Telephone	4,000	(1,000)	3,000
	11585-520100			
	Congregate Meals	24,609	9,581	34,190
	11583-517800			
<b>Health Department</b>				
<b>Revenues:</b>	Mental Health Reimb	56,411	(36,411)	20,000
	11172-438206			
	Mental Health-Escrow	20,000	24,133	44,133
	11172-438207			
	Child Health-Escrow	187,521	(43,693)	143,828
	11172-438212			
	Child Services-Coordination	54,643	(32)	54,611
	11172-438214			
	Immunization Escrow	11,130	(195)	10,935
	11172-438324			
	Maternal Care Reimb	25,000	56,380	81,380
	11172-438219			
	Food & Lodging-Local	375	150	525
	11172-438508			
	Fund Balance Appropriated	154,474	3,173	157,647
	11198-439800			
<b>Appropriations:</b>	Public Health (PH) Risk Reduction-Supplies	3,375	25	3,400
	11549-517100			
	PH Food & Lodging-Supplies	1,246	19	1,265
	11562-517100			
	PH Bioterrorism-Supplies	4,591	137	4,728
	11571-517100			
	PH Communicable Diseases-Supplies	2,811	1	2,812
	11563-517100			
	PH Administration-Misc	2,500	3,323	5,823
	11541-540100			
<b>Alt. Water Supply</b>				
<b>Revenues:</b>	Fund Balance Appropriated	26,513	30,400	56,913
	40210-439800			
<b>Appropriations:</b>	Professional Services-Other	0	30,400	30,400
	40911-515700			
<b>Sweet Potato Festival</b>				
<b>Revenues:</b>	Fund Balance Appropriated	157,647	3,400	161,047
	11198-439800			
<b>Appropriations:</b>	Administration-Misc	1,000	3,400	4,400
	11415-540100			

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the budget amendments as presented.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to set the public hearing for the 2013-2014 budget for June 20, 2013 at 7:00 pm in the Greene County Courtroom.**

Mr. Hicks advised that the County has received a letter from the US Department of Labor that there will be a visit from a Wage & Hour Investigator regarding Greene County EMS. The investigation will cover a two year period. The meeting is scheduled for June 24, 2013 at 10:00 a.m. at the Greene County EMS office.

Mr. Hicks noted that the next budget workshop is scheduled for June 5, 2013 at 9:00 a.m. at the Farmers Market.

Chairman Edmondson advised that Mr. Hicks has agreed to continue as the Interim County Manager.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to continue with Mr. Hicks as the Interim County Manager.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, June 20, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackleford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present. Chairman Jack Edmondson was absent due to illness.

The Vice-Chairman called the meeting to order, gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda to add E2 for Sheriff request and closed session for personnel.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**June 3, 2013 Regular Meeting Minutes  
Consideration of Late Application for Present Use:  
Joseph C. Dunlap  
Disabled Exclusion:  
Ricky & Sandra Yannarella  
Disabled Veteran Exclusion:  
Julia May**

## **Set Public Hearing for NC Tomorrow Planning Grant Close Out for 7/1/2013**

The Vice-Chairman opened the floor for public comments.

Ms. Pat Jones expressed various concerns. Ms. Jones noted that the citizens cannot afford a tax increase.

Ms. Susan Blizzard expressed concerns over one department's travel and spending. She reminded the Board that the Board had stopped all travel that was not State mandated. She asked that the Board review this department and its spending.

Ms. Tina Wood stated that she has been working for the County almost 11 years. She asked that the Board reconsider taking anything else from the employees. The cost of living has increased substantially and that the employees are having difficult times due to the numerous cuts already implemented.

Mr. Dickie Hill noted that he has never seen Greene County in the mess it is in now. This is to be considered an emergency situation and the County is going to have to work together. Mr. Hill noted that the ultimate responsibility is that of the Board of Commissioners.

Mr. Chuck Stokes expressed concerns over the County's financial situation as well as responsibility of the Board.

Mr. Becki Scarborough asked that Commissioner Garner withdraw his application for the LCC Board of Trustees due to his application being inaccurate and incomplete.

Ms. Laura Exum asked if there would be opportunity for the citizens to view the proposed budget prior to adoption. Ms. Exum noted that the Board should heed suggestions being made by the LGC as well as Interim County Manager Richard Hicks.

Ms. Kim Stokes expressed concern over a possible tax increase. The County needs to look at further cutting the departmental budgets.

Mr. Hicks advised that all County departments have been asked to cut an additional 1%, as well as reviewing employee positions and all contracts for the County.

Being there were no further comments, the Vice-Chairman closed the public comment section.

The Vice-Chairman opened the public hearing for the FY2013-14 budget.

Ms. Susan Blizzard asked for clarification regarding items discussed at the previous budget workshop.

Mr. Chuck Stokes asked that the Board not raise taxes and that everyone work together to solve current issues.

Mr. Jody Tyson noted that the Board needs to look beyond today, look to the future and make some tough decisions.

Ms. Sherrie Taylor asked that the Board consider giving the \$3,000 that was cut from Hookerton EMS to Snow Hill EMS due to the fact that Snow Hill EMS is not associated with a fire department.

Being there were no further comments, the Vice-Chairman closed the public hearing.

Health Director Michael Rhodes presented a request to fill the Public Health Nurse II and Accounting Technician II positions. The nurse position is funded by State dollars and Medicaid reimbursement.

The Accounting Technician position has been vacant for several months. This position is 100% funded by the County. Mr. Rhodes recommended not filling the Environmental Health position this year and contract with Wayne County for the year. Could possibly hire a part-time Accounting Technician which would help with the fiscal management portion of the department.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to authorize the advertising of the Public Health Nurse II position.**

Mr. Hicks advised that to fill the Accounting Technician II position would add back to the deficit. He asked that the Board not make a decision on this and allow the Board to discuss at the next budget workshop.

Mr. Rhodes presented a contract proposal for the Greene County Mosquito Control Program for approximately \$2,700/year. All of these monies are grant dollars.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the Greene County Mosquito Control Program.**

Sheriff Smith asked for permission to dispose of 14 – P390 Rugers which are no longer used by the department. He would like to trade these guns for different type.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to authorize the Sheriff to dispose of 14 – P390 Rugers.**

Mr. Hicks presented applications for the LCC Board of Trustees appointment.

**On motion by Commissioner Shackleford, seconded by Commissioner Jones the Board voted to appoint Commissioner Denny Garner to the LCC Board of Trustees.**

Mr. Hicks presented information regarding changes to the water/sewer fees and fire inspection fees.

	Old Charge	Projected New Charge
Service charge for new service	\$20.00	\$20.00
Deposit for water	\$100.00	\$100.00
Late Charge-Payments after 10 <sup>th</sup>	\$20.00	\$20.00
Reconnect fee	\$0.00	\$25.00 - \$50.00
Meter removal	\$20.00	\$100.00
Meter replacement after 4:00 pm	\$0.00	\$100.00
Cut lock	\$6.00	\$50.00

Replace angle stop	\$40.00	\$50.00
NSF	\$25.00	\$25.00
¾" meter	\$500.00	\$500.00
1" meter	\$600.00	\$600.00
2" meter	Price on request	Price on request
Meter tampering (customer bypassed the meter)	\$0.00	\$250.00

Occupancy Classification	Inspection Frequency
Public Schools	Every Six Months
Hazardous	Every Year
Institutional	Every Year
High Rise	Every Year
Assembly	Every Year
Residential * (Excludes one and two family dwellings)	Every Year Common areas only
Industrial	Every Two Years
Educational (except public schools)	Every Year
Foster Care Home (G.S. 131-D)	Every Two Years
Group Care Home	Every Year
Business	Every Three Years
Mercantile	Every Three Years
Storage	Every Three Years
Churches and Synagogues	Every Three Years

\*The NC Fire Code definition of a residential occupancy is a multi-family building, the Fire Code does not apply to one and two family dwellings.

**Scheduled Inspection Fee:**

Under 5,000 square feet <sup>1</sup>	\$75.00
5,000 to 10,000 square feet <sup>1</sup>	\$100.00
Over 10,000 square feet <sup>1</sup>	\$100.00 + \$5.00/1,000 square feet
Special Situations (i.e. installation or removal of motor vehicle fuel storage tanks)	\$75.00 \$75.00 per tank
Residential Occupancies <sup>3</sup> (Multi-Family)	0-5,000 square feet \$75.00
Footprint from 5,000-10,000 square feet	\$100.00
Footprint over 10,000 square feet	\$100.00 + \$5.00/1,000 square feet
Group Care Homes	\$150.00
Foster Care Inspection	\$50.00

<sup>1</sup> Includes first inspection and one follow-up inspection. Each subsequent follow-up inspection will be requiring an additional ½ the permit fee.

<sup>2</sup> To be billed to licensing agency.

<sup>3</sup> This inspection only covers the common areas of the structure.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the water/sewer fees.**

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the inspection fees, but to exclude the charge for churches and synagogues.**

Mr. Hicks presented a request from Mill Run Development Group LLC to terminate the Infrastructure Financing Agreement and return the original Irrevocable Letter of Credit #1407220.

County Attorney Borden Parker advised that Mill Run Development Group LLC has not provided information to USDA regarding the number of jobs, etc. He recommends only release letter of credit at this time.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the release of the Irrevocable Letter of Credit.**

Mr. Richard Hicks presented the following budget amendment:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
<b>Utility Fund</b>				
<b>Revenues:</b>				
<b>Appropriations:</b>				
	Water System Utilities 61940-520200	207,000	(58,000)	149,000
	Auto Supplies 61940-517300	80,000	(20,000)	60,000
	Supplies 61940-517100	145,000	(11,000)	134,000
	Water Purchases 61940-578000	341,463	89,000	430,463
<b>General Fund</b>				
<b>Revenues:</b>				
	State Gas Tax Refund 11160-433103	8,573	17,727	26,300
	Fund Balance Appropriated 11198-439800	161,047	(5,827)	155,220
<b>Appropriations:</b>				
	Inspections Auto Supplies 11420-517300	3,000	3,000	6,000
	EMS Auto Supplies 11443-517300	44,000	3,500	47,500
	Recreation Auto Supplies 11511-517300	2,849	600	3,449
	Jail Auto Supplies 11432-517300	3,000	4,800	7,800
<b>Transportation Fund</b>				
<b>Revenues:</b>				
	Gas Tax Refund	3,292	6,863	10,155
<b>Appropriations:</b>				
	Vehicle Fuel 65531-517300	67,292	6,863	74,155
<b>Senior Center</b>				
<b>Revenues:</b>				
	United Way 11170-434814	12,944	100	13,044

<b>Appropriations:</b>	United Way Activities 11580-542002	10,763	100	10,863
	Inmate Fees			
<b>Revenues:</b>	Inmate Misdemeanant Fees 11130-434106	310,000	16,100	326,100
	Fund Balance Appropriated	155,220	(16,100)	139,120

Vice-Chairman Heath noted that he is not proud of the financial situation of the County.

Mr. Stokes asked if the Board would be willing to voluntarily give back their salaries.

Vice-Chairman Heath noted that he does not feel they should do it for absolutely nothing.

Commissioner Shackleford noted that it takes a lot to listen to some of the comments made by individuals. The employees are the ones that have helped this County over the years. No one wants to give, but everyone has got to give.

Mr. Jody Tyson noted that last year when the Board was looking at a 5¢ tax increase it was the small group of citizens that got the sales tax passed. They were under the impression that this would take care of the issue of raising taxes.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Shackleford, seconded by Commissioners Jones the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, July 1, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmonds, Vice-Chair Bennie Heath and Commissioners Jerry Jones and James T. Shackleford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present. Commissioner Denny Garner was absent.

The Chairman called the meeting to order. Pastor Jamie Thompson gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the agenda.**

The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

The Chairman opened the public hearing for the NC Tomorrow Close-Out Grant. All Board members have received a copy of the NC Tomorrow Grant Plan. The Chairman asked for public comment.

Being there were no comments the Chairman closed the public hearing.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the NC Tomorrow Close-Out Grant.**

The Mt. Herman UMC Youth presented a request to the Board to be allowed to clean up the Maury Ballpark so that it may be used again. They will be responsible for maintaining the grass cutting. They also plan to repair the bleachers as well other issues that need to be addressed.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve and support the request by the Mt. Herman UMC Youth.**

Interim County Manager Richard Hicks presented a Credit Card Policy for review and approval. There had been an issue with an employee that had called the credit card company and increased the limit. Sharon Edmundson with the LGC advised that the Board needs to adopt a policy. Mr. Hicks noted that all Department Heads have turned in all credit cards. In the future there will only be one County credit card and it will be kept in the Finance Officer. It can be used only by the Department Head after approval is given.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the Credit Card Policy.**

Mr. Hicks presented a request for reappointment of Ms. Becky Sutton as Tax Administrator. This is for a 2 year term.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to reappoint Ms. Becky Sutton as Tax Administrator.**

Mr. Hicks reviewed an amendment to the Personnel Policy regarding insurance benefits. Currently the County provides health insurance benefits for County employees that retire with unreduced benefits from the Local Government Employee's Retirement System. The County employee would have to have at least 5 years of service with the County. Due to significant increases in employee health coverage, it is proposed to add the following statement to Section 1 of Article X: "Employees hired after July 1, 2013 will not be eligible for this benefit".

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the amendment to the Personnel Policy regarding insurance benefits as presented.**

Mr. Hicks presented the Installment Purchase Contract Proposal from First Citizens Bank for the purchase of the 2 vans for the Department of Social Services. The interest rate is 2.02% for 36 months. Information was also requested from BB&T but was not received.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the Installment Purchase Contract Proposal from First Citizens Bank for the purchase of the 2 vans for the Department of Social Services with an interest rate of 2.02% for 36 months.**

Mr. Hicks presented the following contracts for review and renewal:

1. Innovisit. Annual maintenance for the Video Visitation system in the County Jail. The cost for software and support warranty is \$1,586/year and the software and support warranty ply Hot Swap is \$3,186/year.
2. Maximus. Software Maintenance Agreement for the Time and Effort Calculation System (TEC) and the Quarterly Information Consolidation System (QuIC) which is used by the Department of Social Services in helping calculate their reimbursements for state and federal funds. Annual cost of \$1,875 and funds should be included in the budget.
3. East Carolina Computers, Inc. Contract #5. This firm provides maintenance work on the DSS computer systems. This firm also hosts the County email service. Proposed contract is for \$6,000. The Board will need to determine if this work should be put out for proposals, prior to executing the agreement. The Association of County Commissioners will be sending an IT (Information Technology) team to Greene County in July to review all of our current IT functions, needs and problems.
4. Baddour, Parker & Hine Contract #2. This is for legal services that are needed in Social Services for the upcoming fiscal year. This is an hourly contract and the cost depends upon the amount of work performed.
5. NC Alliance of Public Health Agencies Inc. This agreement provides the Health Department to utilize the services of this organization for specific contracted services such as the Restaurant Inspections program. The cost of this contract is contingent upon the services requested by the County.
6. McDaniel Supply. This company provides the commissary for the jail. Under this contract, the County receives 30% of sales of the items.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve items 2, 4 and 6 and to wait for further information on items 1, 3 and 5 before approving.**

Sheriff Smith requested permission to purchase a 2007 Carravan for \$2,800 from Mooring Auto Sales to be used for the transportation of jail meals. He currently uses a surplus van from Transportation.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve and authorize the purchase of the 2007 Carravan to be used for the transportation of jail meals.**

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to adjourn.**

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NORTH CAROLINA

COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, July 18, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order and gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the agenda to include a closed session for personnel and Attorney/Client privilege.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the consent agenda.**

June 20, 2013 Regular Meeting Minutes  
July 1, 2013 Regular Meeting Minutes  
Consideration of Late Applications for Elderly/Disabled Exclusion, Religious Exemption &  
Present Use Value

The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

Mr. Danny Taylor, Chairman of the ABC Board reviewed information regarding the finances of the ABC Board.

Ms. Becky Sutton, Tax Administrator presented the monthly collection report as well as the annual settlement for FY2012-2013. Ms. Sutton then presented the Collection Order for FY2013-2014.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve and authorize the Collection Order for FY2013-2014.**

Interim County Manager Mr. Hicks presented 3 applications for review for the Health Board – Susan Blizzard, Glenn Bunch and Norman Lewis.

Commissioner Heath made a motion to appoint the 3 individuals to the Health Board.

Chairman Edmondson expressed concern that there was not a minority present in the applications. He asked that the Board consider what until the next meeting to appoint individuals.

Commissioner Heath withdrew his motion.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to table this item until the next meeting.**

Mr. Hicks presented a revised purchase order policy for the Board's approval which would change the minimum amount required for a purchase order to \$500.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the revised purchase order policy.**

Mr. Hicks presented the Greene County Travel Policy for approval.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the Greene County Travel Policy.**

Mr. Hicks reviewed a recommended timeline for the selection process for a new County Manager.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the recommended timeline.**

Mr. Hicks presented a proposed contract for services between DSS and Tina D. Faulkner regarding the completion of monthly nursing assessment for the Community Alternative Program for Disabled Adults. The contract will be paid with 65% Federal funds and 35% State funds.

**In motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the contract between DSS and Tina D. Faulkner regarding the completion of monthly nursing assessment for the Community Alternative Program for Disabled Adults.**

Mr. Hicks reviewed information regarding the consolidation of the Utility Collection office and the Tax Collections office. The County would like to allow the debt setoff program to be used for collecting the uncollected debt for the utilities as is currently done with taxes. Mr. Hicks noted that if a water payment is received in the night deposit box or is postmarked by the 10<sup>th</sup>, it is considered to be received on the 10<sup>th</sup>. The department would like to change the due date to be by 5:00 pm on the 10<sup>th</sup>. This change could be put on the bills and take effect the following month.

County Attorney Borden Parker noted that it needs to be stated that if the 10<sup>th</sup> is on the weekend, bills would be due the following business day.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to change due date for the water bills to 5:00 pm on the 10<sup>th</sup> of the month and if the 10<sup>th</sup> is on the weekend, bills would be due the following business day by 5:00 pm.**

Mr. Hicks advised that the Town of Snow Hill has inquired about a joint meeting to discuss some mutually agreed upon topics. Mr. Hill will discuss possible meeting dates with his Board at their August meeting.

Mr. Hicks noted that due to a conflict, he would like to ask the Board to change the first meeting to September 9, 2013.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to change the first meeting in September to September 9, 2013.**

Mr. Hicks advised that in March 2013, Greene County executed an agreement with the State of NC, Department of Public Safety, Division of Emergency Management to acquire 3 residential structures, demolish them and then the associated lands will be maintained as open space in perpetuity. Mr. Hicks noted that acquisition of these properties will move the property from taxable to non taxable. The budget includes \$15,000 for the administration of the project. If County staff performs the work, the County can be reimbursed for that effort, up to the maximum of \$15,000. The County would also have the option to solicit proposals to have an outside firm administer the project.

Chairman Edmondson recommended that the Board not proceed with the program due to properties being removed as taxable property.

Commissioner Heath questioned that if the Board had already unanimously voted to move forward, what has changed from then to now.

Commissioner Shackleford felt that the Board should proceed forward with the acquisition.

Ms. Becky Sutton, Tax Administrator recommended that the County not participate in the program due to the fact that numerous individuals were affected by the tornado, but only 3 families were offered the buyout.

**On motion by Commissioner Jones, seconded by Chairman Edmondson the Board voted to not proceed with the acquisition of the 3 residential properties. Commissioner Garner voted in favor. Commissioners Heath and Shackleford voted against.**

Mr. Hicks presented a request from the Board of Education to exempt County school buildings from Fire Inspection fees.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to exempt County school buildings from Fire Inspection fees.**

Mr. Hicks presented the Emergency Telephone Budget for approval. This budget does not include a reimbursement for services provided by the GIS position in the amount of \$15,000. This would be for services provided to the 911 fund by the General Fund.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the Emergency Telephone Budget.**

Mr. Hicks presented the following budget amendment to show receipt of funds from the lease of the vehicles. Due to timing involved in the purchase of the 2 DSS vans, the County had to pay for the vans in advance of closing on the financing package.

	<u>Description</u>	<u>Previous</u>	<u>(Decrease)</u>	<u>Amended</u>
General Fund				
<b>Revenues:</b>	Lease Proceeds	0	45,000	45,000
	11160-433106			
<b>Expenditures:</b>	DSS Admin. – Equipment	0	45,000	45,000
	11521-530100			

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendment.**

Mr. Hicks presented a proposal for the County’s Sam’s Card account. Sam’s Club in Goldsboro would hold the only card for the County and the card could only be used in Goldsboro. Greene County would send a list of authorized purchasers to Sam’s Club. At the time of purchase Sam’s would verify that the purchaser is on the approved list and that an approved purchase order has been issued; then the card would be swiped to pay for the purchase. The Finance Office would receive the monthly billing statement with detailed purchases to match with the receipts turned in by each department.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the Sam’s Club Card account proposal.**

Mr. Hicks reviewed information regarding Recreation Department monies.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to enter into closed session for personnel and Attorney/Client.**

**On motion by Commissioner Garner, seconded by Commissioner Heath the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, August 5, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Shackelford gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

July 18, 2013 Regular Meeting Minutes (w/correction)

Consideration of Late Applications for Elderly/Disabled Exclusion & Present Use Value

RELEASES

Johnny Bartlett	\$37.00	Tuskegee Holiness Church	\$13.76	Michael Scott Sutton	\$37.00
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The Chairman opened the floor for public comments.

Mr. David Jones expressed concerns over HB589 with regards to early voting.

Mr. Ben Lanier asked when the voting districts for Commissioners will take effect.

County Attorney Borden Parker noted that Legislature has stated that it will take effect the next general election.

Mr. Richard Barnes inquired about the possibility of having the water line extended on Mosely Road to his property. Currently the line ends approximately 2,700' from his residence.

Being there were no further comments the Chairman closed the public comment section.

Ms. Sharon Harrison, Senior Center Director presented information regarding the FY13-14 Home & Community Care Block Grant. The total amount of the grant is \$201,379 and the County's required local match is \$22,375.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the FY13-14 Home & Community Care Block Grant and the \$22,375 match.**

Mr. Michael Rhodes, Health Director presented a request to fill the Foreign Language Interpreter II/Breastfeeding Peer Counselor position. This position is funded 100% by the State.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the request to fill the position.**

Interim County Manager Richard Hicks presented applications for the 4 vacancies on the Health Board.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to appoint Susan Blizzard, Norman Lewis, David Jones and Bettie Hooker to the Health Board.**

Mr. Hicks presented information regarding a proposed grant application for the Community Transformation. The Eastern Carolina Council would be the organization to write the comprehensive plan for Greene County at no charge. After discussions with Michael Rhodes and Judy Hills it was decided to ask for approval to proceed as future funding cycles become available.

**On motion by Commissioner Heath, seconded by Commissioner Shackelford the Board voted unanimously to authorize the Eastern Carolina Council to file an application on behalf of Greene County as future funding cycles become available.**

Mr. Hicks presented the following budget amendments:

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
DSS				
<b>Revenues:</b>	Duke Settlement Funds 11171-437913	0	10,357	10,357
<b>Appropriations:</b>	Duke Settlement Expense 11521-563300	0	10,357	10,357
Transportation				
<b>Revenues:</b>	GCBOT WIA Funds 653321-434811	0	2,000	2,000
<b>Expenditures:</b>	Travel 65531-519311	0	900	900
	Travel Subsistence 65531-519312	0	2,000	2,000
	Maintenance/Repair Vehicles 65531-528100	19,298	(900)	18,398
Senior Center				
<b>Revenues:</b>	Senior Center Trip Collection 11170-435006	8,620	750	9,370
<b>Expenditures:</b>	United Way Special Trips	2,000	750	2,750
DSS				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	0	969	969
<b>Expenditures:</b>	Adoption Promotion 11523-563800	14,400	969	15,369
Recreation				
<b>Revenues:</b>	Misc.Gen. – Special Revenues 11160-432203	30,000	(16,000)	14,000
	Special Revenues – Concession Stand	0	16,000	16,000
Sheriff				
<b>Revenues:</b>	State Inmate Fees 11170-434602	50,000	40,000	90,000
<b>Expenditures:</b>	Equipment 11431-530100	0	40,000	40,000

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments as presented.**

Mr. Hicks presented a proposed amendment to the travel policy. What has been discovered is that the hotel rate for a particular conference or annual meeting is significantly higher than the going GSA rate. As an example, the standard GSA rate for a hotel in Greensboro would be \$91.00. The going rate for an annual meeting in Greensboro would range from \$130 to \$160 per night. Under current GSA rules, the Federal Government will allow reimbursement of up to 125% of the established lodging allowance for the chosen location.

Commissioner Shackelford noted that it can be difficult getting from another hotel for meetings.

Commissioner Jones noted that it is not hard to do.

There was a motion by Commissioner Jones with a second by Chairman Edmondson to leave the policy at the GSA rate. Commissioners Garner, Heath and Shackelford voted against.

Mr. Hicks noted that the policy will remain the same if no other motion is made.

No motion was made, policy remained the same.

Mr. Hicks presented a proposal for inmate telecommunication services. This proposal would extend the contract with Pay Tel. They are proposing a 5 year extension from 11/19/2013 to 11/19/2018. The commission rate would be 32% of all gross billable revenues (local collect calls, intra-lata collect calls, inter-lata intrastate calls and inter-lata state calls).

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the contract with Pay Tel.**

Mr. Hicks presented a proposal for commissary service from Keefe Commissary Network. The first option would provide the County with a commission rate of 20% of net sales. This would include 1 server, a lobby kiosk, 1 booking kiosk and a centralized phone order entry system. The second option would be to install 4 ordering kiosks in the individual cell blocks that the inmates would use instead of phoning in the order. At this time, we are unsure if the cell blocks are wired for the kiosks. If they are not, then it would be the responsibility of the County to pay the wiring costs, with the assistance of Keefe. To cover the initial costs of the kiosks, the County's commission rate would be reduced to 15% of net sales. The cost of the wiring could be as high as \$5,000.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve option 1 with the County's commission rate of 20% of net sales.**

Mr. Hicks presented information regarding a settlement with South Greene Water Corporation concerning overpayment. It was determined by the County's auditor, South Greene Water Corporation staff and County staff, that there was an overpayment to South Greene Water Corporation in the amount of \$177,143.10. The Board Chair for South Greene Water Corporation has requested any consideration the Board of Commissioners would give South Greene to reduce the amount of the final payment.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to advise South Greene Water Corporation that the total amount due is \$177,143.10.**

Mr. Hicks presented a contract for DSS with Ms. Kaye Seymour to do second party reviews for Medicaid and FNS cases. Contractor will also provide some supervision and help the new supervisor learn their role and the program. The contract will not exceed \$13,417, with \$6,809 in Federal funds and \$6,709 in County funds.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the contract with Kaye Seymour.**

Mr. Hicks noted that the Neuse Regional Library has been awarded a federal planning grant from the Library Services and Technology Act and is asking for a Commissioner representative to serve on the committee. **Commissioner Jones volunteered.**

Mr. Hicks presented a request to fill a vacant position at DSS. It was noted that Tammy Wilson had tendered her resignation. It is anticipated that the position will be filled by internal applicants. In the event this occurs, Ms. Nash would also request the opportunity to post in an attempt to fill an additional vacancy.

**On motion by Commissioner Shackelford, seconded by Commissioner Garner the Board voted unanimously to authorize the filling of the vacant position at DSS.**

Commissioner Garner asked that the regular scheduled meeting for Thursday, August 15, 2013 at 7:00 p.m. be moved to Monday, August 19, 2013 at 9:00 a.m. at the Farmers Market.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to change the meeting date from Thursday, August 15, 2013 at 7:00 p.m. to Monday, August 19, 2013 at 9:00 a.m. at the Farmers Market.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, August 19, 2013 at 9:00 a.m. at the Farmer's Market. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Jones gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the consent agenda.**

August 5, 2013 Regular Meeting Minutes  
2012 SSH Monthly Performance Status Report  
Big Sweep 2013 Resolution  
Proposed Health Department Fees

RELEASES

Waterway Outdoors	\$220.98	Gary & Beverly Howell	\$353.60
Margaret Tugwell	\$37.00	William D. Wilkins	\$37.00
Ashley Harris	\$27.32	Irvin Whitley	\$37.00

The Chairman opened the floor for public comments.

Mr. Jody Tyson noted that the Ad-Hoc Committee has met with individuals from the LGC and that there seem to be a statutory issue with Board members giving up their pay. Mr. Tyson stated that the Board should consider it to be the morally correct thing to do.

Being there were no further comments the Chairman closed the public comment section.

Ms. Shenile Ford, Extension Director presented a request for special leave request for Cooperative Extension employees. Through NC State, qualified full-time leave earning employees received five days (40 hours) of special leave which is accounted for separately from their accrued annual leave. The County's portion of the special leave would be 20 hours.

Interim County Manager Richard Hicks noted that there is not an actual cash cost to the County.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to approve the special leave request for Cooperative Extension employees.**

Mr. Hicks presented 2 applications for the Greene County Library Board – George Mewborn and Benjamin Lanier.

**On motion by Commissioner Jones, seconded by Commissioner Shackleford the Board voted unanimously to appoint George Mewborn and Benjamin Lanier to the Greene County Library Board.**

Mr. Hicks advised that Greene County has been selected as one of the Counties in a project by NC Broadband to conduct a county-level telecommunication infrastructure inventory. The goal of the planning effort is to assess the current state of infrastructure in the county, where the gaps are, where the unmet demand is (business and citizens) and to identify assets within the county that could be leveraged to help encourage broadband providers to serve identified unserved or underserved areas.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve County participation in the Telecommunications Inventory.**

Mr. Hicks reviewed information regarding a recent request for a waterline extension on Mosley Road. The cost to extend the line is estimated at \$24,000 based on an estimate of \$8.00/foot. Additional costs of \$5,000-\$7,000 would include engineering, inspection and various State permits. Total estimated cost would be \$31,500. The first option would be the privately funded extension whereby the individual making the request is responsible. The second option would be for the County to totally fund the project. Mr. Hicks noted that the County has denied several similar requests due to the cost of the extension and the limited amount of return on the investment.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to deny the waterline extension request.**

Mr. Hicks presented a DSS contract for Confidential Records Management, Inc. The contract amount is not to exceed \$7,000.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the contract with Confidential Records Management, Inc., not to exceed \$7,000.**

Mr. Hicks presented a DSS contract for Greene County Transportation. The first contract is in the amount of \$15,000 and is to provide transportation services for Work First Participants. The second contract is in the amount of \$140,000 and is to provide transportation services for eligible Medicaid clients for non-emergent, routine medical transportation to all medical facilities in Greene County, Pitt County and Lenoir County.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the contract with Greene County Transportation.**

Mr. Hicks noted that the request to execute Master Agreement with VC3 will be presented at a later date after further review by the County Attorney.

Mr. Hicks reviewed information regarding the formation of the Public Safety Board. Under the terms of the agreement, the Board were to appoint a member from the public at large and a County Commissioner. A recommendation for appointment was to also be made by the Sheriff, EMS Director, EMS Association and Fire Association. Sheriff Smith recommends Matt Sasser for the Sheriff's Office and Sharon Marshburn from Dispatch. Mr. Skinner recommends Dennis Baker for EMS.

Commissioner Heath expressed interest in serving on this Board.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted to appoint Commissioner Heath to the Public Safety Board.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to appoint Matt Sasser, Sharon Marshburn and Dennis Baker to the Public Safety Board.**

Mr. Hicks presented a request from Sheriff Smith to upgrade the position of Administrative Assistant within his department. With the opening of the new jail, the duties have increased

significantly due to changes in personnel laws and having to handle paperwork for new employees. Position is currently classified at salary grade 63, step 4, with an annual salary of \$28,349. The request is for salary grade 65, step 4, with an annual salary of \$31,227.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the position upgrade.**

Mr. Hicks presented the following budget amendment.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Farmers Market				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	969	23,540	24,509
<b>Appropriations:</b>	Contracted Services – Maintenance 11514-527500	0	45,000	45,000

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendment.**

Mr. Hicks advised that upon settlement of the South Greene Water Corporation overpayment, the County will be receiving a refund close to \$177,000. To be prepared for the future and to have the ability to recruit business and industry, he believes the County needs an Economic Development Strategy. Recommendation is to take the \$177,000 and establish a special Economic Development Fund. The Board should appoint a task force that consists of local business leaders, a representative from the Chamber of Commerce, a representative from each Town, and two County Commissioners to develop a strategy. A portion of the fund could initially be used to assist in the development of this strategy to include marketing, the use of consultants and other preliminary costs associated with the development of the strategy.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the funds for the Economic Development Fund and to advertise for the positions of the task force.**

Mr. Hicks advised that the joint meeting with the Town of Snow Hill will be on September 9, 2013 at 6:00 pm at the Community Center. The Board of Commissioners can hold their 7:00 pm meeting as well at the Community Center.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to hold the 7:00 pm Commissioner meeting at the Community Center following the joint meeting with the Town of Snow Hill.**

Mr. Hicks noted that Sharon Edmundson with the LGC was of the opinion that we did not have the statutory authority, even if a majority of the Board voted to do so, to reduce Board member's pay. She feels that each Board member had to be paid and if they wanted to volunteer to return a portion of that payment back to the County, they were free to do so. County Attorney Borden did not have the same opinion as the LGC.

Mr. Hicks advised that he has gone through the receipts, revenues and expenditures and feels that the County will come out ahead at \$454,467.50 as of June 30<sup>th</sup>. He noted that these are unaudited numbers.

Ms. Becky Sutton, Tax Administrator presented a resolution regarding the adoption and changes of water/sewer fees. This resolution will be given to customers to let them know when various fees would be applied.

**Resolution Regarding the Adoption and Changes of Water/Sewer Fees**

Whereas, the Greene County Board of Commissioners have the authority to adopt and change water/sewer fees the following fees have been adopted or changed effective August 1, 2013 unless otherwise noted. On motion by Commissioner Jones, seconded by Commissioner Garner, these fees were approved at the regularly scheduled meeting on June 20, 2013.

Now, therefore be it resolved that the following fees have been adopted or changed:

1. Service charge for new service: \$20.00
2. Deposit for water: \$100.00
3. Late charge – Payments received after 10<sup>th</sup> - \$20.00. At the regular scheduled meeting on July 18, 2013, the Board approved the application of the late charge as follows: effective September 10, 2013, any payment made after 5:00 P.M. on the 10<sup>th</sup> is subject to the late charge.
4. Reconnect fee is applicable to all accounts not paid prior to the 15<sup>th</sup> of the month: \$50.00
5. Meter removal/replacement for nonpayment: \$100.00
6. Meter replacement after 4:00 P.M.: additional payment of \$100.00
7. Cut Lock: If the customers cuts the lock to allow usage: \$50.00
8. Replacement of angle stop: If the customer breaks the angle stop for any reason: \$50.00
9. Insufficient funds (check, electronic check, bank draft): \$25.00
10. Installation of ¾” meter: \$500.00
11. Installation of 1” meter: \$600.00
12. Installation of 2” meter: Price on request
13. Meter tampering (customer bypasses meter) \$250.00 plus any outstanding charges including all fees

This resolution is effective for all budget years after its adoption until further changes or made by the Greene County Board of Commissioners.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the resolution.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn until September 9, 2013 at 6:00 pm for a joint meeting with the Town of Snow Hill at the Community Center.**



NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met jointly with the Snow Hill Town Board on Monday, September 9, 2013 at 6:00 p.m. at the Community Center. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

Town Commissioner Donnell Hagans gave the invocation. County Commissioner Jerry Jones led the pledge to the flag.

Town Administrator Dana Hill stated the purpose of the meeting was to discuss the status of the interlocal agreement for water and the proposal of the Town not signing and the water supply for the Town and County. Mr. Hill noted that both systems currently run as one. As a interconnected system they do not have a way to audit the Snow Hill system. Snow Hill is also required to feed ammonia and chlorine into the system which is a higher cost. Snow Hill would be better as an isolated system.

The position of the Town is that the interlocal agreement for the alternative water fee ended in June 2012. The draft amendment that was presented to the Town adds approximately 35 years of additional payments.

Interim County Manager Richard Hicks noted that the time limit listed in the contract was used as an example and not necessarily where the contract ended. If the systems are to be isolated, the County would need additional time to secure funding for the process.

It was the concensus of the both Boards to continue to work together and to discuss this again at another meeting in the future.

There was a short recess to allow both Boards to move to accommodate for the perspective regularly scheduled meetings.

The Chairman called the meeting to order.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

August 19, 2013 Regular Meeting Minutes  
 Proclamation – National Senior Center Month

Late Applications for Elderly/Disabled Exclusion & Present Use Value – Katie Pridgen Jones; Sharon Smith; Ronald West; Evelyn Chase; David D. Morris, Jr; Annie B. Carlile; Martha Wilson; Harper Walston Heirs; James E. Dildy; Isaac Sauls Heirs

RELEASES

Billy Hamm	\$37.00	Keith Edwards	\$154.60	Natasah Harrington	\$223.97
Laura Lewis Heirs & Greene Co	\$10.37	Laura Lewis Heirs & Greene Co	\$10.37	Laura Lewis Heirs & Greene Co	\$10.37

Laura Lewis Heirs & Greene Co	\$10.37	Laura Lewis Heirs & Town Hookerton	\$9.00	James Hardison	\$37.00
James Hardison	\$74.00	James Hardison	\$37.00	Robert Hayes	\$37.00
Gelacio Marin	\$54.06	Monica Reyes	\$323.42	SH Overby Heirs	\$304.47
Nathaniel Atkinson	\$37.00				

The Chairman opened the floor for public comments.

Ms. Susan Blizzard asked that the Board to consider reinstating benefits that have been eliminated from Greene County employees.

Mayor Taylor of Hookerton asked that the Board consider spending monies to put personnel at the animal shelter.

Mr. J. Ray Edmondson advised that a copier is needed in the Veteran Affairs office.

Mr. Jimmy Davenport noted that the County already has an Economic Development Commission and does not see a need for the Economic Development Task Force.

Several citizens expressed concern over the temporary closing of the animal shelter.

Ms. Tammy Everett, Lenoir County SPCA offered their assistance to Greene County animal shelter.

Interim County Manager Richard Hicks presented a request for the Health Department to fill the Processing Assistant IV position. The position is currently estimated at 35% County dollars.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the Processing Assistant IV position.**

Mr. Hicks presented a request from Steve Heath for a waiver of the rental fees for the outdoor stage area between the gym and Senior Center for a fundraiser for Relay for Life on November 2, 2013.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to waive the rental fees.**

Mr. Hicks presented a request for a public hearing on September 19, 2013 regarding the Rural Operating Assistance Program (ROAP) funding from the NC Department of Transportation.

**On motion by Commissioner Shackelford, seconded by Commissioner Garner the Board voted unanimously to set a public hearing for ROAP for September 19, 2013.**

Mr. Hicks presented a proposed Memorandum of Agreement between the Health Department and Eastern Radiologists for the breast and cervical cancer control program.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the Memorandum of Agreement.**

Mr. Hicks presented a proposed Memorandum of Agreement between the Health Department and Eastern Radiologists for the provision of chest x-ray services through the Tuberculosis Control Program.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the Memorandum of Agreement.**

Mr. Hicks presented a proposed Memorandum of Agreement between the Health Department and Greene County Health Care for the provision of chest x-ray services.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the Memorandum of Agreement.**

Mr. Hicks reviewed a proposal from Tax Reduction Specialists. It is estimated that after savings, the County would owe the vendor \$8,675.52 for June 30, 2011 through June 30, 2013.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to authorize Tax Reduction Specialists to perform tax audit from June 30, 2011 through June 30, 2013.**

Mr. Hicks presented a proclamation declaring the month of September 2013 as “Alcohol and Drug Addiction Recovery Month.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the proclamation.**

Mr. Hicks presented a resolution expressing gratitude and appreciation to the United States Armed Forces. This is being circulated by J. Mac Daughety, a Lenoir County Commissioner to show support from Eastern NC prior to the work of the Base Realignment Committee beginning their next round of work.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the resolution.**

Mr. Hicks reviewed recommendations for the Public Safety Board. The Greene County Fire Departments are recommending Jeremy Anderson as the Fire Association appointee and the Greene County EMS Association is recommending Sue Farmer as their appointee.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the recommendation of Jeremy Anderson and Sue Farmer to the Public Safety Board.**

Mr. Hicks presented the following budget amendment.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Sheriff				
<b>Revenues:</b>	Fund Balance Appropriated 11198-439800	24,509	2,697	27,206

<b>Appropriations:</b>	Calendar Fund – Bereavement 11431-540700	0	2,697	2,697
	Cooperative Extension			
<b>Revenues:</b>	SHIIP Grant 11170-434511	4,191	(343)	3,848
<b>Appropriations:</b>	SHIIP Grant-Volunteer & Travel 11497-519100	1,200	(343)	857

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments.**

Mr. Michael Rhodes, Health Director updated the Board on the Animal Shelter. He noted that Gayle Joyner had given her resignation and that her last day will be September 19<sup>th</sup>. The 3 options available to the County are: 1) close the shelter and only do public health with regards to rabies; 2) close for a short period, approximately 3-4 months in order to allow advertising for the position. Would like to advertise for 1 animal control officer and 1 shelter attendant; and 3) transfer the current budget and animal control to the Sheriff Department.

Several citizens expressed concerns regarding the animal shelter.

Ms. Christy Nash, DSS Director asked that she be allowed to fill two positions that are included in the current budget.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to allow the filling of the two positions.**

County Attorney Borden Parker advised that NC Statute indicates that the Board cannot reduce the salary but can opt to give the monies back to the County.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Shackelford, seconded by Commissioner Garner the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to close the animal shelter for a short period, approximately 3-4 months and to advertise for 1 animal control officer and 1 shelter attendant.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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 NORTH CAROLINA  
 COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, September 19, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack

Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Vice-Chairman Heath gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to approve the consent agenda.**

Resolution removing Plat Review Officers – Deborah Gay, Karen Mulcahy, Richard Elkins & Don Davenport  
Resolution appointing Plat Review Officer – Brandon Sutton

RELEASES

Floyd Chase	\$37.00	Doris Dail	\$829.34
Robert J. Hayes	\$37.00	Robert E. Suggs	\$37.00
Marin & Teresa Hill	\$37.00	Howard Hill	\$37.00
Howard Hill	\$37.00	Harold Hill	\$37.00
Harold Hill	\$37.00	Harold, Howard & Melvin Hill	\$37.00

The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

The Chairman opened the public hearing on the proposed Rural Operating Assistance Program (ROAP) application.

Mr. Mike Lovett, Transportation Director reviewed the proposed program. The total allocation for Greene County would be \$121,338.

The Chairman asked for any public comment.

Being there were no comments the Chairman closed the public hearing.

**On motion by Commissioner Shackelford, seconded by Commissioner Heath the Board voted unanimously to approve the resolution for the Rural Operating Assistant Program.**

***CERTIFIED STATEMENT  
FY2014 RURAL OPERATING ASSISTANCE PROGRAM  
County of GREENE***

**WHEREAS**, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

**WHEREAS**, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

**WHEREAS**, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

**WHEREAS**, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

**WHEREAS**, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

**WHEREAS**, the period of performance for these funds will be July 1, 2013 to June 30, 2014 regardless of the date on which ROAP funds are disbursed to the county.

**NOW, THEREFORE, by signing below, the duly authorized representatives of the County of GREENE**

**North Carolina certify that the following statements are true and accurate:**

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2014 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2014 Rural Operating Assistance Program funds:

<b>State-Funded Rural Operating Assistance Program</b>	<b>Allocated</b>	<b>Requested</b>
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$ 51,934.00	\$ 51,934.00
Employment Transportation Assistance Program (EMPL)	\$ 7,346.00	\$ 7,346.00
Rural General Public Program (RGP)	\$ 62,058.00	\$ 62,058.00
<b>TOTAL</b>	<b>\$121,338.00</b>	<b>\$121,338.00</b>

Mr. Ed Sugg, EDC Chairman expressed concerns over the Board's recent action to form an Economic Development Task Force. He noted that the current Economic Development Commission (EDC) is an active group that continues to meet on a monthly basis. They do not feel that a task force is necessary at this time.

Chairman Edmondson noted that he has no problem rescinding previous action and allowing the current EDC to continue without a task force.

Vice-Chairman Heath noted that it was not the intent of the Board to bypass the EDC.

Several members of the EDC expressed concerns as well.

Commissioner Garner noted that it was the intent that the task force would fall under the EDC.

Ms. Pasour noted that they would like to have 2 commissioners to serve on the Board. Currently the Chairman serves.

**On motion by Commissioner Shackleford, seconded by Commissioner Garner the Board voted unanimously to add another Commissioner position to the EDC.**

**On motion by Commissioner Garner, seconded by Commissioner Shackleford the Board voted unanimously to appoint the Chairman and the Vice-Chairman to the EDC.**

**On motion by Commissioner Garner, seconded by Commissioner Heath the Board voted unanimously to rescind the earlier action to form an Economic Development Task Force.**

Interim County Manager Richard Hicks advised that he has contacted Waste Reduction Partners to indicate interest in moving forward with the review and analysis of our buildings and utility usage.

Mr. Hicks advised that he has contacted the International Economic Development Council to determine if Greene County would be eligible for technical assistance through the EDA Atlanta Regional Program for Post-Disaster Economic Recovery for FY2011 Impacted Communities in the Southeast. Mr. Hicks also noted that the Board would need to formally adopt the Economic Development Strategic Plan for Greene County in the future.

Mr. Hicks presented the monthly CDBG performance status report for the month of August, 2013.

Mr. Hicks presented a maintenance agreement with Gately Communications. This is for the annual agreement for the radio equipment in the Sheriff's office. Funds are provided in the Sheriff's 2013/2014 budget for the agreement.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the maintenance agreement with Gately Communications.**

Mr. Hicks presented a proposed agreement between Greene County Health Department and Pitt County Health Department. In this agreement, Greene County will be providing assistance to Pitt County with the implementation of strategic objectives for a nine county region of North Carolina to address tobacco free living, healthy eating and active living.

**On motion by Commissioner Garner, seconded by Commissioner Shackelford the Board voted unanimously to approve the agreement between Greene County Health Department and Pitt County Health Department.**

Mr. Hicks presented the following budget amendment.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Health Department				
<b>Revenues:</b>	Vidant Medical Grant 11172-438226	0	6,500	6,500
	BCCCP Plus – State 11172-438326	0	1,720	1,720
	Breastfeeding Peer counselor – State 11172-438315	0	8,000	8,000
	Maternal Health – State 11172-438205	16,055	(1,260)	14,795
	Maternal Health – Escro 11172-438207	0	1,260	1,260
	Family Planning – State 11171-438201	87,831	(1,754)	86,077
	Summer Food – State 11172-438406	0	79	79
	Eastern Baby Love Plus 11172-438602	37,208	8,924	46,132
<b>Expenditures:</b>	Vidant Medical Grant – Supplies 11539-517100	0	6,000	6,000
	Vidant Medical Grant – Medical Supplies 11539-517500	0	500	500
	BCCCP Plus – Contracted Services 11540-527500	0	1,720	1,720
	Breastfeeding Peer-Counseling Salaries 11548-510100	0	3,880	3,880
	Breastfeeding Peer Counseling Medicare 11548-51300	0	56	56
	Breastfeeding Peer-Counseling FICA 11548-513200	0	241	241
	Breastfeeding Peer Counseling Retirement	0	275	275

11548-513300			
Breastfeeding Peer Counseling Insurance	0	1,182	1,182
11548-513300			
Breastfeeding Peer Counseling Supplies	0	1,366	1,366
11548-517100			
Breastfeeding Peer Counseling Travel	0	500	500
11548-519100			
Breastfeeding Peer-Postage/Telephone	0	500	500
11548-520100			
PH Family Medical & Drugs	15,000	(1,754)	13,246
11555-517700			
Summer Foods Travel	0	79	79
11572-519100			
Eastern Baby Love Plus Supplies	50	6,257	6,307
11574-517100			
Eastern Baby Love Plus Travel	2,183	2,117	4,300
11574-519100			
Eastern Baby Love Plus Postage/Telephone	50	350	400
11574-520100			
Eastern Baby Love Plus Contracted Svcs	300	200	500
11574-527500			

**On motion by Commissioner Garner, seconded by Commissioner Shackleford the Board voted unanimously to approve the budget amendment.**

Mr. Hicks advised that the ad for the annual Greene Living Magazine in the amount of \$485.

**On motion by Commissioner Heath, seconded by Commissioner Shackleford the Board voted unanimously to approve the monies for the ad in the annual Greene Living Magazine.**

Mr. Hicks advised that all volunteer fire departments had passed inspection.

Mr. Hicks noted that a final response had been received from NC DHHS regarding last year's audit had been completed and this item has been closed.

Chairman Edmondson advised that at the last meeting the Board authorized 2 full time employees at the animal shelter. Currently there is 1 part time person working. He noted that the County could use 3-4 part time individuals which would be a significant cost savings to the County with regards to insurances.

Commissioner Shackleford stated that if services could be provided it would be ok.

Vice-Chairman Heath noted that if it could save the County benefit monies he would have no problem with changing.

Commissioner Garner noted that he thought it was a good idea.

Mr. Hicks advised that Michael Rhodes would need to present a plan to the Board at the next meeting.

**On motion by Commissioner Garner, seconded by Commissioner Heath the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met jointly with the Animal Advisory Board on Monday, October 7, 2013 at 6:00 p.m. in the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order.

Interim County Manager Richard Hicks advised that the Animal Advisory Board had recently met to discuss the animal shelter.

Mr. Bobby Glossip noted that the Animal Advisory Board does not think that temporary personnel only will work in running the shelter. Mr. Glossip noted that there are a few questions they need answered with regards to the direction of the animal shelter.

Mr. Hicks read the list of questions from the Animal Advisory Board.

- 1) Please give us your definition of Animal Control.
- 2) What do you believe the Animal Control program in Greene county is supposed to accomplish?
- 3) What do you believe are the appropriate characteristics of an Animal Control Officer?
- 4) How do you accomplish the animal control program objectives with 4 part time people?
- 5) What do you believe is the future for Animal Control in Greene County?
- 6) Why has there not been a County Commissioner appointed to the Animal Advisory Board?

Chairman Edmondson asked if an individual could pay a deposit for an animal adoption and those monies be used to have the animal spayed/neutered prior to the adoption being completed.

Dr. Ivey Smith asked how running the shelter with 4 part time people would work. There needs to be some type of supervision.

Commissioner Heath noted that there needs to be 1 full time and 2 part time individuals at the shelter and that the full time could be the supervisor.

Commissioner Garner noted that with monies saved by hiring 2 part time individuals, that possible a third could be hired.

Commissioner Jones noted that there should be at least 1 full time person in charge.

Mr. Hicks noted that the current Animal Control Officer that is out on workers compensation hopes to be back at work in November.

Ms. Mooring advised that individuals are not having their animals spayed or neutered. Mr. Joe Exum, Happy Jack is offering \$25 certificates for this.

Commissioner Shackelford noted that work needs to be done on educating people about this.

Ms. Linda Sewall stated that the County has a good Animal Control Ordinance in place, but needs to decide what is important; i.e. issuing citations and going to court or adoptions and other duties.

Mr. Michael Rhodes, Health Director advised that the full time position has been advertised and 3 applications have been received with 1 appearing to be qualified.

Chairman Edmondson advised that if a full time individual is hired, that would be 2 full time individuals at the shelter. Due to the County's current financial situation, he would like to see the County utilize part time individuals at this point.

Mr. Glossip asked which Commissioner would be willing to serve on the Animal Advisory Board.

Vice Chairman Heath volunteered to serve on the Animal Advisory Board.

There was a short recess.

The Chairman called the meeting to order, gave the invocation and led the pledge to the flag.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

September 9, 2013 Joint Meeting & Regular Meeting Minutes  
September 19, 2013 Regular Meeting Minutes  
Senior Center Exercise Equipment & Frozen Meal Policies  
Records Retention Schedule Amendment – Tax Administration  
Consideration of Late Applications for Present Use Value – Julia Gray Sutton

RELEASES

Susan Keene	\$37.15
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The Chairman opened the floor for public comments.

Mr. Norman Lewis stated that a full time person is needed at the animal shelter.

Mr. Danny Taylor, ABC Board asked that the Board contact legislators asking that higher percentages of monies need to be returned to the smaller counties. Greene County does not need to pay the same as the larger counties.

Being there were no further comments the Chairman closed the public comment section.

Ms. Helen Hill updated the Board on the health care reform and assistance that is available to Greene County citizens.

Mr. John Chaffee, NC Eastern Region updated that Board on transition NC Eastern Region to NC East Alliance. NC Eastern Region will be dissolved as of 6/30/2014.

Mr. Randy Willis, JRW Associates updated the Board on the County's health insurance.

Mr. Hicks presented a request from the Town of Hookerton regarding the former Olds property within the corporation limits. This property is owned by both the Town of Hookerton and the County. In order to be able to maintain the property and to eliminate the liability of an abandoned old well, they are asking that the County relinquish their rights to the property to the Town.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to authorize the County Attorney to transfer the County's interest in the property to the Town of Hookerton.**

Mr. Hicks presented a request to fill a vacant position for EMS. He noted that an EMT-I has tendered their resignation effective 10/5/2013.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to authorize the filling of the vacant EMT-I position.**

Mr. Hicks presented a proposed agreement between Greene County and Maximus Consulting Services to prepare the annual Central Services Cost Allocation Plan. This is used by DSS and Greene County Transportation.

**On motion by Commissioner Jones, Seconded by Commissioner Garner the Board voted unanimously to authorize the County Manager to execute the contract with Maximus Consulting Services.**

Mr. Hicks presented a proposed agreement between DSS and the Eastern Carolina Council of Government for the Title III-E Family Caregiver Support Program. This will provide respite services to caregivers who provide care to individuals who are 60 and older or individuals who are diagnosed with Alzheimer's and related disorders with neurological and organic brain dysfunction.

**On motion by Commissioner Heath, seconded by Commissioner Shackelford the Board voted unanimously to authorize the execution of the agreement with Eastern Carolina Council of Government.**

Mr. Hicks presented a proposed agreement between the Health Department and Greenville Pathology for services for breast and cervical control program patients.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to authorize the execution of the agreement with Greenville Pathology.**

Mr. Hicks presented a proposed open account application between DSS and Classic Dodge of Goldsboro for warranty items, periodic service requirements and repairs and then be billed for the services provided.

Chairman Edmondson noted that he would like to see the monies remain with local business.

No action taken – motion dies for lack of motion.

Mr. Hicks presented a proposed agreement between Greene County and County Tax Services for the License Use Agreement regarding on-line system for the filing of business and personal tax listing for 2014.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to authorize the execution of the agreement with County Tax Services.**

Mr. Hicks presented a proposed amended agreement between Greene County and County Tax Services for periodic auditing of business personal property tax listings. While the County currently has no audits pending, this contract would cover any audits that might be deemed as necessary in the future and would be in compliance with recent changes to legislation.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to authorize the execution of the contract amendment.**

Mr. Hicks presented a resolution for notice of project receipt of proposals and authorization to appoint review committee for PWS DWSRF Improvement Project, WIF-1745.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the resolution for notice of project receipt of proposals and authorization to appoint review committee for PWS DWSRF Improvement Project, WIF-1745.**

Mr. Jody Tyson noted that this is a lot of debt service on the County and the Alternative Water System and asked if it really needs to be done at this time.

Mr. Hicks noted that the County should be selling more water than in the past because of the replacement of the old meters. There will be a meeting on October 16<sup>th</sup> with the LGC to ultimately decide if the County can handle the additional debt.

Mr. Hicks presented the following budget amendments.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Sheriff				

<b>Revenues:</b>	State Inmate Fees 11170-434602	50,000	73,400	123,400
<b>Expenditures:</b>	Sheriff Department – Equipment 11431-530100	0	73,400	73,400
Administration/Other				
<b>Revenues:</b>	Other miscellaneous 11160-433101	7,500	10,000	17,500
<b>Expenditures:</b>	Administration – Miscellaneous 11415-540100	0	7,500	7,500
DJJDP				
<b>Revenues:</b>	Building Inspection Fees 11130-432104	75,000	10,000	85,000
	Ambulance Fees 11130-432112	600,000	10,000	610,000
	Penalties/Interest 11100-430500	100,000	13,083	113,083
<b>Expenditures:</b>	DJJDP Youth – Seed Program 11502-517101	0	11,878	11,878
	DJJDP Youth – JCPC Clerical Assistance 11502-527500	0	7,000	7,000
	DJJDP Youth – Family Preservation 11502-533100	0	14,205	14,205
Economic Development				
<b>Revenues:</b>	Greene County Economic Development Fund 20211-433101	0	177,143	177,143
<b>Expenditures:</b>	Greene County ED Fun – Misc 20903-540100	0	177,143	177,143
Animal Control				
<b>Revenues:</b>	Animal Control Donation Fund 19211-438408	0	3,000	3,000
<b>Expenditures:</b>	Animal Control Donation Fund – Supplies 19903-517100	0	3,000	3,000

County Attorney presented a subordination for a CDBG project for Ms. Rosa Johnson for approval.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the subordination for Ms. Rosa Johnson.**

**On motion by Commissioner Heath, seconded by Commissioner Shackelford the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Garner, seconded by Commissioner Heath the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, October 17, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner and Jerry Jones. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present. Commissioner Shackelford was absent.

The Chairman called the meeting to order. Commissioner Jones gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the consent agenda.**

Consideration of Late Application for Elderly/Disabled Exclusion: Barbara Carol Meadows

REFUNDS

Robert Dail	\$239.33	Rosa Wilkes	\$69.84
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RELEASES

Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00
Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00
Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00	Hubert D. Spikes	\$37.00

The Chairman opened the floor for public comments.

Ms. Susan Blizzard asked for various clarifications from a previous meeting. Ms. Blizzard asked that the Board consider allocating some monies to the animal shelter and other areas as needed. She noted that Animal Control Officer Randy Hawkins hopes to be back at work by the end of November.

Hookerton Mayor Robert Taylor asked that the County and the Town of Hookerton work together to clean out Contentnea Creek. The town has 3-4 potential projects which would involve the creek.

Mr. Jody Tyson noted that with the current financial situation, the County needs to reconsider assuming more debt. He does not understand the recent trip to the LGC to discuss the possibility of the County assuming additional debt and also asked why the engineer was involved. There is a possibility that the County will not have to make the additional cut in water reduction requirements from the State.

Being there were no further comments the Chairman closed the public comment section.

Chairman Edmondson opened the public hearing for the FY2015 Community Transportation Program.

Mr. Mike Lovett, Transportation Director reviewed the information. The amount of the request is \$115,070 which is the same amount as previously requested. The local match will be \$17,261 which is paid for with revenues generated in the Transportation Department. These monies are used for administrative items.

The Chairman asked for public comment. Being there were no comments the Chairman closed the public hearing.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted to unanimously to approve the FY2015 Community Transportation Program application.**

Ms. Judy Rhyne reviewed the report from the IT Assessment Team as well as various recommendations.

Interim County Manager Richard Hicks presented a request from the NC Sweet Potato Festival to erect a permanent sign for the festival at the Recreation Complex.

The Commissioners noted that they do not want it to take away from the recreation park.

Mr. Hicks noted that they would like to be able to recognize sponsors for the event on the sign.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to allow the sign to be erected at the Farmer's Market.**

Mr. Hicks presented a contract for the Senior Center for general purpose funding. The Eastern Carolina Council will provide the County \$11,860 in funding and the County's match will be \$3,893 which is included in the budget.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the execution of the contract for General Purpose Funding.**

Mr. Hicks presented the monthly CDBG report.

Mr. Hicks presented a request from NC Highway Patrol for Greene County to be the sponsor for a grant through the Homeland Security Agency to make improvements to the VIPER radio system. The grant will fund \$224,000 worth of equipment for the VIPER system which is located in Greene County.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to authorize the County Manager to execute the Memorandum of Understanding/Agreement with the NC Highway Patrol.**

Mr. Hicks presented the following budget amendments.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Recreation				
<b>Revenues:</b>	Special Revenue	30,000	1,694	31,694
	11160-432203			
	Fees & Sponsorships	25,000	1,694	26,694
	11130-433111			
<b>Expenditures:</b>	Salaries	76,324	2,952	79,276
	11511-510100			
	Medicare	1,158	43	1,201
	11511-513000			
	FICA	4,928	184	5,112
	11511-513100			
	Retirement	5,398	209	5,607
	11511-513200			

Ms. Sandy Barss, Finance Officer gave an update on the finances. Ms. Barss noted that all departments are adhering well to the budgets.

Mr. Hicks requested that Sheriff Smith be allowed to purchase a used vehicle for \$12,600 out of the drug forfeiture fund. This vehicle will be used by a detective.

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the purchase.**

Commissioner Denny Garner asked for an update on the meeting with the LGC.

Mr. Hicks noted that Ms. Sharon Edmundson asked for the meeting in order to receive an update on all County projects. The LGC has approved the new water meter project.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to enter into closed session.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to recess until Monday, October 21, 2013 at 12:00 noon in the County Manager's Office Conference Room.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, November 4, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James

T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Garner gave the invocation and led the pledge to the flag.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda as presented.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

October 7, 2013 Regular Meeting Minutes  
October 17, 2013 Regular Meeting Minutes

RELEASES

Doris Dail	\$952.65	Nellie Rowe	\$350.73
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REFUND

Vickie Davis	\$2.59	Vickie Davis	\$27.01	Donnie Murray	\$4.19
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The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

Ms. Sharon Harrison, Senior Center Director presented a request to fill the recently vacant position of Meal Site Manager. The position has been updated to reflect the changes in requirements, skills and salary.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the position.**

Interim County Manager Richard Hicks presented a request on behalf of Mr. Ricky Strickland for a private fireworks display on November 10, 2013.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the request.**

Mr. Hicks presented a resolution withdrawing from the Eastern Region at the end of the current fiscal year. House Bill 107 allows the County to withdraw and to receive a distribution of its share of the Motor Vehicle Registration Tax proceeds as well as payments made by the County if lieu of taxes.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to approve the resolution.**

Mr. Hicks presented a proposed RFP requesting assistance in creating a master addressing database to work with the County's GIS software and E-911 system.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to authorize the release of the RFP for Greene County Addressing.**

Mr. Hicks presented the following budget amendments.

	<u>Description</u>	<u>Previous</u>	<u>Increase (Decrease)</u>	<u>Amended</u>
Transportation				
<b>Revenues:</b>	ROAP EDTAP 65132-434536	40,603	11,331	51,934
	ROAP RGP 65132-434537	45,463	16,595	62,058
	ROAP EMPL 65132-434538	7,448	(102)	7,346
<b>Expenditures:</b>	Vehicle Fuel 65531-517300	48,498	15,000	63,498
	Maint/Repair Vehicle 65531-528100	19,298	12,824	32,122
Debt Reserve				
<b>Expenditures:</b>	Reserve for Detention 14902-590200	77,580	(72)	77,508
DMV Tax				
<b>Expenditures:</b>	Municipal Tax/DMV Int. Disbursed DMV Int 52931-582104	10,385	(3,000)	7,385
Medical Reimb Fund				
<b>Expenditures:</b>	Disbursed-FSA Settlements 51930-583001	2,500	39,090	41,590

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to approve the budget amendments.**

Mr. Hicks updated the Board on the visit and findings from the NC Department of Labor.

Mr. Hicks reviewed the Sales Tax Collection report.

Mr. Hicks presented a request from Mr. Cam McRae to change a road name in the Cutter Creek Subdivision from Nina Lake Point to Rosewood Point.

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to approve the road name change.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Heath, seconded by Commissioner Garner the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Thursday, November 21, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones. Commissioner James T. Shackelford, Jr. arrived at 7:25 pm. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Heath gave the invocation and led the pledge to the flag.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to approve the consent agenda.**

November 4, 2013 Regular Meeting Minutes  
Consideration of late application for elderly/disabled & disabled veteran exclusion –  
Jerry & Brenda Combs; Sherry Zenhowich

RELEASES

Rory Wood Jr.	\$851.86
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The Chairman opened the floor for public comments.

Being there were no comments the Chairman closed the public comment section.

Mr. Michael Rhodes, Health Director presented a request for the part time Accounting Technician II position to be moved to full time. There are surplus monies available in the current budget to fund the project the rest of this fiscal year. Approximately \$475 in additional funding would be needed to fund for the next fiscal year.

Chairman Edmondson asked why the animal shelter was not being used at this time. He noted that there are 2 sections to the shelter and that ½ could be used while the other ½ is being repaired.

Health Department Board member Norman Lewis noted that there would need to be discussions with Michael Rhodes regarding the animal shelter.

Health Department Board member Susan Blizzard noted that a full time person is needed for this position. An employee is currently doing 2 jobs to cover this position.

Commissioner Garner made a motion to approve the request.

Motion died for lack of second.

Mr. Rhodes asked that the Board reconsider the reimbursement allowable for required trainings. Employees that are attending required training for their jobs are having to pay a lot of money out of pocket based upon the current travel policy.

Chairman Edmondson noted that the Board would need to discuss this further before making any decisions due to the current budget issues.

Commissioner Shackelford noted that the County has a responsibility to the employees regarding required trainings.

Ms. Sandy Barss, Interim Finance Officer presented the monthly financial report.

Interim County Manager Richard Hicks presented an amended audit contract to change the completion and submission date of the audit to December 31, 2013.

**On motion by Commissioner Shackelford, seconded by Commissioner Jones the Board voted unanimously to approve the amended audit contract.**

Mr. Hicks presented a resolution Withdrawing from the Eastern Region and Requesting Greene County's Share of the Motor Vehicle Registration Tax. Mr. John Chaffee suggested that the Board rescind the resolution adopted on November 4, 2013.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to rescind the previous resolution and to adopt the new one as presented.**

Mr. Hicks advised that NC Commerce Secretary Sharon Decker and Tony Almeida, Senior Advisor to the Governor on Jobs and the Economy will be hosting a 2013 Listening Tour meeting on November 29, 2013. He needs to advise them by Friday as to who will attend.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to have 2 individuals from the EDC to attend.**

Mr. Hicks noted that the County will not be hosting an employee Christmas lunch this year, therefore the Board will need to change the meeting time for the first meeting in December.

**On motion by Commissioner Jones, seconded by Commissioner Shackelford the Board voted unanimously to change the December 2, 2013 meeting to 7:00 pm in the courtroom.**

Mr. Hicks updated the Board on the Central Coastal Plain Capacity Use Rules.

Mr. Hicks presented the following budget amendment.

	<u>Description</u>	<u>Previous</u>	Increase <u>(Decrease)</u>	<u>Amended</u>
Health Department				

<b>Revenues:</b>	Healthy Communities – State Funds 11172-438208	6,285	3,994	10,279
	Summer Food – State Funds 11572-519100	79	18	97
<b>Expenditures:</b>	Healthy Communities – Salaries 11549-510100	5,191	3,729	8,920
	Healthy Communities – Medicare 11549-513000	75	54	129
	Healthy Communities – FICA 11549-513100	322	231	553
	Healthy Communities – Retirement 11549-513200	367	267	634
	Healthy Communities – Insurance 11549-513300	4	2	6
	Healthy Communities – Supplies 11549-517100	1,096	(1,059)	37
	Healthy Communities – Office Supplies 11549-517200	183	(183)	0
	Summer Food – Travel 1172-519100	79	18	97
	Administration – Miscellaneous 11415-540100	0	953	953

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendment.**

Mr. Hicks advised that SB368 allows the County to adopt or amend their plan for providing medical care for prisoners in the facility, to include a fee of not more than \$20 per incident for the provision of nonemergency care to prisoners and a fee of not more than \$10 for a 30-day supply or less of a prescription drug. It was the consensus of the Board for the plan to be revised to reflect the above.

Mr. Hicks asked if the Board was interested in receiving periodic updates from the department heads.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to have 2 department heads at each meeting to present an update.**

Mr. Hicks presented an ordinance authorizing the Sheriff's office to seek State access to SBI/DCI criminal record information for use in making recommendations on the suitability of a person or of a location for an ABC permit.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the ordinance as presented.**

#### CODE OF ORDINANCE FOR GREENE COUNTY

AUTHORIZING THE GREENE COUNTY SHERIFF'S OFFICE TO SEEK STATE ACCESS TO SBI/DCI CRIMINAL RECORD INFORMATION FOR USE IN MAKING RECOMMENDATIONS ON THE SUITABILITY OF A PERSON OR OF A LOCATION FOR AN ABC PERMIT.

WHEREAS, North Carolina General Statute § 18B-904(f) provides that the governing body of a county may designate an official of the county, by name or position, to make recommendations to the State ABC Commission on behalf of the county concerning the suitability of a person or of a location for an ABC permit when the proposed location is within the County; and

WHEREAS, the Sheriff or any officer designated by the Sheriff as the official authorized to make recommendations on behalf of the governing body, concerning the suitability of a person or of a location for an ABC permit within the County of Greene jurisdiction pursuant to North Carolina General Statute § 18B-904(f); and

WHEREAS, in order to make said recommendations, the Greene County Sheriff's Office desires State access to the SBI/DCI Criminal History Record Information to obtain criminal history information on all persons applying for ABC permits for proposed locations in the County of Greene and

WHEREAS, the Greene County Sheriff's Office will obtain said criminal history information on each applicant based on identification information regarding the applicant contained in the notice of permit application received from the State ABC Commission; and

WHEREAS, if said criminal history information reveals that an applicant has been convicted of any felony, a misdemeanor involving drugs or alcohol, or any offense in violation of Article 26 of Chapter 14 of the North Carolina General Statutes, the Greene County Sheriff's Office will file a written objection to the issuance of the permit; and

WHEREAS, the State ABC Commission is the government agency responsible for the issuance of all ABC permits.

NOW, THEREFORE, BE IT ORDAINED by the Greene County Board of Commissioners for the COUNTY OF GREENE that:

Section 1. Section is added as follows:

Sheriff's Office regarding criminal history information for applicants for ABC permits.

The GREENE COUNTY SHERIFF'S OFFICE shall be authorized to seek state access to SBI/DCI Criminal History Record Information to obtain criminal history information on all persons applying for ABC permits for proposed locations within the County of Greene.

Section 2. Any or All ordinances in conflict herewith are hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid or unconstitutional by any court of any competent jurisdiction, such declaration shall not affect the validity of the ordinance as a whole or any part thereof which is not specifically declared to be valid or unconstitutional.

This ordinance shall take effect and be in force from and after the date of its adoption.

Adopted this the 21<sup>st</sup> day of November, 2013.

Vice-Chairman Heath updated the Board on various NC DOT projects in the County.

Vice-Chairman Heath noted that the Board needs to consider both items presented by Mr. Rhodes.

**On motion by Commissioner Jones, seconded by Commissioner Heath the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Heath, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, December 2, 2013 at 7:00 p.m. at the Greene County Courtroom. Present for the meeting were Chairman Jack Edmondson, Vice-Chair Bennie Heath and Commissioners Denny Garner, Jerry Jones and James T. Shackelford, Jr. Interim County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order. Commissioner Heath gave the invocation and led the pledge to the flag.

The Chairman turned the meeting over to the County Attorney Borden Parker.

Mr. Parker opened the floor for nominations for Chairman.

Commissioner Jones nominated Commissioner Heath.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to close the floor for nominations and elect Commissioner Heath as the Chairman.**

Mr. Parker opened the floor for nominations for Vice-Chairman.

Commissioner Shackelford nominated Commissioner Garner.

**On motion by Commissioner Shackelford, seconded by Commissioner Edmondson the Board voted unanimously to close the floor for nominations and elect Commissioner Garner as Vice Chairman.**

Chairman Heath presided over the remainder of the meeting.

**On motion by Commissioner Jones, seconded by Commissioner Edmondson the Board voted unanimously to approve the agenda as presented.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

Consideration of late application for Elderly/Disabled Exclusion & Present Use Value – Dennis Lopes & Betty Blackham – Present Use; Randy L. Stallings – Disabled

RELEASES

Micah Moore	\$37.00	Rachel G. Sugg	\$74.00	Rachel G. Sugg	\$37.00
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REFUND

Clyde & Helen Roberson	\$37.00
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The Chairman opened the floor for public comments.

Ms. Jessica Byrd advised that a volunteer fireman that was injured at a recent house fire had received a bill for EMS services. She asked that the Board consider waiving the bill.

Chairman Heath advised that this issue has already been taken care of.

Interim County Manager Richard Hicks advised that volunteers will not be charged in the future when responding to calls.

Being there were no further comments the Chairman closed the public comment section.

Mr. Hicks presented a request by a local boy scout that has asked to complete an Eagle Scout project at the recreation park complex. The project would be to expand the playground area. This has been approved by the Recreation Advisory Board.

**On motion by Commissioner Edmondson, seconded by Commissioner Jones the Board voted unanimously to approve the request for the Eagle Scout project.**

Mr. Hicks reviewed a proposed amendment to the Greene County Travel Policy. This change would allow the County to pay for mandated training for County employees.

Commissioner Jones asked if the County could reimburse employees that have incurred out of pocket expenses due to the current policy.

Mr. Hicks noted that monies are in current budgets.

Chairman Heath noted that if it is a mandatory training for the employee's employment or certification, that the employee should not incur any expense.

**On motion by Commissioner Garner seconded by Commissioner Jones the Board voted unanimously to approve the change to the personnel policy as presented.**

Mr. Hicks presented a request to change the Accounting Tech position to full time. During the budget process, the position was advertised as part time and at this time they have not been able to fill the position.

**On motion by Commissioner Edmondson, seconded by Commissioner Shackelford the Board voted unanimously to authorize the advertising of the full time position but not to make a final decision on filling until after the audit report is presented.**

Mr. Hicks presented proposed changes to the Senior Center Rental Policy. These changes include: deposit increase from \$100 to \$200; per day rental fee from \$175 to \$250; return check fee from \$25 to \$50 and deductions from the deposit were doubled on the deposit refund schedule.

**On motion by Commissioner Edmondson, seconded by Commissioner Garner the Board voted unanimously to approve the changes to the Senior Center Rental Policy.**

Mr. Hicks presented a request to purchase a cash management program that will provide the staff with better tools to reconcile the bank statements as well as manage the finances of the County.

Commissioner Garner noted that First Citizens Bank offers bank reconciliation services.

**On motion by Commissioner Jones, seconded by Commissioner Edmondson the Board voted unanimously to authorize the County Manager to compare the bank services versus the software purchase and go with the cheaper service.**

Mr. Hicks advised that a leak has been discovered under the tile of the map room in the Register of Deeds office. This is more than likely associated with the old plumbing in the building. Mr. Hicks will contact a couple of companies to receive pricing.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Edmondson, seconded by Commissioner to adjourn closed session and return to open session.**

**Chairman Heath read a statement advising that the County will contract with Mr. Richard Hicks to serve as County Manager through December 2014. Mr. Hicks will work 20 hours per week.**

Mr. Hicks advised that the joint meeting with the Board of Education is scheduled for December 12<sup>th</sup> at 12:00 at the Greene County Bus Garage.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to change the December 19<sup>th</sup> meeting to December 12<sup>th</sup> at 2:00 pm in the Board of Education.**

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to adjourn.**

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NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in joint session on Thursday, December 12, 2013 at 12:00 noon with the Greene County Board of Education at the Greene County Board of Education.

The Greene County Board of Commissioners met in regular session on Thursday, December 12, 2013 at 2:00 p.m. at the Greene County Board of Education Conference Room. Present for the meeting were Chairman Bennie Heath, Vice-Chair Denny Garner and Commissioners Jack

Edmondson and Jerry Jones. Commissioner James T. Shackelford, Jr. was absent. County Manager Richard Hicks and County Attorney E.B. Borden Parker were also present.

The Chairman called the meeting to order.

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to approve the amended agenda to include a closed session for personnel and to remove the presentation for the monthly financial report.**

**On motion by Commissioner Edmondson, seconded by Commissioner Jones the Board voted unanimously to approve the consent agenda.**

**Consideration of Late Application for Disabled Veteran Exclusion: Stephen Sweet**

RELEASES

Robert L. Tyson	\$37.00	Sandra Dawson	\$37.00	Hazel Pridgen Heirs	\$178.58
Sara H. Williams	\$663.39	Ramon Barrientos	\$237.24		

Mr. Hicks presented a request from the Transportation Department to increase the salary for part-time drivers to \$10.25/hour.

**On motion by Commissioner Jones, seconded by Commissioner Edmondson the Board voted unanimously to approve the increase for part-time salaries in the Transportation Department.**

Mr. Hicks presented a request to fill a vacant EMT-I and 3 part time positions for the EMS Department.

Commissioner Edmondson inquired about having the EM Director to also be EMT certified.

County Manager Richard Hicks advised that it would take several hours to complete the certification.

**On motion by Commissioner Edmondson, seconded by Commissioner Garner the Board voted unanimously to approve the EMT-I and 3 part time positions and to table discussions regarding the EM Director certification.**

Mr. Hicks presented the following budget amendments.

	<u>Description</u>	<u>Previous</u>	Increase <u>(Decrease)</u>	<u>Amended</u>
EMS				
<b>Revenues:</b>	Misc General Revenue 11160-433101	17,500	1,520	19,020
<b>Expenditures:</b>	EMS – Maint/Repair Vehicles 11443-528300	22,000	1,520	23,520
Sheriff				
<b>Revenues:</b>	Program Specific-General-Donations from Citizens	0	1,100	1,100

	11170-435008			
<b>Expenditures:</b>	Sheriff Dept – Donations from Citizens	0	1,100	1,100
	11431-540800			
	Coop Extension			
<b>Revenues:</b>	Juvenile Restitution – Camp deposits	0	500	500
	11170-434308			
	NC Recreation – Garden Grant	0	500	500
	11170-435003			
<b>Expenditures:</b>	JCPC Miscellaneous	0	500	500
	11493-540300			
	Community Garden	600	500	1,100
	11495-520300			

**On motion by Commissioner Edmondson, seconded by Commissioner Jones the Board voted unanimously to approve the budget amendments.**

Mr. Hicks presented a request for a budget correction for the Solid Waste Fund.

<b>Revenues</b>	<b>Adopted Budget</b>	<b>Proposed Change</b>
Fund Balance Appropriated	0	0
Fees	598,776	598,676
Miscellaneous	100	100
White Good Fees	3,600	3,600
Sale of White Goods	0	0
Solid Waste Disposal Tax	4,500	4,500
Interest	7,617	7,617
Recycling	2,500	2,500
Scrap Tire Fees	20,000	20,000
<b>Expenditures</b>		
Landfill	268,623	268,623
Collection Site	339,870	339,870
Closure	5,000	5,000
White Goods Operating	5,000	3,500
Scrap Tire Operating	20,000	20,000

**On motion by Commissioner Jones, seconded by Commissioner Edmondson the Board voted unanimously to approve the change to the budget ordinance.**

Mr. Hicks presented the November 2013 CDBG Status Report.

Mr. Hicks presented the proposed 2014/2015 Community Services Block Grant Application for Greene Lamp. It will be presented again at the January 20, 2014 meeting for discussion.

Mr. Hicks presented the 2014 meeting schedule for the Board of Commissioners. It was noted that the Board will meet on the first and third Monday unless otherwise noted.

**On motion by Commissioner Garner, seconded by Commissioner Jones the Board voted unanimously to approve the 2014 meeting schedule.**

Commissioner Edmondson asked that the Board consider waiving fees for individuals building a handicap ramp at a residence.

**On motion by Commissioner Edmondson, seconded by Commissioner Jones the Board voted unanimously to waive fees for individuals building a handicap ramp at a residence.**

**On motion by Commissioner Edmondson, seconded by Commissioner Jones the Board voted unanimously to enter into closed session for personnel.**

**On motion by Commissioner Jones, seconded by Commissioner Garner the Board voted unanimously to adjourn closed session and return to open session.**

**On motion by Commissioner Garner, seconded by Commissioner Edmondson the Board voted unanimously to adjourn.**