

Step 3: What caused the accident to happen!	
Why did the unsafe conditions exist?	
Why did the unsafe acts occur?	
Is there a reward (such as "the job can be done more quickly", or "the product is less likely to be damaged") that may have encouraged the unsafe conditions or acts? If yes, describe:	
DYes DNo	
Were the unsafe acts or conditions reported prior to the accident?	
DYes D No	
Have there been similar accidents or near misses prior to this one?	
DYes DNo	
Recommended preventive action to be taken in the future to prevent reoccurrence:	

Step 4: Who completed and reviewed this form! (Please Print)	
Written by:	Title:
Department:	Date:
Names of investigation team members:	
Reviewed by:	Title:
	Date: